



CENTRE FOR MATERIALS FOR ELECTRONICS TECHNOLOGY (C-MET)
(Scientific Society, Ministry of Electronics and Information Technology (MeitY), Govt. of India)
HQrs: Sy.No. 34/2B, Panchwati, Dr. Homi Bhabha Road, NCL (P.O.), Pune - 411 008 (Mah.)
Phone: +91-20-25898390, 25899273 Fax: +91-20-25898180 Web: www.cmet.gov.in

Notification No. PN/ADM/RST/001/2019

Centre for Materials for Electronics Technology (C-MET), an autonomous Scientific Society under Ministry of Electronics and Information Technology (MeitY), Govt. of India invites application from eligible candidates for the following post for its laboratory at Pune

Sl. No	Name of the Post	Nature of the Post	No. of Post	Period of Probation	Qualification	Age Limit	Pay Matrix Level (7 th CPC)
1.	Scientific Assistant-III	Regular (Temporary but likely to Continue)	One	Two Years	Essential: B.Sc. in Physics/ Chemistry/ Material Sciences from a recognized university or Institution with 2 (two) years experience in relevant field in an industrial organization or R&D laboratory. OR Diploma in Chemical/ Metallurgy/ Ceramics/ Mechanical/ Electrical/ Electronics Engineering (as per the requirement of the Lab) from a recognized university/ institution with 2 (two) years experience in the relevant field of R&D or industry. Desirable: Masters Degree.	Not exceeding 28 years as on 31/08/2020	Pay Matrix Level (7 th CPC):5; Rs.29200-92300

TERMS & CONDITIONS:

1. The Pay scale of post is as per the Central Government Pay structure as extended to C-MET and carry allowances like House Rent Allowance, Transport Allowance and Children's Educational Allowance. This post is governed by National Pension Scheme (NPS) of Govt. of India and will be eligible for other benefits like Medical, LTC etc, as per C-MET norms and various government orders issued by GoI from time to time.
2. Persons with disabilities may apply against the above post and will be considered along with other candidates, if otherwise found eligible. The post is identified suitable for physically handicapped (OA, OL, BL) Deaf and partially Deaf. **OA-One Arm, OL-One Leg, BL-Both Legs**
3. Those employed in Govt Dept/PSUs/Autonomous Bodies should send their application through proper channel within the closing date, or produce NOC at the time of written test, otherwise will not be allowed to appear for the Written Test.
4. **Age Limit:** The age limit is reckoned as on the last date for receipt of application; ie 31/08/2020 and for Special regions 15/09/2020.

5. **Age Relaxation :** (i) up to 10 years in the case of PWD having minimum 40% disability,
(ii) ex-servicemen by a period of service any armed force plus three years. The benefit of age relaxation, who is already in Government civil employment on regular basis is permitted only for securing another employment in a higher grade.
(iii) upto the age of 35 years to widows, divorced women and women judicially separated from their husbands who are not remarried (copy of death certificate husband/certified copy of the judgment/decree of the appropriate court to prove the fact of divorce) to be attached.
(iv) Five years relaxation to those already in Central/State Government, Central PSUs and Central Autonomous bodies and having at least three years regular service on permanent post.
(v) up to the age of 40 years to those already in the service of C-MET or any autonomous bodies of MeitY having at least three years regular service on a permanent post.
6. **Application Fee:** Rs.500/- General/OBC Candidates and Rs.250/- for SC/ST/PWD/WOMEN Candidates by Demand Draft drawn in favour of “C-MET” Payable at Pune. Application fee is non-refundable.
7. Self – attested copies of certificates / testimonials shall be attached with application form.
8. Diploma/Degree shall be from a recognized Institution / University.
9. Candidates must ensure before applying the post that they are eligible according to the criteria stipulated in the advertisement. If the candidate is found ineligible at any stage of the recruitment processes, he/she will be disqualified and his/her candidature will be cancelled. Hiding of information or submitting false information will lead to cancellation of candidature at any stage of recruitment.
10. **Selection to the post is purely on the basis of written test.** The final selection will be done amongst the qualifying candidates purely based on the marks obtained in the written test, in the order of merit. Syllabus and venue of the written test will be posted in our website subsequently and candidates are requested to check C-MET Web site from time to time.
11. Mere fulfillment of the minimum prescribed qualification and experience will not vest any right on a candidate for being called for written test. If too many applicants are there, C-MET has full right to adopt any Screening criteria to get optimum number of candidates for selection test. The decision of the Centre in this regard will be final and binding on the Candidates. No correspondence will be entertained.
12. The decision of Director, C-MET, Pune in all matters relating to eligibility, acceptance or rejection of applications, mode of selection and conduct of

examination/skill test will be final and binding on the candidates and no enquiry or Correspondence will be entertained in this connection from any individual or his/her agency.

13. Travelling allowance: Candidates belong to SC/ST and handicapped Ex-Servicemen are eligible for II class /sleeper class rail fare at actual on production of proof of travel.
14. Any Corrigendum/corrections/modifications to the notification, syllabus for written test, examination Centre, any other criteria for selection etc., will be notified only in C-MET web site. Candidates are advised to periodically visit C-MET web site. C-MET or any other agency will not make any correspondence and it is the responsibility of the candidates to see the web site for any information.
15. Canvassing in any form and or bringing in any influence political or otherwise will be treated as a disqualification for the post. No interim enquiry will be entertained. The candidates attempting to give false information/suppressing facts will be disqualified and are liable for debarment and/or legal action.
16. Those working in Government / Semi-Government/ Public sector undertakings / Autonomous / Corporate Bodies shall send hard copies of the applications through proper channel to the Administrative Officer, Centre for Materials for Electronics Technology, Panchawati, Off Pashan Road, Pune – 411008, Maharashtra.
17. C-MET reserves the right to Revise/ Re-schedule/ Cancel/ Suspend/ Postpone/ Withdraw recruitment process without assigning any reason. The decision of C-MET shall be final and no appeal shall be entertained.

Interested candidates may download application form from our website www.cmet.gov.in and send duly filled in application in the prescribed format, along with a non-refundable application fee (Pl. see Sl. No. 6). The completed application form in all respects along with passport-size photograph, self-attested copies of certificates in support of age, qualification, caste & experience should be sent in a sealed envelope super scribing “**Application for the Post of Research Associate-III**” so as to reach on or before 31/08/2020 and those residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman & Nicobar and Lakshadweep Island, the applications must reach one or before 15/09/2020, to the following address:-

**“The Administrative Officer,
Centre for Materials for Electronics Technology (C-MET),
34/2B, Panchwati, Homi Bhabha Road,
NCL (P.O.), Pune – 411 008 (Maharashtra)”**

**Sd/-
Administrative Officer**



Application for the Post of "Scientific Assistant – III (SA-III)"

Amount: ` _____ DD No. _____ date _____

Name of the bank: _____

Name of the issuing branch: _____

*Please affix
recent
passport size
photograph*

1. Name in full (in BLOCK letters) :
2. Father's/Husband's Name :
3. Date of Birth (Proof to be enclosed):
Age as on closing date :
4. Nationality :
5. Religion :
6. Gender : Male / Female
7. Correspondence Address :

E-mail:

Mobile No.:

8. Permanent Address :

Mobile No.:

Phone No.:

9. Whether belonging to SC/ST/OBC(NCL)/PWD :

Please State Yes/No. If Yes, state the category and enclose attested copy of Certificate in support.

10. (a) Educational Qualifications :
(in chronological order starting with 10th /Matric onwards) - Use extra sheet if needed

Exam Passed	Year of Passing	University / Board	Subject	Marks	Percentage of Marks

- (b) Professional / Additional Qualifications :

Exam / Diploma Passed	Year of Passing	University / Board	Subject/ Specialization	Marks	Percentage of Marks Rank Distinction

11. Details of Employment :
(starting with the most recent) - Use extra sheet if needed

Name of the Organization / Institute	Post Held	Duration			Basic pay in the Scale of Pay/ Pay band with grade Pay/ PML	Detailed nature of duties performed
		From	To	Period		
						(If required attach as Annexure)

12. Whether qualifications/experience prescribed for the post applied are satisfied (if any of the qualification secured by you is considered equivalent to the prescribed, indicate authority thereon with documentary evidence) :

	Qualifications / Experience required	Qualifications / Experience possessed by the applicant (if required, please specify the details)
Essential		
1	B.Sc in Physics/Chemistry/Materials Sciences from a recognized University or Institution with 2 (two) years experience in relevant field in an Industrial organization or R&D Laboratory. OR Diploma in Chemical/Metallurgy/ Ceramics/Mechanical/Electrical/Electronics Engineering (as per the requirement of	

	the lab) from a recognized university/ Institutions with 2 (Two) years experience in the relevant Field of R&D or Industry. Desirable: Masters Degree	
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13. Please state clearly with reference to information furnished above, you meet the requirement of the post _____ :

14. Details about present Employment with nature _____ :
 (Regular/contract/deputation)

15. Name and complete address alongwith e-mail, fax and telephone Nos of two referees who can comment on the candidates suitability etc

1. _____ 2. _____

Telephone: _____

Telephone: _____

Fax: _____

Fax: _____

E-mail: _____

E-mail: _____

16. Any other information you may like to indicate

DECLARATION

I hereby declare that I have carefully gone through the advertisement notifying the vacancy and certify that to the best of my knowledge the particulars given by me are correct and nothing has been concealed/ distorted. If at any time I am found to have concealed / distorted any material information, my appointment shall be liable to summary termination without notice/ compensation in lieu thereof. I am well aware that the application proforma duly signed by me will be assessed by the Selection Committee at the time of selection for the post. In case any information is found to be false at any stage, my candidature for this post is liable to be rejected.

Place :

Date :

Signature of the candidate



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Advertisement No.PN/1/2019

C-MET invites applications from Indian nationals possessing excellent academic record and relevant work experience for the following post in its Laboratory at Pune on Direct Recruitment basis :-

Sl. No.	Name of Post & Pay Matrix Level	No of post	Reservation	Method of Recruitment	Max age
1	Scientific Assistant-III, PML -5 Rs.29200-92300	01	Unreserved	Direct Recruitment	28

For application format & other details, please visit our website www.cmet.gov.in.

LAST DATE FOR RECEIPT OF APPLICATIONS: 00.00.2020* & For special regions : 00.00.2020*.

**Sd/-
Administrative Officer**

(* Date will be filled after getting quotations)

ESSENTIAL/DESIRABLE EDUCATIONAL QUALIFICATION & EXPERIENCE

3. Scientific Assistant –III (Pune laboratory : 1 Post) (UR)

Essential: B.Sc. in Physics/ Chemistry/ Material Sciences from a recognized university or Institution with 2 (two) years experience in relevant field in an industrial organization or R&D laboratory.

OR

Diploma in Chemical/ Metallurgy/ Ceramics/ Mechanical/ Electrical/ Electronics Engineering (as per the requirement of the Lab) from a recognized university/ institution with 2 (two) years experience in the relevant field of R&D or industry.

Desirable: Masters Degree.

DATE OF WRITTEN EXAMINATION WILL BE NOTIFIED IN OUR WEBSITE ONLY.

MODE OF SELECTION: Mode of selection will be based on written examination only and there will be no interview.

General instructions/ information:

1. **The Selection process:**

- i) The direct recruitment to the post of Scientific Assistant-III ' would be done through a two stage process i.e. Evaluation of the academic records followed by written examination.
- ii) Short listing criteria
 - a) The applications received would be evaluated by the screening committee by awarding marks for academic qualifications from matriculation onwards.
 - b) Accordingly, duly appointed screening committee will formulated the screening methodology and finalize the candidates to the number of vacancies to be called for written examination. Short listing of applications are also done as per the relevant experience as decided by the screening committee.
 - c) Experience in the relevant field means: the experience in the thrust areas of C-MET in the field of relevant field in an industrial organization or R&D laboratory.
2. The above post is as per the central government pay scales as extended to C-MET and carry allowances like house rent allowance, transport allowance and children's educational allowance. These posts are governed by National Pension Scheme (NPS) of Govt. of India and will be eligible for other benefits like medical, LTC etc., as per the organization norms and various government orders issued from time to time.
3. Upper age limit is relaxable for SC/ST/OBC (non creamy layer)/ Ex-serviceman and Persons with disabilities as per orders of Govt. of India issued from time to time. Age limit will be applicable as on closing date of receipt of applications. A candidate who claims to belong to SC/ST or to any one of the Other Backward Classes (OBC) [non creamy layer] has to submit in support of his/her claim self-attested copy of certificate in the prescribed form issued by the competent authority specified by the central government. OBC (NC) certificate issued should be within one year of the closing date of advertisement.
4. Relaxation in upper age limit up to 40 years is allowed for those working in government of India/ autonomous bodies/PSUs etc. In exceptional cases the appointing authority shall have powers to relax the age with reasons to be recorded in writing.
5. Persons with locomotor disability including Cerebral palsy, cured, dwarfism, acid attack victims and muscular dystrophy (orthopedically handicapped) will be considered for filling the posts / hearing impairment may apply against all

the above post and will be considered along with other candidates, if otherwise found eligible (fulfill the qualification and experience). Above post are not suitable for visually handicapped candidates.

6. The application must be submitted along with demand draft for **Rs.500/- General/OBC Candidates and Rs. 250/- For SC/ST/PWD/WOMEN Candidates** may be drawn in favour of **“C-MET” Payable at Pune**. Application fee is non-refundable.

7.

BANK NAME	PUNJAB NATIONAL BANK
BRANCH	PASHAN
ADDRESS	GOL MARKET, PASHAN, PUNE
CITY	PUNE
STATE	MAHARASHTRA
PIN CODE	411 021.
ACCOUNT NO.	0495000100063589
ACCOUNT TYPE	SAVINGS
IFS CODE	PUNB 0049500
MICR CODE	411024008

8. Those employed in govt. department/ PSUs/ Autonomous Bodies should send their application through proper channel.
9. Self-attested copies of certificates/testimonials should be enclosed along with the application. Diploma/degree shall be from recognized institution/university.
10. The applications or advance copies of applications received after closing date or without enclosures or incomplete applications will be summarily rejected. Centre cannot take any responsibility for transit, postal and other delays.
11. C-MET reserves the right to revise / reschedule / cancel / suspend / postpone / withdraw the recruitment process in respect of any one or more post(s) without assigning any reason. The decision of C-MET shall be final and no appeal shall lie against such decision.
12. Canvassing in any form and or/bringing in any influence political or otherwise will be treated as a disqualification for the post. No interim queries / correspondence will be entertained.
13. The job description and duties to be performed by the official is attached as annexure below.
14. Candidates must ensure before applying that they are eligible according to the criteria stipulated in the advertisement. If the candidate is found ineligible at any stage of recruitment process, he/she will be disqualified and his/her candidature will stand cancelled. Hiding of information or submitting false information will lead to cancellation of candidature at any stage of recruitment besides other action as deem fit.

15. All applicants must fulfill the minimum educational qualifications essentially required for the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying for the post. No enquiry asking for advice as to eligibility will be entertained.
16. The decision of C-MET in all matters relating to eligibility, acceptance or rejection of applications, mode of selection and conduct of examination will be final and binding on the candidates and no enquiry or correspondence will be entertained
17. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and / or an application in response thereto can be instituted only in Pune and courts/tribunals/forums at Pune only shall have sole and exclusive jurisdiction to try any such cause/dispute.
18. Before submitting application form, the candidates should carefully ensure his/her eligibility for the post applied for. No relevant column of the application form should be left blank; otherwise application form is liable to be rejected. Candidates may use a separate sheet wherever required.
19. Applications which are not in conformity with the requirement indicated in the advertisement are liable to be rejected.
20. Only short-listed candidates will be called for written test. Mere fulfilling of requirement as laid down in the advertisement does not qualify a candidate to be called for written test. No correspondence or interim enquiries in this regard shall be entertained.
21. Number of years of experience indicated for the post is after obtaining the specified qualification for the post.
22. TA is payable only to those eligible under Govt. of India rules/ guidelines (shortest route sleeper class ticket by train will be reimbursed on production of copy of proof such as original/Xerox copy of tickets).
23. Application received after due date for whatsoever reason including postal delays shall not be entertained.
24. At present the place of posting will be as indicated in the advertisement. However, the persons selected shall be liable to be transferred to anywhere in India.
25. The offer of appointment will be subject to verification of original certificates/testimonials at the time of interview and completion of other pre-appointment formalities otherwise the candidature shall be rejected.
26. The so appointed officers should undergo at least two weeks induction training and complete successfully for probation clearance.
27. Amendments/changes, if any, in the advertisement shall be published only

on C-MET website.

28. For candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman & Nicobar and Lakshadweep Island, the applications must reach on or before _____ 2020.

29. In case of any inadvertent mistake in the process selection, which may be detected at any stage even after issuing an appointment letter, the Institute reserves the right to modify/withdraw/cancel any communication made to the applicant.

Interested candidates may download application form from our website www.cmet.gov.in and send duly filled in application in the prescribed format, along with a non-refundable application fee (Pl. see Sl. No. 6). The completed application form in all respects along with passport-size photograph, self-attested copies of certificates in support of age, qualification, caste & experience should be sent in a sealed envelope superscribing “**Application for the Post of _____**” so as to reach on or before ----- and those residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman & Nicobar and Lakshadweep Island, the applications must reach one or before-----2020, to the following address:-

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