

ADVERTISEMENT NOTICE No. 151 / 187/ 2020 Dated 27 February 2020

The Govt. of Uttarakhand has established “Doon University” by an Act of State Legislative Assembly Act, 2005 (Act No. 18 of 2005) dated 23-04-2005 with Notification No. 489/Vidhayee and Sansadiya Karya/ 2005 and recognized under 12 (B) of UGC Act.

The University invites application from eligible candidates on prescribed application format for the post of **Public Relation Officer** through direct recruitment. The Application Format can be downloaded from University website www.doonuniversity.org

Duly filled application along with recent passport size self-attested photograph, supporting enclosures (self-attested copies of degree certificates/mark sheets/experience certificates, etc.) and Application Fee or **Rs. 500/- (Rs. 250/- for SC/ST candidates)** through Demand Draft drawn in favour of **Doon University Dehradun**, payable at **Dehradun** Should reach by speed/ registered post at the following address:

Registrar, Doon University, Kedarpur, P.O.- Defence Colony, Dehradun-248012, Uttarakhand latest by 30 March 2020. Applications submitted by hand or sent by email/ fax/ courier or by any other means shall not be accepted for consideration.

Public Relation Officer

No. of Post = 01 – UR

Pay Scales: Academic Level-10 56,100.00 to 1,77,500.00

(Old Pay scale : 15600 – 39100 + GP Rs. 5400.00)

Qualifications for the post of Public Relation Officer:

1. किसी मान्यता प्राप्त विश्वविद्यालय से पत्रकारिता एवं जनसंचार में स्नातकोत्तर की उपाधि।
2. किसी विश्वविद्यालय/शिक्षण संस्थान एवं राजकीय उपक्रम में पांच वर्ष का अनुभव अथवा समकक्ष पद पर कार्यरत।
3. कम्प्यूटर संचालन का ज्ञान।

General Instructions for the Applicants

1. Applicants should possess the prescribed qualifications and experience as on the closing date of application.

The applications received shall be screened and recommending the applicants to be called for interview.

Merely fulfilling the minimum qualifications or the eligibility criteria does not entitle an applicant to be necessarily considered or called for interview.

2. Application fees and forms are to be submitted as per details given below:
 - A. Rs. 500/- for UR/OBC category.
 - B. Rs. 250/- for SC/ST category.
 - C. Fees once paid will not be refunded under any circumstances.
3. Applicants serving in Government/Public Sector Undertakings (including Boards/Autonomous Bodies) are required to submit 'No Objection Certificate' from the employer, at the time of interview, if not submitted with the application form earlier.
4. Canvassing in any form will be treated as a disqualification.
5. Applications which do not meet the eligibility criteria given in this advertisement and / or are incomplete in any respect shall be summarily rejected.
6. Applicants must NOT furnish any particulars that are false, tampered or fabricated, or suppress any material / information while submitting the application.
7. The University shall verify the documents submitted by and antecedents of the applicant at the time of appointment or anytime during the tenure of the service. In case it is found that the documents/information submitted by the candidate are false or the candidate has suppressed relevant information, the services of the candidate shall be terminated without prejudice to any other action initiated by the University.
8. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issuing an appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the applicant.
9. Last date for submission of application is as indicated in the present advertisement uploaded on the University website.
10. No TA/DA shall be paid to candidates for attending interview.

11. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the University shall be final. Applicants are advised to satisfy themselves before applying that they possess the essential qualifications laid down in the advertisement.
12. The University reserve the right to not to fill up the post advertised or cancel the advertisement without giving any reasons thereof.

Registrar