

No: RW/NH/Tunnelzone/Consultants/2020-21
Government of India
Ministry of Transport & Highways
(Tunnel Zone)
Transport Bhawan, I, Parliament Street, New Delhi-110001

Dated: 26th November, 2020

Subject:- Engagement of Technical Consultant to provide technical support/advice to Tunnel Zone of Ministry of Road Transport and Highways

The Ministry of Road Transport & Highways proposes to engage 2 Technical Consultants for a period of 2 years as detailed below:-

1. **Qualification:** Graduate in Civil Engineering.
2. **Experience:**
 - i. Minimum 5 years of experience in Tunnel Engineering, planning, designing, construction, maintenance and operation of Road Tunnels.
 - ii. Good Knowledge of IRC Codes/Standard and Specification of Tunnel
- Desirable:**
 - i. Experience in tunneling work with State or Central Government/ PSU/ Autonomous bodies.
 - ii. Post Graduation in Tunnel Engineering/ Engineering Geology/ Geotechnical engineering.
 - iii. Strong Communication Skills both oral & written.
3. **Period of engagement:** - The initial period of engagement of Consultant(s) would be for a period of maximum 2 (two) years. After expiry of the initial term, engagement may be extended, based on requirement of Ministry and performance of Consultant(s) concerned, with the approval of competent authority, for a maximum period of one year beyond 2 years.

4. AGE LIMIT:

The maximum age limit for Consultant shall be 65 years as on 1.04.2020.

5. SELECTION PROCEDURE:

All the applications received in response to the advertisements will be scrutinized and short-listed. Thereafter, shortlisted applicants will be selected by a Screening-cum-Selection Committee by taking an interview.

6. Remuneration and allowances:

6.1 Emoluments: The maximum amount of monthly consolidated remuneration payable to the Consultants shall be Rs 70,000. Fee/Remuneration of consultant(s) will increase by 5% per annum.

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6.2 Allowances: The Consultants shall not be entitled at any allowance/benefits such as Dearness Allowance, Transport Facility, Residential Accommodation, Personal Staff, CGHS, and Medical Reimbursement etc. However, Conveyance Allowance shall be paid as per Rs 7,500/ per month.

6.3 Leave, TA/DA, Tax Deduction at Source (TDS):

6.3.1 Leave: Consultants shall be eligible for 8 days' leave in a calendar year on pro-rata basis. Therefore, a Consultant shall not draw any remuneration in case of his/her absence beyond 8 days in a Year (calculated on a pro-rata basis). Also, un-availed leave in a calendar year cannot be carried forward to next calendar year. The Ministry would be free to terminate the services in case of absence of a Consultant by more than 15 days beyond the entitled leave in a calendar year.

6.3.2 TA/DA: No TA/DA shall be admissible for joining the agreement or on its completion. Foreign travel of Consultant permitted only, in exculpation cases. However, Consultant shall be allowed TA/DA for their travel inside the country in connection with the officer work after approval of the competent authority.

6.3.3 Tax Deduction at Source (TDS): TDS as admission shall be deducted from the monthly remuneration of Consultants. A TDS certificate shall be issued by the concerned DDO on demand.

7. Working hours: Consultant may follow the normal working hours as prescribed (i.e. from 9:00 AM to 5:30 PM). However, as per exigency, one has to sit late to complete the time-bound work without extra remuneration.

8. Rights of the Ministry: The Ministry reserves the right to cancel advertisement/circular, and not to proceed in the matter for engagement of consultant, at any stage, accept or reject any or all applications, without assigning any reason, whatsoever.

9. Conflict of interest:

9.1 The Consultant appointed by ministry of Road Transport and Highways, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Nation/ Ministry of RT&H/ Government of India nor will he indulge in any employment activity outside the terms of the contractual assignment.

9.2 The consultant will not be entitled to any benefit/compensation absorption/regularization' of service in this Ministry.

10. Termination of contract agreement: This Ministry can terminate the contract agreement, by giving 15 days notice to the Consultant(s). However, in exceptional cases, the Ministry reserves the right to terminate the contract agreement with immediate effect assigning any reason.

11. Relaxation: The power to relax any or all of the conditions enumerated above shall vest with the Secretary (RT&H), which should be exercised exceptional cases of highly specialized requirements. The higher amount of monthly consolidated



remuneration payable to, Consultants of different levels can also be sanctioned with the approval of Secretary (RT&H) in consultant with IFD.

12. Every person engaged as Consultant will have to submit an undertaking that he accepts the terms and conditions as mentioned in the offer letter.

13. Interested candidates may send his/her application in the enclosed format with supporting documents (Qualification, Experience) on following address:-

Chief Engineer (Tunnel Zone)
Ministry of Road Transport and Highways,
Room No. 325, Transport Bhawan,
Sansad marg, New Delhi- 110001
Email:-rahul.gupta@nic.in

14. Last date of submission of Application Form: 26th December 2020(i.e 30th day from the date of issue of this letter).

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Format for application

Application for engagement as Consultant (), Ministry of Road Transport and Highway,
Transport Bhawan, New Delhi.

Recent passport size photograph
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1. Name
Mr./Ms./Dr.....
2. Father's Name:
3. Date of Birth:
4. Domicile:
5. Nationality:
6. Mailing Address(withTel./Mob.No.&Emailaddress):.....

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7. Permanent Address:

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8. Educational Qualification

S.No.	Course	Subject(s)	University/ Institute	Year of Passing	Division/ Class

9. Work Experience (from latest)

S. No.	Organization/ Institute	Period	Work Experience

10. Details of Report

11. Knowledge of Software used in Highway Sector

12. Knowledge of IRC Codes

13. Whether SC/ST/OBC

Place:

Signature

Date: