Central Water Commission

(Serving the nation since 1945)

Guidelines for scanning the Photo/Certificates: -

Before applying online, a candidate will be required to have a scanned (digital)image of his/ her photograph, certificates as per the specifications given below.

Photograph Imaging: -

1.Photograph must be a recent passport size color picture.

2.Make sure that the picture is in color, taken against a light-colored, preferably white, background.

3.Look straight at the camera with a relaxed face.

4.If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows.

5.If you have to use flash, ensure there's no "red-eye."

6.If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.

7.Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.

8.Size of file should be between 40kb. Recent Photo should be .png format

9.Ensure that the size of the scanned image is not more than 40KB. If the size of the file is more than
40KB, then adjust the settings of the scanner such as the DPI resolution, no. of colors etc., during the process of scanning.

Certificate And Other's documents Imaging: -

1.Make sure that text, signature and stamp is clearly visible on the file.

2.Size of file should be between 80kb.

3.Ensure that the size of the scanned image is not more than 80kb.

Your Online Application will not be registered unless you upload your photograph, certificates as specified.

Note: - In case you are facing problem while uploading photograph and signature please use latest version of Firefox or chrome browser. In case the face in the photograph, certificate is unclear the candidate's application may be rejected

Applicant Login Information After Submission of Form: -

If candidate will provide email id than it will be username and password will be Date of Birth, If Applicant Not Provide Email Id than Mobile number will be username and password will be Date of Birth

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