

CANTONMENT BOARD DEOLALI
EMPLOYMENT NOTICE

**ENGAGEMENT ON TEMPORARY & ON CONTRACT BASIS FOR MEDICAL
AND PARA MEDICAL STAFF FOR CANTONMENT GENERAL HOSPITAL
DEOLALI ON FIXED PAYMENT FOR A PERIOD OF ELEVEN MONTHS**

APPLICATION THROUGH ONLINE SYSTEM ONLY BY USING WEBSITE/PORTAL:

www.canttboardrecruit.org

1. ONLINE Applications are invited from eligible Indian Citizens / Candidates for the under mentioned post in **Cantonment Board, Deolali Cantonment**, Dist. Nashik, Maharashtra for engagement on purely temporary and on contract basis on fixed payment for a period of eleven months.

S N	Name of Post	Minimum Qualification	Age limit (as on 01 March, 2020)	No. of Posts	Fixed Payment (per month) in Rs.
1	Medical Officer	MBBS from a recognized University with MMC Registration.	Up to 60 Years	04	50820/- (each)
2	Staff Nurse	Gen. Nursing & Midwifery course pass from Maharashtra Nursing Council (MNC), Mumbai & registration with MNC.	Up to 40 Years	02	32670/- (each)
3	Pharmacist	B. Pharm/ D. Pharm from recognised University & registration with Maharashtra State Pharmacy Council.	Up to 40 Years	02	19360/- (each)
4	Ward Boy	SSC Pass and 02 years minimum experience in reputed Hospital/ Dispensary.	Up to 40 Years	01	13990/- (each)

2. **MODE OF APPLICATIONS:** Online Applications only, complete in all respect will be accepted. Any application form received from any other source shall not be entertained and will be summarily rejected.

Commencing date for Submission of Online Application	: 04.03.2020
Last date of receipt of online application	: 20.03.2020
Last date to take printout of filled application	: 20.03.2020
Download of Admit Card	To be intimated on Website/Portal

Note - Applications which are incomplete in any respect, not accompanied by requisite photographs, Signature, essential qualification or not properly filled are liable to be summarily rejected. **No correspondence in this regard would be entertained by the Department.**

Application Fee: Application fee, separately for each post, will be **Rs.500/-(non refundable)** for candidates (except only for Ex-Serviceman) to be paid **through online payment mode via above said application software only.**

3. Admit-Card / Call letter for Demonstration Test: -Applications will be scrutinized and only eligible candidates would be intimated online at website/portal **www.canttboardrecruit.org** about the date, time and venue for conduct of Demonstration Test. Further, the admit card will be generated online for eligible Candidates, which can be downloaded by the candidates.

Candidates are required to visit our website / portal **www.canttboardrecruit.org** regularly to check any information or any amendments or updates regarding said engagement and time schedule for Demonstration Test.

6. ELIGIBILITY CRITERIA:

- (i) The candidate must be a citizen of India.
- (ii) The candidate must fulfill the educational qualification, age, experience etc. as stipulated in this advertisement.

7. GENERAL CONDITIONS:-

- (a) **The applicant can apply through Online only.** No application will be entertained after **closing date.** Administration will not be responsible for any server failure.
- (b) No TA / DA will be paid to the candidates for appearing for the Demonstration test.
- (c) CANTONMENT BOARD DEOLALI reserves the right to postpone/ cancel/ suspend/ terminate the engagement process without any prior notice/assigning any reason at any stage. No correspondence would be entertained in this regard.
- (d) If there are two or more candidates in the same category having equal marks in the Demonstration Test, the candidate older in age will get preference.

(e) The appointing authority shall draw a reserve panel/waiting list in addition to the number of candidates selected as per the notified vacancies. The reserve panel/waiting list shall be valid for a period of one year from the date of declaration of result and the vacancies arising due to: non-acceptance of the offer of appointment, candidates not joining the post after acceptance of appointment or the candidates not being found eligible for appointment after verification of documents/ certificates or due to resignation of selected candidates within Eleven months of joining the post, shall be filled up from this reserve panel/waiting list.

8. Documents required at the time of Scrutiny of documents along with Online generated Applications:

After considering the merit list, the shortlisted candidates will be called for verification / scrutiny of documents and for Demonstration Test. The following original Documents/certificates and one set of self-attested copies along with hard copy of print out of online application are to be produced at that time:-

The original Documents as mentioned below of the shortlisted candidates, will be checked & verified at Cantt Board Office, Deolali Cantt.

The engagement will be purely temporary and on contract basis for a period of eleven months only.

Photocopies of following self-attested documents should accompany the application forms:

- (a) Computer generated Application form duly signed by the candidate.
- (b) Certificate of date of birth/ School Leaving Certificate, where there is as a mention of Date of Birth.
- (c) Two latest coloured passport size photographs.
- (d) Certificates of requisite Academic qualification with detail marks.

Candidates must carry the Originals & photo copies of all the above documents for verification while appearing for scrutiny of documents.

It may be noted that document verification is just another stage in the selection process. Merely being called for verification of documents does not indicate that his/her name will also appear in the final merit list. Candidature of candidate may be cancelled at any stage of engagement in case violation of necessary instruction/conditions/eligibility.

The vacancies advertised are provisional and liable to vary. **Decision of the competent appointing authority would be final** with regard to all matters connected with the engagement including reserve the right to cancellation of engagement process at any stage and no correspondence in this regard will be entertained.

9. **Rejection.** The following acts/ omission would render a candidate/ application disqualified/rejected.

- (a) Not meeting/Qualifying/Passing the laid down Mandatory Educational Qualification/ Standards/Test.
- (b) Furnishing of false, inaccurate or tampered information.
- (c) Obtaining support for his candidature through unfair means.
- (d) Impersonation by any person.
- (e) Submitting fabricated / false documents.
- (f) Making statements which are incorrect or false or suppressing material information.
- (g) Resorting to any other irregular or improper means in connection with his candidature for the selection.
- (h) Improper/ incomplete filling of application form.
- (i) Recommendation of any kind will be a disqualification for the post.

10. **Selection will also be subject to the following conditions:-**

- (a) Verification of Educational qualification certificate & Experience Certificate.
- (b) Verification of all Certificates/documents from issuing authority.

11. **HOW TO APPLY ONLINE FOR THE POST, MENTIONED ABOVE AT SR. NO. 1 to 5.**

- (1) (a) **Before applying, the Candidates are advised to go through this advertisement carefully in detail for determining their eligibility as per laid down criteria for the post.**
- (b) Candidates will be required to complete the Online Application Form, the instructions for which are available at the above mentioned site. The time gap to fill complete online application will be 30 minutes.
- (c) Before starting the filling up of online application, the candidate must have his/her photograph and signature duly scanned in the jpg format.
- (d) The admission at all the stages of the Demonstration Test will be purely provisional subject to satisfying the prescribed eligibility conditions.
- (e) Candidates are required to apply ONLINE at www.canttboardrecruit.org between **04.03.2020 to 20.03.2020**. No other means / mode of application will be accepted. **Candidates are required to have valid e-mail identification and active mobile number and there should not be any change for contacting by this office.**

- (2) For submission of application, visit the website/ portal at **www.canttboardrecruit.org** and click on 'New User Registration'
- (a) Select **Deolali** from drop down option in the Cantt Board.
 - (b) Select the Post to apply from the drop down option.
 - (c) Enter your Mobile Number (working) and click to get OTP.
 - (d) You will receive the OTP on your mobile.
 - (e) Thereafter, fill the OTP and validation code (CAPTCHA) and click on submit.
- (3) The procedure / steps for filling up of applications online is briefed below;
STEP 1: Submission of Applicant's details.
STEP 2: Uploading of scanned Photograph and Signature.
- (4) The application shall be treated complete only if all the two mandatory Steps (Step-1 & Step-2) are completed successfully.
- (6) Applicant can view the Application details from the already Registered User section available on the home page by providing Application Number and Email ID. Applicant is required to ensure that Photograph & signature is visible otherwise application will be treated as incomplete and summarily rejected.
- (7) Checklist : Following Document(s) should be kept handy before applying online ;
a) Scanned image of Photograph (JPG format, size between 20-40 KB)
b) Scanned image of Signature (JPG format, size between 10-20 KB)
- (8) For further details and online application. Please log on to our Website/Portal :
www.canttboardrecruit.org
- (9) The Vacancies advertised are purely temporary and on contract basis on fixed payment for a period of eleven months. Decision of the Competent Authority would be final with regards to all matters connected with the engagement including cancellation of engagement process at any stage and no Correspondence in this regard will be entertained.
- (10) After submitting the Online Application, the candidates are required to preserve the Print out of the finally submitted Online Application for the post Applied for.
- (11) The Candidates are advised to submit the Online Application well in advance without waiting for closing date.**
- (12) Neither the Print out nor any document should be sent to this office while Applying for the post.
- (13) Applicants should avoid submitting multiple applications for said post.

12. IMPORTANT INSTRUCTIONS

1. The decision of CEO/Cantonment Board, Deolali in all matters relating to acceptance or rejection of an application, eligibility / suitability of a candidate shall be final and binding for all the candidates.
2. The candidates should have a valid email ID and a working mobile number for applying for the Demonstration Test. The applicants are advised not to change the email ID or Mobile number during the process of engagement. **They are also advised not to give mobile number / email Id of any unknown person to avoid any complication.**
3. After the Demonstration Test details regarding marks obtained by each candidate will be put up on the website of the Cantonment Board, Deolali.
4. The applicant can login at any time on the website/portal i.e. **www.canttboardrecruit.org** using his/her application number at any time to check any update regarding the Demonstration Test.
5. The admit cards of provisionally eligible candidates will be uploaded on the website **www.canttboardrecruit.org**. The candidates will have to download the admit cards from there only as **no hard copy of admit card will be sent to the applicants by post or by email.**
6. Any doubts / clarifications regarding the application can be cleared from the office of the Cantonment Board, Deolali on any working day between working hours.
7. The candidates are advised to visit the website regularly to be in touch with any information / updation regarding the Demonstration Test..
8. Any corrigendum / changes regarding the Written Test & Demonstration Test will only be notified through the website **www.canttboardrecruit.org** and no other medium of giving information to candidates will be incorporated.
9. The exact date of the Demonstration Test will be updated through the website **www.canttboardrecruit.org**. The candidates are advised to **check the website regularly.**

13. GENERAL INSTRUCTIONS FOR CANDIDATES

- (i) The Appointing authority makes provisional selection of the candidates on the basis of information provided in the application and documents/certificates provided by the candidate at the time of scrutiny and subsequently, the Appointing Authority verifies and satisfies itself about the authenticity of documents/certificates and eligibility as per the eligibility criteria and merits before finally engaging the candidates. Therefore, the provisional selection of a candidates confers on him/her no right of engagement unless the Appointing Authority is satisfied after such inquiry as may be considered necessary that the candidate is suitable in all respect for engagement to the post.

(ii) The candidate should not have been convicted by any court of law. Also No Disciplinary/Vigilance case should be contemplated/pending against the candidates already serving in Govt. Organisations.

(iii) The vacancies advertised are purely temporary and on contract basis on fixed payment for a period of eleven months. In case the vacancy position is reduced to any number, the Board is not liable to compensate the applicant for any consequential damage/ loss.

(iv) The appointing authority / Chief Executive Officer reserves the right to reject the candidature of any ineligible candidate at any stage of engagement.

(v) The appointing authority reserves the right to cancel a part of or entire process of Demonstration Test or a part of it due to administrative reasons(s) and in case of unfair means, cheating or other irregularities/malpractice noticed by the appointing authority.

(vi) No correspondence in regard to the engagement will be entertained.

(vii) No representation on any grounds for non-appearance for the Demonstration Test, by the candidates will be entertained and his/her candidature will not be considered in such an eventuality.

(viii) TA/DA will **not** be admissible for attending tests as the case may be.

(x) The candidature of the candidate to the Demonstration test is entirely provisional and subject to the outcome of any direct/ decision/order/pronouncement of court of Law and mere issue of Admit Card or appearance at Demonstration Test does not entitle him/her to any claim for the post.

(xiii) The candidate will sign on the Admit Card at the prescribed space in the presence of official of the Cantt. Board & thereafter the official will also sign on the Admit Card at the prescribed space. The candidate is also required to sign on the attendance sheet and OMR Sheet, in the presence of Official. The Invigilator shall also sign on the same at the prescribed space.

(xvi) The appointing authority reserves the right to cancel or modify the advertisement or part of it at any stage, The number of vacancies is provisional and subject to change (increase or decrease).

(xvii) Use of calculator, Laptop, Palmtop, other Digital/electronic instrumental/Mobile/Cell Phone, Paper etc are not allowed. In case of any candidate caught found to be in possession of any gadgets/instrument, he/she would be debarred from the Demonstration Test and legal proceedings can also be initiated against the candidates.

(xix) Candidates are required to visit our website www.canttboardrecruit.org regularly to check the latest updates, corrigendum, Downloading of Admit Card, Time & Date schedule for Demonstration Test and other information regarding engagement process.

14. All the applicants are required to be present well in advance time on the dated & venue before the commencement of Demonstration Test.. Any delay in presence will be marked as absent.



(AJAY KUMAR, IDES)
Chief Executive Officer,
Cantonment Board, Deolali

No. 322/ Empl Exch/Hosp staff on contract /E-1/ 1134
Office of the Cantonment Board
Deolali 422 401

02/03/2020

Comp file:

Online recruitment of hospital staff 2020

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