



GOVERNMENT OF INDIA  
Ministry of Finance - Department of Revenue  
**Office of the Competent Authority**  
**Smugglers and Foreign Exchange Manipulators (Forfeiture of Property)**  
**& Narcotic Drugs & Psychotropic Substances Acts**

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S.F. No.52/2020-21

Dated: 08.10.2020

**Vacancy Circular No. 02/2020-21**

**Filling up of the posts Superintendent , Private Secretary, Inspector & Assistant in the office of the Competent Authority, SAFEM(FOP)A & NDPSA, Chennai on deputation basis- regarding.**

Applications are invited from suitable candidates for appointment on transfer on deputation basis for the post of **Superintendent , Private Secretary, Inspector & Assistant** in the office of the Competent Authority, SAFEM(FOP)A & NDPSA, Chennai. The details regarding the posts are given as under:-

Superintendent (Admn.)	01 (One)	PB-2 Rs. 9300-34800-4600 (Pre-revised). Revised-44900/- & Pay Matrix Level-7	Officers under the Central Government Departments or Organisations: <b>Eligibility:-</b> Officers under Central Board of Direct Taxes, GST, Customs, Narcotics Department, Directorate of Enforcement and Central Police Organizations.  (a) (i) holding analogous post on regular basis or (ii) with three years regular service in the pay scale of Rs. 5500-9000 (pre revised) or (iii) with six years regular service in the pay scale of Rs. 5000-8000 (pre revised) and  (b) Possessing two years experience in administration, establishment and accounts matter.
Private Secretary	01(One)	PB-2 Rs. 9300-34800-4600 (Pre-revised). Revised-44900/- & Pay Matrix Level-7	Officers under the Central Government Departments or Organisations: <b>Eligibility:-</b>  (i) holding analogous post on regular basis or (ii) with three years regular service in the pay scale of Rs. 5500-9000 (pre revised) or

			(iii) with six years regular service in the pay scale of Rs. 5000-8000 (pre revised) and
Inspector	02(Two)	PB-2 Rs. 9300-34800-4200 (Pre-revised). Revised-35400/- & Pay Matrix Level-6	<p>Officers under the Central or State Government Departments or Organisations:</p> <p><b>Eligibility:-</b></p> <p>(i) Inspector of Income-tax or Customs and GST (previously Central Excise) or Narcotics (Central Bureau of Narcotics or Narcotics Control Bureau) or Assistant Enforcement Officer or Sub-Inspector of Central Police Organization, Central Bureau of Investigation.</p> <p style="text-align: center;"><b>OR</b></p> <p>(ii) Head Clerks or Tax Assistants or Upper Division Clerks of Income-tax, GST (previously Central Excise) and Customs Departments who have qualified in the Departmental Examination for promotion to the grade of Inspector in the respective Departments. Officials with flair for Income-tax Act, Customs Act, Foreign Exchange Maintenance Act and Narcotic Drugs and Psychotropic Substances Act will be given preference.</p>
Assistant	03 (Three)	PB-2 Rs. 9300-34800-4200 (Pre-revised). Revised-35400/- & Pay Matrix Level-6	<p>Officers under the Central or State Government Departments or Organisations:</p> <p><b>Eligibility:-</b></p> <p>1. Holding analogous posts on regular basis in the parent cadre or department.</p> <p style="text-align: center;"><b>(OR)</b></p> <p>2. Upper Division Clerk or Tax Assistant of the Central or State Government Departments or Organizations and of Income Tax or GST (previously Central Excise) or Customs, Directorate of Enforcement, Narcotics Control Bureau in the pre-revised scale of Rs.5200-20200 with Grade Pay Rs.2400/- with 8 years regular service in that grade .</p>

For the posts mentioned above, provision of knowledge in the operation of computers will be considered as additional qualifications.

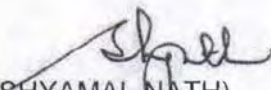
The deputation will be governed by the terms & conditions as contained in the DOP&T'S O.M.No.2/29/91/Estt(Pay-II) dated 05.01.94 and No. 6/8/2009-Estt.(Pay II) dtd17.06.2020 as amended from time to time.

The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily **not exceed three years, but extendable upto seven years**. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

The official selected can opt to draw the grade pay of the post (Matrix / Level as per 7<sup>th</sup> CPC) for which he is selected or his pay plus deputation allowance (10% of his basic pay in case of outstation officials and 5% for local officials, subject to maximum of Rs. 9000/- and 4500/- respectively as per 7<sup>th</sup> CPC).

Bio-data in the prescribed format (**Annexure-I enclosed**) of the eligible and willing candidates in terms of the above criteria and who can be spared immediately may be forwarded to this office latest by 60 days from the issue of this circular through proper channel along with Integrity Certificate, Vigilance Clearance Certificate, Certificate showing that no major/minor penalty was imposed during the last 10 years and photocopies of ACRs/APARs for the last 05 years duly attested.

The applicants who volunteer for the post will not be permitted to withdraw their names at a later date and only such applications which are duly forwarded by the office and accompanied by the ACRs / APARs and Vigilance Clearance, will be considered.

  
(SHYAMAL NATH)  
INSPECTING OFFICER  
SAFEMA/NDPSA, CHENNAI

To

1. The Chief Commissioner of GST, Chennai/Hyderabad/Bangalore/Cochin/Coimbatore.
2. The Chief Commissioner of Customs, Chennai/Bangalore/Customs Preventive Zone, Chennai.
3. The Principal Chief Commissioner of Income Tax, Chennai/Hyderabad/Cochin/Bangalore.
4. The Commissioner of GST, Chennai-I, II, III/Coimbatore/Salem/ Trichy/Madurai/ Pondicherry/ Tirunelveli/Bangalore-I, II, III/Guntur/Hyderabad-I, II, III/Cochin /Visakapatnam /Trivandrum/Calicut.
5. The Commissioner of Customs, Chennai(Port)/Chennai(Air)/Bangalore/ Cochin/Mangalore/Trichy/Visakapatnam.

6. The Zonal Director, Narcotics Control Bureau, Chennai/Bangalore.
7. The Regional Director, Enforcement Directorate / DRI, Chennai.
8. The Director General, Central Armed Police Forces (AR/BSF/CISF/CRPF/ ITBP/NSG /SSB).
9. The Joint Director, Central Bureau of Investigation, Chennai.
10. The Under Secretary (Competent Authority Cell), Ministry of Finance, Department of Revenue, North Block, New Delhi 110 001 with request to forward the circular to the Web Master, CBEC website, Dte of System, New Delhi to upload on CBEC Website.

**It is requested that a wider circulation of this letter may please be given among the other departments/sections in the Ministry to enable this office to fill up the post on deputation.**

BIO-DATA

1. Post Applied for ::
2. Name of the Applicant ::
3. Date of entry in Govt. Service ::
4. Present Post held ::
5. Date of appointment in the grade Adhoc/Regular ::
6. Present Pay Scale ::
7. Experience ::
8. Educational Qualification ::
9. Date of return from ex-cadre post, if any ::
10. Brief Service particulars ::
11. Whether SC/ST ::

SIGNATURE OF THE APPLICANT

Certificate by Parent Office :-

12. The information furnished by the candidate has been verified from records and is found to be correct.
13. The applicant is not in the promotion zone in the next three years.
14. No Vigilance or Disciplinary case or any other dispute is pending against the candidate.
15. Original/photocopies of the ACRs/APARs of the candidate for last 5 years are enclosed/being sent separately.
16. The candidate will be relieved within 15 days of the receipt of the letter of his appointment on deputation.

Date :  
Place:

Signature  
(Name in Block Letters)  
(Head of Office)