



राजीव गांधी राष्ट्रीय युवा विकास संस्थान
Rajiv Gandhi National Institute of Youth Development
युवा कार्यक्रम और खेल मंत्रालय, भारत सरकार
Ministry of Youth Affairs & Sports, Govt. of India
श्रीपेरुम्बुदूर /Sriperumbudur – 602 105



Date : 31.07.2020

Advt. No. RGNIYD/ADMIN/Esst./2020-21/006

RECRUITMENT TO CONTRACTUAL POSTS

Rajiv Gandhi National Institute of Youth Development (RGNIYD) Sriperumbudur, Tamil Nadu is functioning under Department of Youth Affairs, Ministry of Youth Affairs & Sports, Government of India.

RGNIYD functions as a vital resource centre with its multi-faceted functions of offering academic programmes at Post Graduate level encompassing various dimensions of Youth Development, engaging in seminal research in the vital areas of Youth Development and coordinating Training Programmes for state agencies and the officials of youth organizations, besides the extension and outreach initiatives in rural, urban as well as tribal areas.

RGNIYD serves as a youth observatory and depository in the country thereby embarking on youth surveillance on youth-related issues. It has a wide network with various organizations working for the welfare and development of young people and serves as a mentor.

Applications are invited from eligible candidates for the following contractual pots for RGNIYD, Regional Centre, Chandigarh.

Name of the Post	Technical Assistant	Technical Assistant (Soft Skills)
No. of Posts	03 (Three)	01 (One)
Place of posting	Chandigarh	Chandigarh
Essential Qualification	<p>PG Degree in Computer Applications / Computer Science / Information Technology or equivalent with not less than 55% marks (Or an equivalent grade in a point scale wherever grading system is followed) from an Indian University or an equivalent degree from an accredited foreign University.</p> <p>Hold Training of Trainers (ToT) certification in Field Technician Computing and Peripherals (FTCP) from Electronics Sector Skills Council of India (ESSCI).</p> <p>Experienced in handling IT and Network infrastructure.</p>	<p>PG Degree in Human Resource Management / Life Skills Education / Social Work / Psychology with not less than 55% marks (Or an equivalent grade in a point scale wherever grading system is followed) from an Indian University or an equivalent degree from an accredited foreign University.</p> <p>Minimum 2 years of experience in Skill Development trainings and handling Government Projects.</p>

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Desirable Qualification	<p>Conversant with working knowledge in computer</p> <p>Knowledge to speak, read and write in Hindi and English / Punjabi</p>	<p>Conversant with working knowledge in computer</p> <p>Knowledge to speak, read and write in Hindi and English / Punjabi</p>
Job Responsibilities	<p>Liaising with government departments like Municipal corporation / Chandigarh Administration and Municipal Councillors etc.</p> <p>Should be willing to work in the urban poor communities / Slum areas as the IT courses sponsored by the Municipal Corporation are held in urban communities / slum areas.</p> <p>Manning and maintenance of I.T. and Network Infrastructure.</p> <p>Building relationship with stakeholders for successful placement of Skill development students.</p>	<p>Liaising with government organizations like Municipal corporation / Chandigarh Administration, Municipal Councillors etc.</p> <p>Should be willing to work in the urban poor communities/Slum areas.</p> <p>Building relationship with stakeholders for successful placement of Skill development students.</p> <p>Developing innovative curriculum and inculcating skills like leadership, communication, and team building in the students.</p>
Age as on 20.08.2020	Not more than 40 years	Not more than 40 years
Consolidated salary	Rs. 28,214/- (Per Month)	Rs.28,214/- (Per Month)
Period of Appointment	03 Months	03 Months

TERMS AND CONDITIONS OF SERVICE APPLICABLE TO ALL POSTS

- 1) The posts are purely temporary and contractual in nature.
- 2) Initial period of appointment will be for a period of **03 months**. Depending upon the performance of the candidate or the need to keep the post the contract may be extended for a further period on such terms and conditions as the administration of the Institute may decide.
- 3) The services of the candidate may be terminated by the Institute without assigning any reason therefor.
- 4) The candidate may quit the services of the Institute after giving one month's notice in advance.
- 5) The Institute may terminate his/her services after giving one month's notice in advance. However the Institute reserves its right to terminate his/her services immediately if his/her services are not satisfactory or his/her conduct during the

discharge of his/her duties are not appropriate to his/her status.

- 6) He/she is not entitled to any other benefit other than the wages.
- 7) Mere submission of application will not qualify the candidates for being called for interview. The Institute reserves the right to call for interview only those candidates, whom, the Institute may deem fit, will be suitable for the post.
- 8) The Institute reserves the right to reject all or any of the applications received for the post. Mere fulfilling of the qualification, experience and other criteria prescribed for the post will not make the applicants eligible for being called interview.

MODE OF SELECTION

- 1) Shortlisted candidates may have to appear for a written test and/or personal interview.
- 2) Date and time for the written test/interview will be intimated to the applicants through email only.
- 3) No TA/DA will be paid for attending the written test / interview.
- 4) No accommodation will be provided for attending the written test / interview.
- 5) Request for change in the date of written test/interview will not be entertained.
- 6) Canvassing in any form will disqualify the candidate.

SUBMISSION OF APPLICATION

- 1) The applicant should fill the application through **online only**.
- 2) The applicant is requested **not to send** the hard copy of application to the institute.
- 3) The last date for submission of online application is **20th August 2020** till midnight.
- 4) **The hard copy of application along with the self-attested copy of certificates should be submitted only by the shortlisted candidates at the time of written test /interview.**

Sd/-
Registrar