



Advt. No.08/2019

MAHARASHTRA STATE POWER GENERATION COMPANY LTD.

INVITES APPLICATIONS FOR THE FOLLOWING POSTS

Mahagenco, the public sector entity owned by Govt. of Maharashtra, is the second largest power generation utility in the country with an installed capacity of 10500 MW, comprising of a mix of Thermal, Hydro & Gas based Power Stations spread across the State.

For the company with manpower strength more than 15000 and potential for further growth, we are looking for high caliber individuals for the following positions:

Post Code	Name of post	Pay Gr.	CATEGORYWISE RESERVATION											
			SC	ST	VJ-A	NT-B	NT-C	NT-D	SBC	OBC	SEBC	EWS	OPEN	TOTAL
Chemist Cadre														
CH01	Executive Chemist	I	--	01	-	-	-	-	-	--	--	--	--	01
CH02	Sr Chemist	I	03 (WR 01)	01	--	01	01	--	--	04 (WR 01)	02	02	05 (WR01)	19 (WR03)
CH03	Lab Chemist	II	03 (WR 01)	01	01	-	01	01	01	04 (WR 01)	03 (WR 01)	03 (WR 01)	07 (WR02)	25 (WR06)
CH04	Jr.Lab Chemist	III	--	02	01	02	--	--	01	06 (WR 01) (ES 01)	01	01	--	14 (WR01) (ES01)
Information Technology Cadre														
IT01	Programmer	I	--	--	01	--	--	--	--	--	--	--	01	02
IT02	Asstt.Programmer	II	01	--	--	--	--	--	--	01	--	--	--	02
Fire Fighting Cadre														
FF01	Dy.Chief Fire Officer	I	01	--	--	--	--	--	--	--	--	--	01	02
FF02	Driver cum Fire Engine Operator	III	03 (WR 01)	01	01	01	--	--	--	03 (WR 01)	02	02	05 (WR01) (ES01)	18 (WR03) (ES01)
Finance & Accounts Cadre														
FA01	General Manager (F&A)	I	01	-	-	-	-	-	-	-	-	-	-	01
FA02	Asstt.General Manager (F&A)	I	--	-	-	-	-	-	-	01	-	-	-	01
FA03	Sr. Manager (F&A)	I	-	-	01	-	-	-	-	01	-	-	01	03
FA04	Manager (F&A)	I	01	01	--	--	--	--	--	02	01	01	02	08
FA05	Dy.Manager (F&A)	II	02	01	01	01	--	--	01	02	02	01	03 (WR01)	14 (WR01)
Human Resource Cadre														
HR01	Astt.General Manager (HR)	I	--	01	--	--	--	--	--	--	--	--	--	01
HR02	Sr.Manager (HR)	I	--	01	-	-	-	-	-	01	-	-	--	02
HR03	Manager (HR)	I	-	01	-	-	-	-	-	01	01		01	04
HR04	Dy.Manager (HR)	II	01	-	-	01	-	-	-	01	01		01	05

Note: Abbreviations: WR - Women Reservation

ES - Ex-Serviceman

Last date for Submission of application is 18.12.2019

Qualification and Experience as on 18.12.2019:

Post Code	Name of post	Qualification	Experience
Chemist Cadre			
CH01	Executive Chemist Pay Gr. - I Rs. 81695-3145-97420-3570-175960	B.E. / B.Tech. Degree in Chemical Technology/ Engineering from a reputed University / Institute. OR M.Sc. in Chemistry (Organic / Inorganic) from a reputed University.	Total 10 years of post qualification experience working in a Thermal power station having capacity of 210MW and above, out of which 05 years should be in a position of Chemist & above, out of which 2 years should be in the position of Senior Chemist.
CH02	Sr. Chemist Pay Gr. - I Rs. 68780-2730-82430-2900-154930	B.E. / B.Tech. Degree in Chemical Technology/ Engineering from a reputed University / Institute. OR M.Sc. in Chemistry (Organic / Inorganic) from a reputed University. OR B.Sc with chemistry as one of the subject.	1) For B.E./B.Tech & M.Sc.(Chemistry):- Total 07 years of post qualification experience working in a Thermal Power Station having capacity of 210MW and above, out of which 04 years should be in position of Lab Chemist & above, out of which 02 years should be in position of Chemist. 2) For B.Sc. with Chemistry as one of the Subject:- Total 12 years of post qualification experience in Thermal Power Station having capacity 210 MW & above, out of which 04 years should be in position of Chemist.
CH03	Lab Chemist Pay Gr. - II Rs. 49210-2165-60035-2280-119315	M.Sc. in Chemistry (Organic/Inorganic) from a reputed University / Institute. OR B.Sc. From a reputed University/Institute with Chemistry as one of the subject.	For M.Sc. Chemistry-No experience. For B.Sc.:- 03 years of post qualification experience working in a Thermal Power station having capacity 210 MW & above.
CH04	Jr.Lab Chemist Pay Gr. - III Rs. 37340-1675-45715-1740-63115-1830-103375	M.Sc.(Organic/Inorganic)Chemistry/B.Sc. From a reputed University / Institute with Chemistry as one of the subject.	No experience necessary.
Fire Fighting Cadre			
FF01	Dy.Chief Fire Officer Pay Gr. - I Rs. 81695-3145-97420-3570-175960	1. B.E. (Fire) From any recognised university / institute OR 2. B. E. / B. Tech./ AMIE graduate or graduate in Science with: a) Diploma in Fire Engineering from N.F.S.C. Nagpur / M.S.B.T.E. OR b) Advance diploma in Fire Engineering from N.F.S.C. Nagpur OR c) Graduateship Examination (Fire) of Institution of Fire Engineers (India or U. K.) OR d) Advance diploma in Fire Safety Engineering from M.S.B.T.E. OR 3) B.Sc. (Fire Technology) from any recognised university/ institute. 4) Should have adequate knowledge of Marathi language. 5. Health Parameters: i) General health conditions should be sufficient enough, capable of discharging his Administrative, Managerial & Operational duties. ii) Must be physically fit as per "Accepted Norms" of Fire Services. iii) Night or colour blindness as well as any kind of physical disability/deformity shall be a disqualification. Note : Health Parameters for direct recruitment candidates are to be certified by the Civil Surgeon of that location.	Minimum 9 years post qualification experience in the field of fire fighting in a large organization, out of which at least 5 years as Fire Officer & Assistant Fire Officer or 2 years as Fire Officer.

Post Code	Name of post	Qualification	Experience
FF02	Driver cum Fire Engine Operator Pay Gr. - III Rs. 29935-955-34710-1060-45310-1160-82430.	Must have passed 10th Std. examination & passed Fireman Course (For fresh candidates regular course of 6 month duration & sponsored candidates 3 months duration course) conducted by: a) State Fire Training Center, Govt. of Maharastra, Mumbai OR b) National Fire Academy, Vadodara, Gujarat State under the auspices of All India Institute of Local Self Govt, Mumbai OR c) Any Government/ Government recognised Institute / CISF/ Defense Services OR D) Any higher professional qualification in Fire Services from Government recognised university / institute 2) Min. 3 years old valid driving licence of driving the HMV/HGV/Transport Vehicle 3) Should have adequate knowledge of Marathi language 4) Health Parameter I) General health conditions should be sufficient enough, capable of undergoing long physical strain resulting from the acts such as fire fighting & rescue of persons trapped. II) Must be phisically fit as per "Accepted Norms" of Fire Services. III) Night or colour blindness as well as any kind of physical disability/deformity shall be a disqualification. Note: Health parameters for direct recruitment candidates are to be certified by the Civil Surgeon of that location.	Minimum 3 years post qualification experience of driving HMV/HGV/Transport Vehical in the field of fire fighting.
Information Technology Cadre			
IT01	Programmer Pay Gr. I- Rs. 63770-2515-76345-2730-141865	A Bachelor of Engineering degree in Computer Engineering / Information Technology / Computer Science of a recognised University / Institute. OR 3 years Post Graduate Degree in Master of Computer Applications (MCA) from a recognized University / Institute.	Minimum 3 years post qualification experience in Computer Programming in a large reputed Organisation / PSU.
IT02	Asstt. Programmer Pay Gr. - II Rs. 49210-2165-60035-2280-119315	1. A Bachelor of Engineering degree in Computer Engineering / Information Technology / Computer Science of a recognised University / Institute. OR 3 years Post Graduate Degree in Master of Computer Applications (MCA) from a recognized University / Institute. And 2. Knowledge of programming languages "C, C++, Java, .net, PHP" is essential. 3. SAP knowledge will be preferred.	No Experience necessary.

Finance & Accounts Cadre			
FA01	General Manager (F&A) Pay Gr. - I Rs. 105035-4610-215675	CA / ICWA final passed.	10 years relevant post qualification experience in Finance / Accounts / Audit out of which 3 years should be in a post of responsibility i.e. Sr.Manager (F&A) and above. Note: Equivalency of outside candidates will be compared / decided on the basis of gross emoluments drawn and job responsibilities.
FA02	Asstt.General Manager (F&A) Pay Gr. - I Rs. 86460-3570-104310-3980-191870	CA / ICWA final passed.	8 years relevant post qualification experience in Finance / Accounts / Audit out of which 2 years should be in a post of responsibility i.e. Manager (F&A) and above. Note: Equivalency of outside candidates will be compared /decided on the basis of gross emoluments drawn and job responsibilities.
FA03	Sr. Manager (F&A) Pay Gr. - I Rs. 81695-3145-97420-3570-175960	CA / ICWA final passed.	5 years relevant post qualification experience in Finance / Accounts / Audit out of which 2 years should be in a post of responsibility i.e. Deputy Manager (F&A) and above. Note: Equivalency of outside candidates will be compared / decided on the basis of gross emoluments drawn and job responsibilities.
FA04	Manager (F&A) Pay Gr. - I Rs. 63770-2515-76345-2730-141865	CA / ICWA final passed.	1 year relevant post qualification experience in Finance / Accounts / Audit. Note: Candidates possessing CA / ICWA qualification shall be recruited as Trainee Officers on consolidate salary equivalent to the post of Deputy Manager (F&A) for a period of one year and after completion of one year, they may be absorbed as Manager (F&A).
FA05	Dy.Manager (F&A) Pay Gr. - II Rs. 45800-2165-56625-2280-115905	Inter CA / ICWA OR MBA (Finance) / M.Com.	For Inter C.A / ICWA:-1 year relevant post qualification experience in Finance / Accounts / Audit For MBA (Finance) / M.Com:-3 years relevant post qualification experience in Finance / Accounts / Audit.
Human Resource Cadre			
HR01	Assistant General Manager (HR) Pay Gr. - I Rs.86460-3570-104310-3980-191870	1) Degree of a recognized University with 2 years full time or 3 years part time Post Graduate Degree in Business Administration (MBA) / Management Studies (MMS) / Personnel Management (MPM) with specialization in Human Resources Management / Development / Personnel Management from a University recognized by UGC or Institute approved by AICTE. 2) Minimum Computer Literacy: Must be proficient in M.S. Office	At least 9 years post qualification experience in Human Resources Development / Personnel Management, out of which 2 years should be in a position of responsibility i.e Sr. Manager (HR) & above. Note: Equivalency of outside candidates will be compared / decided on the basis of gross emoluments drawn (other than perks) & job responsibilities.

HR02	Sr. Manager (HR) Pay Gr. - I Rs.68150-2730-81800-2900-154300	1) Degree of a recognized University with 2 years full time or 3 years part time Post Graduate Degree in Business Administration (MBA)/ Management Studies (MMS)/ Personnel Management (MPM) with specialization in Human Resources Management / Development / Personnel Management from a University recognized by UGC or Institute approved by AICTE. 2) Minimum Computer Literacy: Must be proficient in M.S. Office.	At least 5 years post qualification experience in Human Resources Development / Personnel Management out of which 2 years should be in a position of responsibility i.e. Deputy Manager (HR) & above. Note: Equivalency of outside candidates will be compared / decided on the basis of gross emoluments drawn (other than perks) & job responsibilities.
HR03	Manager (HR) Pay Gr. - I Rs.63770-2515-76345-2730-141865	1) Degree of a recognized University with 2 years full time or 3 years part time Post Graduate Degree in Business Administration (MBA) /Management Studies (MMS) / Personnel Management (MPM) with specialization in Human Resources Management /Development / Personnel Management from a University recognized by UGC or Institute approved by AICTE. 2) Minimum Computer Literacy: Must be proficient in M.S. Office	At least 3 years post qualification experience in Human Resources Development / Personnel Management.
HR04	Dy. Manager (HR) Pay Gr. - II Rs.45800-2165-56625-2280-115905	1) Degree of a recognized University with 2 years full time or 3 years part time Post Graduate Degree in Business Administration (MBA) / Management Studies (MMS) / Personnel Management (MPM) with specialization in Human Resources Management / Development / Personnel Management from a University recognized by UGC or Institute approved by AICTE. 2) Minimum Computer Literacy: Must be proficient in M.S. Office	No experience is necessary.

In addition to basic pay, the selected candidates are entitled to all other allowances and perks as are admissible as per Company's rules.

UPPER AGE LIMIT AS ON 18.12.2019:-

Post Code	Designation	Upper Age Limit (Years)
CH01	Executive Chemist	40
CH02	Sr Chemist	40
CH03	Lab Chemist	38
CH04	Jr.Lab Chemist	38
IT01	Programmer	40
IT02	Asstt.Programmer	38
FF01	Dy.Chief Fire Officer	40
FF02	Driver cum Fire Engine Operator	38
FA01	General Manager (F&A)	48
FA02	Asstt.General Manager (F&A)	40
FA03	Sr. Manager (F&A)	40
FA04	Manager (F&A)	40
FA05	Dy.Manager (F&A)	38
HR01	Asstt.General Manager(HR)	40
HR02	Sr.Manager (HR)	40
HR03	Manager (HR)	40
HR04	Dy.Manager (HR)	38

Note-A: i) Upper age limit is relaxed by 5 years for the candidates applying against Backward Category post.

ii) Upper age limit for departmental employees working in MAHAGENCO is upto age of 57 yrs.

iii) For the candidates applying against OPEN, age limit is as mentioned in the above table.

iv) Upper age limit for person with Disability, Ex-serviceman will be 45 Years.

Note-B: The Age, Education and Experience as on 18.12.2019 will be considered.

Conditions applicable to Backward Class candidates

1. Reservation for Backward Class will be governed by the Maharashtra State Public Services Reservation for SC, ST, VJ-A, NT-B, NT-C, NT-D, SBC and OBCs Act, 2001 and as per the rules & regulations framed by the Govt. of Maharashtra from time to time.

The candidates applying against reserved category and belonging to VJ-A, NT-B, NT-C, NT-D, SBC, and OBC categories should produce a certificate from appropriate authority as prescribed by the Govt. of Maharashtra showing that they are not covered under the concept of "Creamy Layer". The candidate shall have valid current year Non Creamy Layer Certificate at the time of document submission issued by Competent Authority of Govt. of Maharashtra along with Online application form. Similarly the candidates applying against SEBC & EWS shall have to produce required certificates in the Proformas provided by the Govt. of Maharashtra from time to time.

2. Candidate belonging to Schedule Caste & Scheduled Tribes are exempted from submission of Non-Creamy Layer Certificate as applicable.
3. Candidate's claiming Reservation benefit has to submit Caste Certificate & Caste Validity Certificate issued by the Competent Authority of Govt. of Maharashtra along with Online application. Candidate unable to produce Caste Validity Certificate issued by the Competent Authority of Govt. of Maharashtra along with Online application, if selected, they will be appointed temporarily. (Refer G.R.No. BCC/2011/ PR.1064/16-B dated 12/12/2011).
4. Backward Class candidate has to produce valid Domicile Certificate issued by the Competent Authority of Govt. of Maharashtra at the time of document submission along with Online application form.
5. Candidates claiming the reservation should submit self attested copy of Caste Certificate, Caste Validity Certificate and Certificate of Domicile of Maharashtra State issued by the Competent Authority of Govt. of Maharashtra at the time of document submission.
6. Candidates belonging to reserve category have to submit Caste Validity Certificate at the time of Appointment. However, the candidates who does not have caste validity certificate, has to submit all necessary documents required for caste scrutiny committee for verification of caste claim before joining the duty as applicable.
7. Once the caste is notified in the application form, it cannot be changed at any stage later on.
8. The Backward Class candidates who apply against open category will not be permitted to change the option once exercised at any stage later on.
9. Those reserved category candidates who have applied as Open category & compete with the Open category candidates will be treated as Open category candidate for the purpose of recruitment/selection process.

However, if any such departmental reserved category candidate who have entered in MSEB / MAHAGENCO service by taking the benefit of reservation earlier, he/she will have to submit the caste certificate & caste validity certificate from Competent Authority before appointment, if selected even though he/she may be applying under Open category against this advertisement as applicable.

10. Reservation for EWS and SEBC candidates is subject to various Writ Petitions pending before Hon' courts or any other Competent Authority and the necessary Directions given by State Government based on such judgements.

Conditions Applicable to candidate under Horizontal reservation

1. Horizontal Reservation for Person with Disability (PH):

Post Code	Designation	Pay Gr.	No. of Post Reserved	Nature of Disability
CH01	Executive Chemist	I	01	OL, OA
CH02	Sr. Chemist	I		OL, OA
IT01	Programmer	I		OA,OL, BL, HH,B/LV
FA01	General Manager (F&A)	I		BL OA, OL,HH
FA02	Asstt.General Manager (F&A)	I		BL,OA,OL,HH
FA03	Sr. Manager (F&A)	I		BL,OA,OL,HH
FA04	Manager (F&A)	I		BL,OA,OL,HH
HR01	Asstt.General Manager (HR)	I		OA,OL,OAL,BL,B/LV,HH
HR02	Sr.Manager (HR)	I		OA,OL,OAL,BL,B/LV,HH
HR03	Manager (HR)	I		OA,OL,OAL,BL,B/LV,HH
CH03	Lab Chemist	II	01	OL,OA
IT02	Asstt.Programmer	II		OA,OL,BL,HH, B/LV
FA05	Dy.Manager (F&A)	II		BL,OA,OL,HH
HR04	Dy.Manager (HR)	II		OL,OA,BL, HH, B/LV

- a) The reservation policy for Persons with disability is applicable as per State Government directives.
- b) Persons suffering from not less than 40% of relevant disability certified by Competent Authority shall alone be eligible for the benefit of reservation for Physically Handicapped Persons.

Abbreviations:

- OL** - One Leg Affected
- OA** - One Arm Affected
- OAL** - One Arm & Leg Affected
- HH** - Hearing Handicap
- BL** - Both Legs
- B/LV** - Blindness*/ Lower Vision

* Blindness – to the extend that can work on machinery.

There shall be horizontal Reservation for Person with Disability (3%). Persons suffering from not less than 40% of relevant permanent disability certified by Competent Authority shall alone be eligible for the benefit of reservation for Physically Handicapped Persons. Selection of candidate shall be made as per शासन पत्र क्र.अपंग-२००२/प्र.क्र.३३१/सुधार-३,दि.०७.०६.२००६ from eligible Physically Handicapped Persons.

2. The Horizontal Reservation will be based on शासन निर्णय क्र. एसआरव्ही १०१२/प्र.क्र. १६/१२/१६-अ दिनांक १३.०८.२०१४ read with शासन शुध्दीपत्रक क्र. संकीर्ण -१११८/प्र क्र ३९/१६ -अ / दिनांक १९. १२.२०१८ .

3. There shall be Horizontal Reservation for Woman (30%) as per शासन निर्णय क्र.८२/२००१/मसेआ/प्रक्र४१५/का-२ए दिनांक २५.०५.२००१. The women candidates (except SC & ST Categories) who are claiming Women Reservation shall submit valid Current Year Non-Creamy Layer Certificate as prescribed by the Government of Maharashtra at the time of document submission along with Online application form.
4. There shall be Horizontal Reservation for Ex-Servicemen (15%). The Ex-Servicemen who are claiming this reservation must be registered with the District Ex-Servicemen Welfare Officer's office; failing to which their application will not be accepted. The benefit of Reservation is only applicable to Ex-Serviceman & not for his / her son, daughter, etc.
5. The above Horizontal Reservations shall be subject to the directives of Govt. of Maharashtra issued from time to time.
6. The candidates claiming Horizontal Reservation has to submit relevant documents in the prescribed form as prescribed by the Govt. of Maharashtra from time to time.

Fees Applicable

Post Code	Post Name	Amount for Open Category candidates/Applying against Open Category Candidate	Amount for Backward class Candidates
01	02	03	04
CH01	Executive Chemist	800	600
CH02	Sr Chemist	800	600
CH03	Lab Chemist	800	600
CH04	Jr.Lab Chemist	500	300
IT01	Programmer	800	600
IT02	Asstt.Programmer	800	600
FF01	Dy.Chief Fire Officer	800	600
FF02	Driver cum Fire Engine Operator	500	300
FA01	General Manager (F&A)	800	600
FA02	Asstt.General Manager (F&A)	800	600
FA03	Sr. Manager (F&A)	800	600
FA04	Manager (F&A)	800	600
FA05	Dy.Manager (F&A)	800	600
HR01	Assistant General Manager (HR)	800	600
HR02	Sr.Manager (HR)	800	600
HR03	Manager (HR)	800	600
HR04	Dy.Manager (HR)	800	600

Note :

1. **Candidates applying under Physically Handicapped Category (suffering from not less than 40% of relevant disability) need not pay the fees, provided that they submit Permanent disability Medical Certificate issued by the appropriate Authority.**
2. Candidate applying under Ex-serviceman category (Pay Gr.III) need not pay the Fees.
3. Candidates applying for open category / **applying against Open** category will have to pay the fees as mentioned in column 03 above.
4. Candidates applying for Backward Class vacancies (Reserved Post) shall pay the fees as mentioned in column 04 above.
5. Candidates NOT submitting the caste certificate issued by the Competent Authority of Govt. of Maharashtra and valid current year "Non-Creamy Layer" certificate along with Online application

in case of VJ-A, NT-B, NT-C, NT-D, SBC,OBC,SEBC & EWS will have to pay the Fees as mentioned in column 03 above.

6. Fees once paid will not be refunded in any circumstances, nor will it be held in reserve for any further recruitment.

How to Apply

1. **Candidates are required to have a valid personal email ID / Mobile no.** It should be kept active during this recruitment process. **Under no circumstances, he/she should share/ mention email ID/ Mobile no. of any other person.**
In case, candidate does not have a valid personal email ID, he/she should create his/ her new email ID before applying.
If message or email regarding Recruitment process is **NOT** received by candidates due to any reason, MAHAGENCO is **NOT** responsible in such cases.
2. Candidates applying for post code CH01, FF01, FA01, FA02, FA03 & HR01 should apply Online as per the link given below and should send copy of the Online application form along with necessary documents to:- The Asst.General Manager(HR-RC), Maharashtra State Power Generation Company Ltd, Estrella batteries expansion Compound, Ground Floor, Labour Camp, daharavi Road, Matunga, Mumbai- 400019. **so as to reach on or before 18.12.2019.**
Post Code & Post applied for must be clearly written on the envelope while forwarding application and attested copy of supporting documents.
3. Candidates applying for post code CH02, CH03, CH04, IT01, IT02, FF02, FA04, FA05, HR02, HR03 & HR04 are required to only apply Online by clicking on the Link given at the end of this Advertisement. Except online application, no other means / mode of application will be accepted.
4. The name of the candidate, his / her father's / husband's name, caste, etc. should be spelt correctly in the application form as it appears in the certificates, mark sheets. Any change/ alteration found may disqualify the candidature.
5. Candidates applying under reserved category has to submit Caste certificate, Caste validity certificate, valid current year Non creamy Layer certificate at the time of document submission along with Online application form, etc., as applicable.

Notes:

1. Please note that all the particulars mentioned in the online application including Name of the Candidate, Category, Date of Birth, Post Applied for, Address, Mobile Number, Email ID, City of Examination etc. will be considered as final and no change/modifications will be allowed after submission of the online application form. Candidates are hence requested to fill in the online application form with the utmost care as no correspondence regarding change of details will be entertained. Company will not be held responsible for any consequences arising out of furnishing of incorrect and incomplete details in the Online application or omission to provide the required details in the Online application form.
2. Online application which is incomplete in any respect such as without photograph and signature / unsuccessful fee payment will not be considered as valid.
3. Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability / failure to log on the Company's website on account of heavy load on internet / website jam. MAHAGENCO does not assume any responsibility for the candidates not being able to submit their Online applications within the last date on account of the aforesaid reasons or for any other reason beyond the control.

4. Candidates are required to download the call letters for online examination /personal interview/selection process from Company's website by entering their registration number and password which are generated by the system on submitting the online application and are intimated to the candidates by e-mail/SMS. Candidates are advised to preserve these details for future use. Call letters for Online Written Test / Interview will not be dispatched by post or courier etc.
5. Female candidates who have change first / middle / last name post marriage must take special note of this. Kindly attach copy of marriage certificate and / or Gazette certificate of name change.

Important Conditions about Selection Process

1. Prescribed qualification / experience are minimum criteria and mere possession of the same, does not entitle the candidate to be called for Online Examination / Personal interview. The candidates will be short listed for personal interview by applying suitable criteria.
2. The number of vacancies and reservation for backward classes indicated for different categories is provisional and likely to change. Such change will not be notified in Newspaper nor will be intimated to the candidates.
3. All the candidates registered successfully through online process will be called for online test irrespective of eligibility criteria.
4. **Candidates applying for the posts advertised should ensure that they fulfill all eligibility criteria.** Their admission at all stages of the recruitment process will be purely provisional subject to satisfying the prescribed eligibility criteria mentioned in this advertisement. Company will take up verification of eligibility conditions with reference to original documents only after the candidate qualifies for Personal Interview.
5. Those reserved category candidates who compete with the Open category candidates will be treated as Open category candidate for the purpose of entire process of recruitment.
6. The Online Examination will be tentatively conducted in the month of December 2019/ January 2020.
7. For Post Code **CH01, FF01, FA01, FA02, FA03 & HR01** the candidates will have to appear for Assessment Centre Test (In basket Exercise :-Group Discussion, Problem Solving and Case Studies) followed by Personal Interview.
8. For Post Code **CH02, CH03, IT01, IT02, FA04, FA05, HR02, HR03 & HR04** the candidates will have to appear for Online test followed by Personal Interview.
9. For Post Code **CH04** Final selection will be based on Online test score only. Test will consists of 120 questions i.e. 120 questions on aptitude.
10. For Post Code **FF02** the candidates will have to appear for Online test followed by Vehicle driving skill test-Fire Ground Test. The Online test will consists of 120 questions i.e. 120 questions on aptitude.
11. Online test may be conducted as per Exam center list depending upon the number of candidates at each location. However, in case candidates appearing for the online test at a particular place are not adequate, such candidates may be asked to appear for the test at other center. The management reserves right to increase or decrease the location for test.
12. If the number of applicants is large, then a suitable criteria will be fixed to short list the applicants for online test.

13. If the number of candidates at any of the centers is more than the capacity of the Centre for Online Test / Examination, the candidates may be shifted to any other Center/s as per the decision of the Company.
14. The Company also reserves right to allot the candidates to any center other than the one he / she has opted for, for any other reason.
15. Candidate will have to appear for Online Test at Examination Centre at his / her own cost & risk and MAHAGENCO will not be held responsible for any injury or losses, etc. of any nature.
16. The list of candidates called for Online test / Personal interview and selected for the posts advertised will be published on the Company's website i.e. www.mahagenco.in from time to time.
17. The documents & records pertaining to the above selection process will kept only upto 3 months after completion of the selection process.
18. Taking into consideration the performance in the Online test and Personal Interview (as applicable) the select list will be prepared.
19. Canvassing in any form will disqualify the candidate.

GENERAL CONDITIONS

1. This advertisement is published subject to the provisions of Maharashtra Civil Services (Declaration of Small Family) Rules, 2005, prescribing declaration of the small family as one of the essential condition of eligibility.
2. Pre-requisites are minimum and mere possession of the same does not entitle the candidate to be called for Selection Process. The candidates will be short-listed commensurate with the number of post and the prevailing regulations of the company.
3. Failing to submit necessary documents mentioned in Online application form the candidate will be disqualified.
4. **The shortlisted candidate must produce following Certificate showing knowledge of Marathi:**
Certificate of Secondary School Certificate Examination Board or recognized University showing passing of Secondary / School certificate Examination or Matric or Higher Examination of University with Marathi Language.

OR

Certificate stating the candidate can read, write and speak Marathi Language fluently issued by Professor of Marathi Language of College / Institute affiliate to recognized University and countersigned by Principal of the said College / Institute.

(Performa enclosed)

5. Candidate must have the knowledge of Marathi Language.
6. The candidate should ensure that he/she fulfills the eligibility criteria regarding educational qualification, age, experience, caste etc. & the particulars furnished in the Online application form are correct in all respect.

7. Any false / incorrect information furnished by the candidate if detected at any stage of recruitment process, his/her candidature will **not** be considered.
8. If the candidate knowingly or willfully furnishes incorrect or false particulars or suppresses material information, he/she will be disqualified and if appointed, shall be liable for dismissal from the Company's service without any notice or assigning any reasons whatsoever.
9. Any request for change of address, caste, age etc mentioned in Online application form and enclosing supporting documents later on will not be entertained.
10. Date of birth as per Secondary School Certificate (SSC/CBSC/ICSE) and age as on date **18.12.2019** should be mentioned.
11. The Select list / Wait list will be operative for 1 year after declaration of result on MAHAGENCO Company website.
12. Candidates working in Govt. / Semi-Govt. undertaking will have to produce No Objection Certificate from their Employer at the time of Personal Interview.
13. The record with regard to this selection process will be maintained for three months from the date of declaration of result of this advertisement.
14. Candidates are requested to keep dully filled Online application form & other testimonials with them & should send / produce whenever demanded for verification.
15. Candidates are requested to retain a copy of dully filled Online application form & other testimonials with them till the completion of Recruitment Process.
16. The decision of the Company in all matters relating to recruitment shall be final and no individual correspondence will be entertained.
17. The Company reserves the right to modify or cancel the Advertisement / Selection process fully or partly on any grounds and such decision of the Company will not be notified or intimated to the candidates.
18. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to their selection / recruitment shall be considered as **DISQUALIFIED**.
19. Any legal proceedings in respect of any matter (s) or claims or dispute arising out of this recruitment and or out of this advertisement can be instituted only at Mumbai and Courts/Tribunals/Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.

Note: Copies of Testimonials in support of age, caste, qualifications, experience etc. may be furnished, wherever necessary.

Important Dates:

Website Link Open for Online Application	From :28.11.2019
/ Last date of Online Application /Last date of Online Payment using Net Banking / Debit / Credit Card	Date: 18.12.2019

[Click here for Online application](#)

Check List:-

Self attested copies of following attached:

(a)	Secondary School Certificate (SSC/CBSC/ICSE) for Date of Birth	Y/N
(b)	Degree/Provisional Degree in support of educational qualifications	Y/N
(c)	Signed the undertaking	Y/N
(d)	Certificate of experience	Y/N
(e)	Caste Certificate	Y/N
(f)	Caste validity certificate from Competent Authority of Govt. of Maharashtra	Y/N
(g)	Non-Creamy layer certificate/Income Certificate as per Govt GR for VJ-A/NT-B/ NT-C/NT-D/SBC/ OBC	
	Income Certificate as prescribed for SEBC/EWS	Y/N
(h)	Non-Creamy layer certificate for WR candidates	Y/N
(j)	Domicile certificate of Maharashtra state for reserve category candidates	Y/N
(k)	Certificate related to Horizontal Reservation	Y/N
(j)	Marathi Performa Certificate	Y/N

[Click here for Marathi Proforma](#)