

SOUTH EAST CENTRAL RAILWAY

RAILWAY RECRUITMENT CELL

Headquarters Office, Personnel Department, Bilaspur (C.G.)

Employment Notice No. P-HQ/RR/762/2017-18

Centralized Notification for Recruitment against

Scouts & Guides Quota in SECR for the year 2017-18

Date of issue:- 26.08.2017 ■ Closing Date:- 25.09.2017 at 18.00 Hrs.

[For candidates residing in: Assam, Meghalaya, Manipur, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul & Spiti Districts and Pangri sub-division of Chamba District of Himachal Pradesh, Andaman & Nicobar, Lakshadweep Islands and for candidates residing abroad, the closing date for receipt of application by ordinary post will be 05.10.2017 upto 18.00 Hrs.].

Applications are invited from the eligible and meritorious Scouts & Guides candidates in the prescribed format (given hereunder) for filling up of 02 (Two) posts in PB-1 ₹ 5200-20200/- with Grade Pay ₹ 1900/- and 06 (Six) posts in PB-1 ₹ 5200-20200/- with Grade Pay ₹ 1800/- against Scouts & Guides quota - 2017-18 over South East Central Railway.

1. DETAILS OF POSTS:

Sl.No.	Posts	No. of posts	Distribution
1.	Posts in PB-1 ₹ 5200-20200/- with corresponding Grade Pay ₹ 1900/-	02 (Two)	Over South East Central Railway
2.	Posts in PB-1 ₹ 5200-20200/- with corresponding Grade Pay ₹ 1800/-	06 (Six)	02 posts each for Bilaspur, Raipur & Nagpur Divisions

2. EDUCATIONAL QUALIFICATION:

(I) FOR POSTS in PB-1 ₹ 5200-20200/- with corresponding Grade Pay ₹ 1900/-: 12th (+2 stage) or its equivalent examination with not less than 50% marks in the aggregate. (50% marks is not to be insisted upon in case of ST/SC/Ex-Servicemen and for candidates who possess higher qualifications such as Graduation/Post Graduation etc.) (or) Course Completed Act Apprentices / ITI passed. No other qualification including Diploma in Engineering will be accepted as an alternative qualification.

(II) FOR POSTS in PB-1 ₹ 5200-20200/- with corresponding Grade Pay ₹ 1800/-: Minimum 10th pass or ITI or equivalent OR 10th pass plus National Apprenticeship Certificate (NAC) granted by NCVT OR 10th plus ITI.

[Candidates should possess the qualification at the time of applying].

3. SCOUTING/GUIDING QUALIFICATIONS:

[The following Scouting & Guiding qualification will be applicable for both posts in PB-1 ₹ 5200-20200/- with corresponding Grade Pay ₹ 1900/- and posts in PB-1 ₹ 5200-20200/- with corresponding Grade Pay ₹ 1800/-]. Candidates should be: (i) A President Scout/Guide/Rover/Ranger OR Himalayan Wood Badge (HWP) holder in any section. (ii) Should have been an active member of Scouts Organization for the last 5 (five) years. The 'Certificate of Activeness' should be as per Annexure-A; (iii) Should have attended two events at National Level OR All Indian Railways Level. (iv) Two events at State Level.

[Note: Candidates having no Scout & Guide qualifications as at 3 above need not apply].

4. AGE LIMITS:

4.1 FOR POSTS in PB-1 ₹ 5200-20200/- with corresponding Grade Pay ₹ 1900/-:

Candidates should have attained age of 18 years and should not have completed 28 years as on 01.01.2018. The upper age is relaxable by 03 years for candidates belonging to OBC communities and by 05 years for candidates belonging to SC/ST communities.

FOR POSTS in PB-1 ₹ 5200-20200/- with corresponding Grade Pay ₹ 1800/-:

Candidates should have attained age of 18 years and should not have completed 31 years as on 01.01.2018. The upper age is relaxable by 03 years for candidates belonging to OBC communities and by 05 years for candidates belonging to SC/ST communities.

4.2 EXTENT OF AGE RELAXATION:

4.2.1 Serving Railway employees who have put in three years of continuous service and substitutes who have put in three years of continuous service or three years in broken spells in the Railways:

UR	OBC	SC/ST
40 years	43 years	45 years

4.2.2 Widow / Divorced women and women judicially separated but not remarried:

UR	OBC	SC/ST
35 years	38 years	40 years

4.2.3 Persons who had ordinarily domiciled in the Kashmir Division of the State of Jammu and Kashmir during the period from 1st January 1980 to 31st December 1989 by 5 years.

4.2.4 Staff of Quasi Administrative Offices of Railway Organizations: Relaxation of age will be to the extent of 5 years (or) service rendered by them in such organizations whichever is less.

4.2.5 Ex-servicemen candidates: Relaxation of age will be to the extent of service rendered by them in Defence services plus 3 years provided they have put in a minimum of 06 months service after attestation and upto the age of 40 years for reservists not employed in Government Service.

4.2.6 Persons with Disability:

Posts and Age upto	UR	OBC	SC/ST
FOR POSTS in PB-1 ₹ 5200-20200/- with corresponding Grade Pay ₹ 1900/-	38 years	41 years	43 years
FOR POSTS in PB-1 ₹ 5200-20200/- with corresponding Grade Pay ₹ 1800/-	41 years	44 years	46 years

Note: (i) Specific category and place of posting will be decided by the South East Central Railway Administration at the time of offering appointment to the selected candidates.

(ii) The posts are open to all candidates. All the eligible candidates belonging to all categories (UR, OBC, SC/ST etc.) may apply for the posts notified. (iii) Candidates belonging to SC/ST communities should produce a community certificate in the format given in Annexure-D of this Notification. (iv) Candidates belonging to OBC community should produce a community certificate in the format given in Annexure-E of this Notification. In addition the OBC candidates should enclose self-declaration of non-creamy layer status in the proforma given in Annexure-F. (v) Serving employee and Staff of Quasi Administrative Offices of Railway Organizations: "No Objection Certificate" and "Bonafide Certificate" giving the length of regular service etc. from the employer should be attached. (vi) Divorced/Judicially separated Women: Copy of Decree from the competent court of law for having divorced/Judicially separated along with an Affidavit that she has not remarried, should be enclosed. (vii) Widow: Death

certificate of her husband together with an Affidavit to the effect that she has not remarried since should be enclosed. (viii) Ex-Servicemen: Discharge certificate should be enclosed. (ix) Persons with Disability: Competent Authority to issue a Disability Certificate shall be a Medical Board duly constituted by Central or State Government consisting of at least three members out of which at least one shall be specialist in the particular field for assessing Locomotor/Cerebral/Visual/Hearing Disability, as the case may be.

5. HOW TO APPLY:

(i) Candidates should apply in the format given. The application should be filled in own handwriting. One passport size photograph of the candidate should be pasted in the specified space on the application form, duly cross signed on the top by the candidate. (ii) Two passport size photographs (same as fixed in the application form) should be clipped along with the application form. (iii) All copies of certificates in support of age, caste, educational qualification, other qualification should be self attested and enclosed along with the application form. (iv) Copies of certificates in proof of participating in Scouts/Guides activities should be self attested for respective wings and 'Certificate of Activeness' for the last 5 (five) years and continuation certificate as active member be signed by the District Commissioner (Scouts) for Scouts Wing and District Commissioner (Guides) for Guides Wing and enclosed along with the application form. (v) Examination Fees: (i) For all candidates except those mentioned in sub para (ii) below: ₹ 500/- (₹ Five Hundred only). (ii) For Candidates belonging to SC/ST communities, Women, Ex-servicemen, Minorities (Muslims, Christians, Sikhs, Buddhists and Zoroastrians (Parsis)), Persons With Disabilities, and those belonging to economically backward classes: ₹ 250/- (₹ Two Hundred Fifty only) refundable to those who actually appear in the written examination. The fee is Payable through Challan on State Bank of India, Main Branch, Bilaspur (C.G.) (Branch Code No. 0336) against Railway Recruitment Cell/SECR/Bilaspur's Account No. 33344526197 through any Branch of State Bank of India [FORMAT OF CHALLAN IS AVAILABLE AT ANNEX. (H) OF THIS NOTIFICATION]. The candidates applying for both the posts (i.e. GP ₹ 1900/- and GP ₹ 1800/-) have to pay the fees separately. Candidates belonging to economically backward classes mean the candidates whose family income is less than ₹ 50,000/- per annum. The following authorities are authorized to issue income certificates for the purpose of identifying economically backward classes: a) District Magistrate or any other Revenue Officer up to the level of Tahsildar. b) Sitting Members of Parliament of Lok Sabha for persons of their own constituency. c) Union Minister may also recommend for any persons from anywhere in the country. d) Sitting Members of Parliament of Rajya Sabha for persons of the district in which these MPs normally reside. Note: BPL Card or any other certificate issued by Central Government under a recognized poverty alleviation programme or Izzat MST issued by Railways will also be valid. (vi) The format of Income certificate to be submitted by candidates of economically backward classes is annexed at Annexure 'C'. (vii) Serving employees should submit their applications through proper channel as per extant rules. (viii) More than one application in one envelope and more than one application for same category from one candidate will be summarily rejected.

6. WHOM TO APPLY:

(a) For recruitment to the posts in PB-1 ₹ 5200-20200/- with corresponding Grade Pay ₹ 1900/- and also for posts in PB-1 ₹ 5200-20200/- with corresponding Grade Pay ₹ 1800/-, application should be addressed and sent by ordinary post to "Assistant Personnel Officer (Recruitment), Railway Recruitment Cell, R.T.S. Colony, Near Kendriya Vidyalaya, S.E.C. Railway, Bilaspur-495 004, Chhattisgarh" or should be dropped in the box provided at the Office of Chairman, Railway Recruitment Cell (RR), R.T.S. Colony, Near Kendriya Vidyalaya, Bilaspur, within closing date and time i.e. 18.00 hours of 25.09.2017. Application is to be sent through ordinary post only or to be dropped in the Drop Box provided in RRC Office. Applications sent through Registered/Speed Post or Courier will be rejected.

(b) A candidate may apply both for the posts in PB-1 ₹ 5200-20200/- with Grade Pay ₹ 1900/- and for posts in PB-1 ₹ 5200-20200/- with Grade Pay ₹ 1800/-. However the applications for different categories should be placed in separate envelopes.

(c) The envelope containing the application should be clearly superscribed "Employment Notice No. P-HQ/RR/762/2017-18; for Recruitment against Scouts & Guides Quota over South East Central Railway" mentioning the Group/Grade Pay for which applying.

7. MODE OF SELECTION:

7.1 Performance of the candidates who apply in response to the notification(s) against Scouts & Guides Quota for both GP ₹ 1900/- and GP ₹ 1800/- and whose applications are found in order shall be assessed on the following basis:-

(i) Written Examination: (Consisting of objective questions (Multiple Choice) on Scouts & Guides Organization, its activities, General Knowledge for 40 (Forty) marks and one essay type question for 10 (Ten) marks) Syllabus detailed below at 8	50 Marks
(ii) Scouting Skill Assessment	10 Marks
(iii) Marks on certificates	40 Marks

7.2 Before posting against any working post the selected candidate should pass the medical examination prescribed for the post.

7.3 Call letters will be sent to eligible candidates for written examination. Date of written examination will be announced later. Written examination for posts both in PB-1 GP ₹ 1900/- and GP ₹ 1800/- shall be conducted by HQ. After scrutiny of application received on or before the cut off date, the list of eligible candidates and updates will be displayed in the website of South East Central Railway website www.secr.indianrailways.gov.in on 23.10.2017.

8. SYLLABUS FOR THE WRITTEN EXAMINATION:

(For both POSTS in PB-1 ₹ 5200-20200/- with Grade Pay ₹ 1900/- and GP ₹ 1800/-):-

History of Scouting/Guiding; Law and Promises; Organization: District & State Level; Training Center: District & State Level; Knowledge of Books; Scouting for Boys/ Guiding for Girls in India; Motto; left hand shake; salute; Prayer; Flag song; National Anthem; Know the National & Scouting Flags; Social Services at various occasions; Hiking; Proficiency Badges; How these are earned?; Stages in Scouting/ Guiding. Thinking Day; Progressive Training of Scout/Guides/Rovers/Rangers; Pioneering; Handicrafts; Indian Railway Jamboree; National Jamboree; Jamboree on the Air. Organization at National Level; National Training Centers, WAGGS/WOSM; Upratrapi Award Competition; Prime Minister Shield Competition; Community Development Programmes; Aims and Methods of Scouting; How Scouting is useful in producing better citizens?

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This is to certify that Shri/Shrimati/Kumari* _____ Son/Daughter* of _____ of village/town* _____ in District/Division* _____ of State/Union Territory* _____ belongs to the _____ Caste/Tribe* _____ which is recognized as a Scheduled Caste/Scheduled Tribe* under:

- The Constitution (Scheduled Caste) Order, 1950*. The Constitution (Scheduled Tribes) Order, 1950*.
- The Constitution (Scheduled Caste) (Union Territories) Order, 1951*.
- The Constitution (Scheduled Tribes) (Union Territories) Order, 1951* [as amended by the Scheduled Caste and Scheduled Tribes Lists (Modification), Order, 1956 the Bombay Re-organisation Act, 1960, the Punjab Re-organisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Re-organisation) Act, 1971, and the Scheduled Caste and Scheduled Tribes Order (Amendment) Act, 1976].
- The Constitution (Jammu and Kashmir) Scheduled Caste Order, 1956@.
- The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959@ as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976@.
- The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962@.
- The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962@.
- The Constitution (Pondicherry) Scheduled Castes Order, 1964@.
- The Constitution Scheduled Tribes (Uttar Pradesh) Order, 1967@.
- The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968@.
- The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968@.
- The Constitution (Sikkim) Scheduled Tribes Order, 1970@.
- The Constitution (Sikkim) Scheduled Caste Order, 1978@.
- The Constitution (Sikkim) Scheduled Tribes Order, 1978@.

Shri/Shrimati/Kumari* _____ and/or his/her* family, reside(s) in village / town* _____ of _____ District/Division* of the State/Union Territory* of _____

Place _____ Signature _____
Date _____ **Designation _____
(with seal of Office) State/Union Territory**

*Please delete the words which are not applicable.
@ Please quote the specific Presidential Order.
Note: The term "ordinarily reside(s)" ** used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
** Officers competent to issue Caste/Tribe certificates:

** District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/City Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner(not below the rank of 1st Class Stipendiary Magistrate) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate/Revenue Officers not below the rank of Tahsildar/Sub-Divisional Officer of the area where the candidate and/or his/her family normally reside(s).
Note: ST Candidates belonging to Tamilnadu State should submit caste certificate ONLY from the REVENUE DIVISION OFFICER.

Annexure - 'E'

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is certified that Shri/Smt./Kumari _____ son/daughter of _____ of village/town _____ in District/Division _____ in the State/Union Territory _____ belong to the _____ community which is recognized as

backward class by the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____ Shri/Smt./Kumari _____ and/or his/her _____ family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory.

This is also to certify that he/she does not belong to the person/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India. Department of Personnel and Training Office Memorandum No. 36012/22/93-Estt.(SCT) dated 08.09.1993.**

Date: _____ District Magistrate/Deputy Commissioner etc.
* The authority issuing the certificate may have to mention the detail of resolution of Government of India, in which the caste of the candidates is mentioned as OBC.
** As amended from time to time.
Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

Annexure - 'F'

FORMAT OF SELF DECLARATION FOR NON-CREAMY STATUS FOR OBC CANDIDATES

Proforma for declaration to be submitted by Other Backward Class Candidates along with the application while applying for the posts against Employment Notification No. P-HQ/RRC/762/2017-18 of Railway Recruitment Cell/South East Central Railway/Bilaspur.

DECLARATION

"I _____ son/daughter of Shri _____ resident of village/town/city _____ district _____ State _____ hereby declare that I belong to the _____ (indicate your sub-caste) community which is recognized as backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36012/22/93-Estt.(SCT) dated 08.09.1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 08.09.1993 and its subsequent through O.M. No. 36033/3/2004-Estt. (Res.) dated 09.03.2004".

Place: _____ Signature of the candidate
Date: _____ Name of the candidate

Annexure - 'G'

SELF DECLARATION OF MINORITY COMMUNITY CANDIDATES

(Proforma for declaration to be submitted by Minority Community candidates along with the application while applying for the Emp. Notice No. P-HQ/RRC/762/2017-18 for claiming waiver of examination fee)

DECLARATION

I _____ Son/Daughter of Shri _____ resident of Street _____ village/town/city _____ district _____ state _____ hereby declare that I belong to the _____ (Indicate minority community notified by Central Govt. i.e. Muslims/Sikhs/Christians/Buddhists/Parsis).

Date: _____ Signature of Candidate
Place: _____ Name of Candidate

Note: At the time of document verification such candidates claiming waiver of examination fee will be required to furnish 'Minority Community Declaration' Affidavit on Non-Judicial Stamp Paper to the effect that he/she belongs to any of the minority community notified by Central Govt. (i.e. Muslims/Sikhs/ Christians/Buddhists/Parsis).

Annexure - 'H'

FORMAT OF CHALLAN

"SECR/RRC, BILASPUR" RAILWAY RECRUITMENT CELL, BILASPUR

CHALLAN FOR DEPOSIT OF APPLICATION CUM PROCESSING FEE IN State Bank of India

Candidate's Copy	
RRC FEE COLLECTION FOR THE RECRUITMENT IN SCOUTS & GUIDES QUOTA	
Emp. Notification No.: P-HQ./RRC/762/2017-18	
Details to be filled in by the Branch:	
Unique/Journal No.	
Date of receipt	
SBI Branch Name	State Bank of India, Main Branch, Bilaspur(C.G.)
Branch Code	0336
A/c No.	33344526197
A/c Name	Railway Recruitment Cell/ SECR/Bilaspur
Amount may be deposited in any CBS branch of State Bank of India	
Applicant's Name*(To be filled in capital letters) (as mentioned in Application Form)	
(Surname)	(First Name) (Middle Name)
Candidate's Father Name Date of Birth of Candidate	
Permanent Address of Applicant: (To be filled in capital letters) (as mentioned in Application Form)	
Category	
Application Fee	₹
Bank Charges	₹
Total	₹
(In words) Rupees	
Signature of Bank's official with seal	Signature of Candidate/Depositor

RRC's Copy (To be invariably attached with original application)	
RRC FEE COLLECTION FOR THE RECRUITMENT IN SCOUTS & GUIDES QUOTA	
Emp. Notification No.: P-HQ./RRC/762/2017-18	
Details to be filled in by the Branch:	
Unique/Journal No.	
Date of receipt	
SBI Branch Name	State Bank of India, Main Branch, Bilaspur(C.G.)
Branch Code	0336
A/c No.	33344526197
A/c Name	Railway Recruitment Cell/ SECR/Bilaspur
Amount may be deposited in any CBS branch of State Bank of India	
Applicant's Name*(To be filled in capital letters) (as mentioned in Application Form)	
(Surname)	(First Name) (Middle Name)
Candidate's Father Name Date of Birth of Candidate	
Permanent Address of Applicant: (To be filled in capital letters) (as mentioned in Application Form)	
Category	
Application Fee	₹
Bank Charges	₹
Total	₹
(In words) Rupees	
Signature of Bank's official with seal	Signature of Candidate/Depositor

Branch's Copy	
RRC FEE COLLECTION FOR THE RECRUITMENT IN SCOUTS & GUIDES QUOTA	
Emp. Notification No.: P-HQ./RRC/762/2017-18	
Details to be filled in by the Branch:	
Unique/Journal No.	
Date of receipt	
SBI Branch Name	State Bank of India, Main Branch, Bilaspur(C.G.)
Branch Code	0336
A/c No.	33344526197
A/c Name	Railway Recruitment Cell/ SECR/Bilaspur
Amount may be deposited in any CBS branch of State Bank of India	
Applicant's Name*(To be filled in capital letters) (as mentioned in Application Form)	
(Surname)	(First Name) (Middle Name)
Candidate's Father Name Date of Birth of Candidate	
Permanent Address of Applicant: (To be filled in capital letters) (as mentioned in Application Form)	
Category	
Application Fee	₹
Bank Charges	₹
Total	₹
(In words) Rupees	
Signature of Bank's official with seal	Signature of Candidate/Depositor