



TATA INSTITUTE OF SOCIAL SCIENCES
(Govt. of India funded Multi-Campus Deemed University
under Section 3 of the UGC Act, 1956)
Hyderabad Off-Campus
K.B. Campus, Turkayamjal, Nagarjuna Sagar Road, Hyderabad 501510

**Applications invited for Project Positions on Contractual basis at the
TISS Hyderabad off-Campus: TISS HYD/PROJECT-OSC/Nov 2020
Due date 16th November 2020.**

TISS is a centrally funded public university which operates from four campuses located in Mumbai and Tuljapur in Maharashtra, Guwahati and Hyderabad; and has expanded its education, training, research and outreach activities in several other states as well.

TISS's off-campus at Hyderabad is the knowledge partner of the Sakhi One Stop Centres (OSC) Project with the Department of Women and Child Development, Government of Telangana to provide integrated support and assistance to women and children affected by gender-based violence, both in private and public spaces. A Project Management Unit was set up in 2017 for implementation of the Sakhi OSCs in all the districts of Telangana and is located in the Directorate, Women Development and Child Welfare, Government of Telangana, Hyderabad.

Applications are invited from highly committed and motivated individuals with experience of working on women's issues and on gender-based violence (GBV) to manage the Project Management Unit (PMU) for the implementation of **One Stop Centers (OSCs)**. These positions are to be filled in initially for a period of **one year** and may be extended further based on the performance of the candidates and continued relevance of the position to the project.

The details of the positions, qualifications required and the job responsibilities are given below:

Criteria for selection of the following contractual posts:

1. Senior Psychologist (Post -1) to be placed at PMU

Eligibility Criteria:

- Master's Degree in Psychology or Clinical Psychology. Experience of personality development, psychotherapy, stress management.
- Specialization at Ph. D level will be preferable.
- Have relevant experience of 5 years as counselor.
- Can Speak English, Hindi and Telugu fluently and possess good writing skills in English.
- Be skilled in the use of computers for the purpose of documentation, data analysis and email-based counseling.
- Have sound knowledge of therapeutic process skills and psychotherapy.
- Be willing to travel to different parts of the state to monitor, organize trainings and workshops.
- Age limit 35 - 55 years.

Remuneration: Consolidated payment of Rs.50,000/- per month.

Roles and Responsibility:

1. Assist the Case Workers/Psycho-Social Counselors in all the Districts in detection of most vulnerable cases and monitor and guide them.
2. Provide technical inputs/opinion on the issues related to domain area as referred by the Commissioner, WD&CW and to represent the Department in various platforms as suggested by the Commissioner, WD&CW Department and other related works of Sakhi Centres.
3. Identified vulnerable cases should be provided with psychosocial support and internal and external referral as needed shall be given based on guiding principles.
4. Support the Sakhi staff in maintaining quality case management and trainings to the Psycho-social counselors of the Districts to ensure better services.

2. Senior Legal Consultant (Post -1) to be placed at PMU

Eligibility Criteria:

- Master's Degree in Law/Women Rights/Human Rights.
- Minimum experience of 5 years of working on legal issues with a special emphasis on women's rights and gender-based violence.
- Previous experience of working with the Government/NGOs/International Organizations or on policy issues at the national or international level is desirable.
- Good understanding and knowledge of gender rights and gender-based violence issues as well as policies and programmes of the Government at the national level.
- Should be prepared to travel for consultations with stakeholders, carrying out impact assessment, trainings, and other studies.
- Age limit 35 - 55 years.

Remuneration: Consolidated payment of Rs.50,000/- per month.

Responsibility:

- Provide technical inputs/opinion on the issues related to domain area as referred by the Commissioner, WD&CW and other related works of Sakhi Centres.
- To provide handholding support to Legal Counselors in all 33 Districts of the State.
- To attend legal issues/RTI Act cases with regard to Women/children on GBV and to represent the Department in various platforms as suggested by the Commissioner, WD&CW Department.
- Liaise with and strengthen the interface on gender-based violence and legal issues with Ministries/Departments, State Governments/UTs, other relevant institutions, and the civil society;

3. Technical Specialist - Capacity building and BCC: (Post-1) to be placed at TISS Hyderabad

Eligibility Criteria:

- Master's Degree in Social Work /Anthropology / Economics / Sociology
- A minimum 8-10 years of experience on capacity development and working on Behavioural change communication.
- A strong understanding on research, monitoring and evaluation, writing and computer skills with a demonstrated proficiency in data analysis for policies and programs are required,

- Experience in organizing programmes
- Age limit 32 - 50 years.

Remuneration: Consolidated payment of Rs. 60000/- p.m.

Job Responsibilities:

- This position liaisons between TISS Hyderabad Campus and DWD&CW with an overall responsibility for managing the knowledge support project for implementation of OSCs.
- Assisting in Bi-annual/Annual impact evaluation Studies related projects and interventions.
- Capacity Building and Development of Manuals for the training
- Training to Sakhi Staff and In-charge Officers, WD&CW Department
- Preparation of SoPs on Types of Violence against Women and Development of IEC materials/ Annual Report
- Good organizational and management skills
- Ensure strict adherence to confidentiality for all case-related information; protect the identities of clients in the design and implementation of all activities.
- Any other relevant tasks assigned by the Project Director

4. Research Officer (Post-1) to be placed at TISS Hyderabad

Eligibility Criteria:

- PG/PhD in psychology/sociology/ gender studies/ social work, or social sciences.
- Minimum of 2 years' experience working with vulnerable communities, basic needs and social service experience, and/or advocacy programs.
- Experience in Gender Based Violence /protection interventions
- Experience of working with Non-Governmental organizations or local governmental authorities.
- Good communication skills and effective writing skills.
- Computer skills (Microsoft Outlook, Word, Excel)
- Good organizational and management skills.
- Age limit 25 – 45 years.

Remuneration: Consolidated payment of Rs. 40,000/- per month.

Responsibilities:

- Conducting Bi-annual/Annual impact evaluation on Gender-based violence- related projects and interventions.
- Annual Report/Preparation of SoPs on Types of Violence against Women
- Engage with the community and community representatives to understand the needs and gaps in Gender-based violence programming.
- Ensure strict adherence to confidentiality for all case-related information; protect the identities of clients in the design and implementation of all activities.
- Any other relevant tasks assigned by the management.

Application: Interested candidates are requested to send the followings:

1. Detailed resume stating contact details, education, employment, skills and three references.
2. Original certificates for verification and copies to be submitted.

3. You are requested to send the application by speed post to the following address so as to reach on or before **16th November 2020**.
4. Candidates are encouraged to email an advance copy of application and CV:
Chair-sgs.hyderabad@tiss.edu

Prof. Gyanmudra
Project Leader & Chairperson, School of Gender Studies
Tata Institute of Social Sciences, Hyderabad off-campus
K.B. Campus, Turkayamjal, Nagarjuna Sagar Road, Hyderabad 501510
Tel. 7995007701 and 7995007702.

Other Conditions:

- The Institute reserves the right to relax qualification of the candidate based on the work experience and to relax age in the case of persons already holding comparable positions in a University/research institution of repute,
- The institute reserves the right to invite persons for interview who may not have applied for as per the above procedure and not fill up the vacancy advertised.
- Since applications received may be short listed, merely possessing the prescribed qualifications and the requisite experience would not entitle a person to be called for interview.
- The post is unreserved, but candidates belonging to SC/ST/OBC/NT/DNT categories are encouraged to apply. The reservations, relaxations and concessions for SC/ST/OBC(NC)/PWD candidates shall be applicable as per Government of India rules.
- No queries or correspondence regarding issue of call letter for interview / selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post.
- The SC/ST/OBC(NC)/PWD candidates called for interview must necessarily submit the certificate in the format prescribed by the Government of India. OBC candidates are required to submit a certificate regarding his/her 'OBC status and non-creamy layer status' in the prescribed GoI format duly issued on or after 01/01/2016 by the competent authority.
- The candidate under employment must bring 'No Objection Certificate' from their employer to appear for presentation/ interview.
- No TA / DA is payable for appearing for the interview.

Interview: The eligible candidates will be communicated by e-mail and phone to appear for the interview to be conducted at the office of the Tata Institute of Social Sciences, Hyderabad off-campus
K.B. Campus, Turkayamjal, Nagarjuna Sagar Road, Hyderabad 501510
Tel. 7995007701 and 7995007702.

The selected candidates are expected to join within 15 days from the date of receiving the appointment letter.

05.11.2020

Project Leader