

ELECTRONICS CORPORATION OF INDIA LIMITED (A Govt. of India Enterprise) ECIL Post, Hyderabad - 500 062 Phone:040-27120427, 27182394, 27182222 Fax:040-27120033 Email:<u>hrrect@ecil.co.in</u> / pgrect@ecil.co.in

# WALK IN INTERVIEW

ECIL, a Public Sector Enterprise under Department of Atomic Energy is looking for dynamic and result-oriented person for the following position on contract basis initially for a period of **one year (extendable by one more year)** to work at **Mumbai Zonal Office, ECIL.** Qualification and experience for the post is given below:

The walk-in-selection will be held on **14.02.2020** at ECIL ZONAL OFFICE, 1207, VEER SAVARKAR MARG, DADAR (PRABHADEVI), MUMBAI-400028. Ph.Nos.022- 24227492/ 24313166

Post No.	Name of the Post	No. of Post	Post qualification experience as on 31.12.2019 (yrs.)	Upper Age limit as on 31.12.2019 (yrs.)	Consolidated contract Pay (inclusive all) (Rs.)
1	Junior Translator (Official Language) on contract	1 UR	1 Year	35 Years	23,000/-pm

## Qualification & Experience:

**Post No.1:** A First class Master Degree in Hindi/English/Translation Studies with minimum 60% marks in aggregate from any recognized Institution/University. The candidate should possess English or Hindi as main subject at Degree Level plus Recognized PG Diploma or Certificate course in translation from English to Hindi and vice versa with knowledge of Bi-lingual (Hindi and English) word processing on computer. Candidate should have 1 year post qualification experience in Translation of Technical and Administrative documents into Hindi and English & vice-versa. Persons having experience in Maintenance of office will be preferred.

## **RELAXATIONS:**

**Age:** Relaxation of age will be allowed up to 10 years for PWD category as per Govt. directives

## HOW TO ATTEND:

Eligible candidates may download the application format from our website www.ecil.co.in and attend the interview between **09:00 hrs. to 12:00 hrs**. at the venue on **<u>14.02.2020</u>** with duly filled in application along with all original certificates in support of date of birth, qualification, experience, category and PWD certificate if any etc., with one set of photocopies and recent passport size colour photograph.

The selection will be based on performance in interview. ECIL reserves the right to cancel/restrict/increase/modify the vacancies notified/recruitment process if need so arises, without assigning any reason.

No TA/DA will be paid for attending interview.

### CAUTION TO ALL CANDIDATES:

Some unscrupulous elements may approach you with the assurance of procuring contractual appointment for you in ECIL through illegal gratification. You must not fall prey to such assurance or exploitation and must not entertain or encourage such elements in any way; It is emphasized and re-assured that the selection exercise will be done on the basis of merit only and in a transparent manner.

Advt.No. 08/2020

Sr.Manager-HR (Rectt.)