

**ADVERTISEMENT FOR ENGAGEMENT OF ADVISOR- HEALTH & SAFETY
ON PART TIME CONTRACT BASIS IN OMC LTD**

No. 49 /OMC

Dt. 22.07.2020

The OMC, a Gold category and largest State PSU in Mining Sector in the Country, undertakes exploration, mining and trading of iron, chrome & bauxite ores. Inspired by the vision to emerge as the market leader and to play a catalytic role in the growth of industrialization, OMC caters to the requirements of mineral based industries. The Corporation has achieved an annual turnover of Rs.3975 crores in the FY 2019 -20.

The OMC intends to engage one **Advisor- Health & Safety** on part time contract basis of the Corporation for which applications are invited from retired professionals for filling up the Post.

Sl. No	Name of the post	No of post	Essential Qualification	Experience & Competency	Maximum Age as on 30.06.2020	Monthly consolidated remuneration
1.	Advisor-Health & Safety	01	Degree in Mining Engineering with First Class Mine Managers' Certificate of Competency under MMR-1961.	Should have at least 20 years of experience after obtaining First Class Mine Managers' Certificate of Competency under MMR-1961 along with relevant experience of minimum 15 years in the office of Directorate General of Mines Safety.	Not more than 65 years	Negotiable

- The eligible candidates will be short-listed on the basis of relevant work experience.
- The selection will be made on the basis of personal interview of eligible shortlisted candidates.
- The engagement is purely temporary & on part time contract basis initially for a period of one year and may be extended for further period subject to satisfactory performance/ requirement of the Corporation.

Interested eligible candidates are requested to download the application format from OMC website: <http://omcltd.in> and submit the same duly filled in & signed along with self attested copies of Mark sheets, Certificates, Testimonials, Experience Certificates in support of their eligibility by Speed Post /Courier in a cover superscribed "**APPLICATION FOR THE POST OF ADVISOR- HEALTH AND SAFETY**" so as to reach the General Manager (P&A), The Odisha Mining Corporation Ltd., OMC House, Bhubaneswar-751001 by **21.08.2020** positively. Applications received after the last date due to delay in postal/courier or any other reason shall not be entertained and will be rejected.

The OMC Management reserves the right to cancel, amend or alter the above advertisement without assigning any reason thereof.

Sd/-
General Manager (P&A)
The Odisha Mining Corporation Ltd.
Post Box No-34, OMC House
Bhubaneswar – 751001

TERMS AND CONDITIONS OF ENGAGEMENT OF ADVISOR- HEALTH & SAFETY ON PART TIME CONTRACT BASIS IN OMC LTD.

• **ELIGIBILITY CRITERIA**

- Degree in Mining Engineering with First Class Mine Managers' Certificate of Competency under MMR-1961.
- Should have at least 20 years of experience after obtaining First Class Mine Managers' Certificate of Competency under MMR-1961 along with relevant experience of minimum 15 years in the office of Directorate General of Mines Safety.
- Not More Than 65 years of age as on 30.06.2020.

• **HOW TO APPLY**

- The applicant should affix recent colour passport size photograph at top right side of the application form (Annexure I).
- The applicant should attach self-attested copy of all the mark sheets, certificates, documents from HSC / 10th onwards towards proof of qualification, age, mark secured, caste, experience etc. along with the application form. In case a Degree is based on semester pattern, then the candidate needs to submit the mark sheets of all semesters including the final mark sheet of final semester.
- Applications without supporting documents/incomplete/not fulfilling the prescribed criteria in any respect shall be rejected.

• **METHOD OF SELECTION**

- Officers against whom departmental proceedings or criminal cases contemplated / pending or who have been penalized for misconduct during preceding five years of service period shall not be considered.
- The eligible candidates will be short-listed on the basis of relevant work experience.
- The selection will be made on the basis of personal interview of eligible short-listed candidates.
- No TA/DA for to & fro fare shall be paid either for attending the personal interview or joining the post in OMC.

• **TERMS OF ENGAGEMENT**

- The engagement will be for **01 (One) year** on part time contract basis with provision for further extension subject to performance.
- The **Advisor (Health & Safety)** is required to hold the Office in OMC Ltd, Bhubaneswar for a period 10 (Ten) working days in a month and take up assignments as per the scope of work.
- The above engagement can be terminated by either side by giving one month's prior notice.
- He shall abide by the Rules and Regulations of the Corporation.

• **SCOPE OF WORK/ JOB DESCRIPTION:**

- To carry out Safety Audit and Inspection of all the working Mines of OMC.
- To provide specialist technical knowledge and advice to all levels of Management to resolve Health and Safety related challenges.
- To develop and assist in managing Health & Safety Systems and Risk Management Programs to ensure achievement of objectives aligned to Company's strategic business goals.
- To provide advice, services and support to ensure that the issues are identified, scoped and managed to achieve "Zero Accident" potential.
- To organize and conduct site level training on Health & Safety for all level of employees including Contractors and Customers.
- To advise in establishing systems to monitor and assess continuous compliance to legislation, related to Health & Safety.
- To guide, for effective implementation of Health & Safety procedures and continuously raise the standards by adopting best industry practices and inculcating a culture of behavioral

safety through frequent inspections and rigorous training thereby achieving zero harm and establishment of a strong culture of safe working throughout the business.

- To assist in preparation of onsite Emergency Plan and organization of various safety promotional activities throughout the year.
- Continuous review of programs and implementing adjustments to ensure alignment with industry development and standards to raise the Health and Safety function and develop the skills to create next level Leaders and Successors.
- He shall field visit as per the requirement of the assignment.

- **MONTHLY CONSOLIDATED REMUNERATION AND OTHER BENEFITS:**

- The monthly consolidated remuneration is **negotiable**.
- During the above engagement, no accommodation / house rent allowance will be admissible.
- Besides the monthly consolidated remuneration, no other financial benefits will be given. However, while on official tour, he shall be paid TA/DA as admissible to the Executives in the rank of General Manager in OMC.
- The monthly consolidated remuneration shall be drawn on pro rata basis if the attendance is less than 10 working days.
- The monthly consolidated remuneration shall be drawn on voucher basis and no PF or other contribution shall be deducted / deposited except applicable income tax.
- He will not get the benefits of bonus, gift, incentive, liveries etc or any other benefit at par with the regular employees of OMC.

- **GENERAL CONDITIONS**

- Candidates are requested to visit Corporation website. <http://omcltd.in/> recruitment portal at regular intervals for any notification, news, updates, results etc. relating to recruitment.
- The decision of OMC Management will be final & binding on all candidates on all matters relating to eligibility, acceptance or rejection of the application, selection of candidate, cancellation of the recruitment process, etc. No enquiry/correspondence will be entertained in this regard.
- Any dispute arising in this connection will be subject to jurisdiction of appropriate Courts of Odisha.

Interested eligible candidates are requested to fill up the application format & submit the same duly filled in by **21.08.2020** positively. Applications submitted after the last date shall not be entertained.

General Manager (P&A)
The Odisha Mining Corporation Ltd.
Post Box No-34, OMC House
Bhubaneswar – 751001

THE ODISHA MINING CORPORATION LTD

APPLICATION FORMAT FOR ENGAGEMENT OF ADVISOR (HEALTH AND SAFETY) ON PART TIME CONTRACT BASIS IN OMC LTD.

1. Post applied for
2. Full Name (In capital)
3. Father's/Husband's Name
4. Date of birth
(As recorded in HSC or equivalent exam) (Attach copy of certificate)
5. Age as on 30.06.2020
6. Sex:
7. Category :
8. Marital status: (Married/Un-married)



9. Address (with PIN code):

<u>Present Address</u>	<u>Permanent Address</u>
.....
.....
.....
.....
.....

10. Contact details: (a) Phone
(b) e-mail

11. Qualification: (10th onwards) (Attach copy of certificates).

Sl. No.	Exam passed/ discipline	Name of the Board / University / Institute	Duration of course	Whether Regular course (Yes/No)	Year & month of Passing	Maximum marks	Marks obtained	% of Marks/ CGPA

(In case of CGPA/grades, please indicate equivalent percentage as per norms adopted by the University/ Institute & attach a copy of such norm fixed by the concerned University/Institute)

12. Post Qualification Experience (attach copy of certificates):

Sl. No.	Name & address of organizations worked	Post held	Scale of pay/CTC*	Basic pay	Duration of experience (DD/MM/YYYY)		Total years & months of experience	Type of assignment handled/specific nature of work/duty performed.
					From	To		

** In case, current remuneration is in CTC format, please enclose the breakup as a separate annexure along with the application*

DECLARATION

ISon/Daughter / Wife of , do hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature/appointment is liable to be cancelled/ terminated without any notice to me.

(SIGNATURE IN FULL)

PLACE:
DATE:

NAME:

Documents/Certificates Attached: -

- 1)
- 2)
- 3)
- 4)
- 5)
- 6)