



DYAL SINGH COLLEGE (EVE.)

A Full-fledged Day College

(University of Delhi)

Lodi Road, New Delhi-110003

Ref. No. DSEC/NT/1/20

Applications are invited in the prescribed form obtainable from the College Office on cash payment of ₹ 250/- for General and ₹100/- for SC Category (No fee for PwBD & Women) on any working day between 9.30 a.m. to 5.00 p.m. (Monday to Friday) for the following Non-Teaching posts:-

S. No.	Name of the post	Pay Scale in the Pay Matrix (as per 7 th CPC)	No. of Posts			Upper Age Limit
			UR	SC	PwBD	
1	Semi Professional Assistant (Library)	Level-5 (29200-92300)	1	-	-	35 Years
2	Sr. Technical Assistant (Computer)	Level-6 (35400-112400)		-	1 LD	35 Years
3	Assistant	Level-4 (25500-81100)	-	1	-	30 Years
4	MTS - Library	Level-1 (18000-56900)	1	1	-	27 Years

UR–Unreserved, SC–Scheduled Caste, PwBD– Person with Benchmark Disabilities, LD– Locomotors Disability including Leprosy cured, dwarfism, acid attack victims and muscular Dystrophy

QUALIFICATIONS AND OTHER DETAILS

SEMI PROFESSIONAL ASSISTANT (LIBRARY)

Essential Qualifications:

1. Graduate in Arts/Science/Commerce or any other discipline or any other higher qualification with 50% marks.
2. B.Lib.Sc/B.L.I.Sc with 50% marks.
3. Course in Computer Applications at Graduate or PG Level or 6 months Computer course from a recognized institution.

SENIOR TECHNICAL ASSISTANT (COMPUTER)

Essential Qualifications:

MCA or M.Sc. (Computer Science/IT) from a recognized University/ Institute with one year experience or B.Tech. /B.E. (Computer Science/ Information Technology/ ECE) or equivalent degree with one year experience in relevant area.

ASSISTANT

Essential Qualifications:

1. A Graduate from a recognized University in any discipline with working knowledge of computers, and Diploma/ Certificate of minimum 6 months duration in Computer Application/Office Management/Secretarial Practice/Financial Management/Accounts or equivalent discipline. **OR**
Graduate Degree in Computer Application/Office Management/ Secretarial Practice/ Financial Management/ Accounts or equivalent discipline from a recognized University.
2. Minimum 2 Years of Administrative Experience.

MTS-LIBRARY:

Essential Qualifications:

1. Passed 10th or equivalent examination from any State Education Board or Government recognized Institution
2. Certificate in Library Science/Library & Information Science from a recognized Institution.