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o/o THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX

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'AAYKAR BHAWAN', 48, Arera Hills, HOSHANGABAD ROAD, BHOPAL – 462 011
Phone : 0755-2525300

**Subject: Recruitment of Meritorious Sportspersons to the posts of
Income Tax Inspector, Tax Assistant and Stenographer
Grade II**

Applications are invited from the meritorious sportspersons fulfilling the eligibility criteria as per particulars mentioned in Annexure I for appointment to the posts of Income Tax Inspector, Tax Assistant and Stenographer Grade II, in Income Tax Department, Madhya Pradesh & Chhattisgarh Region.

2. The willing and eligible candidates can send their application form as per Annexure-II on or before 02/02/2021 (17/02/2021 for candidates domiciled in North Eastern States, Andaman Nicobar Islands, Lakshadweep, erstwhile state of Jammu & Kashmir), to the Deputy Commissioner of Income Tax (Hqrs./Admn) at the Dak of the Principal Chief Commissioner of Income Tax (MP&CG), Aayakar Bhawan, 48 Arera Hills, Hoshangabad Road, Bhopal-462011, or as per method prescribed in Annexure I.

3. The detailed eligibility criteria/qualification and other relevant requirements along with the procedure for submission of application and Annexure I & II can be downloaded from the Income tax website www.incometaxindia.gov.in and www.incometaxbhopal.in.

**Dy. Commissioner of Income Tax (Hqrs./Admn.)
For Pr. Chief Commissioner of Income Tax (M.P. & C.G.)
Bhopal**

ANNEXURE-I

RECRUITMENT OF MERITORIOUS SPORTS PERSONS IN THE OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME-TAX, MADHYA PRADESH & CHHATTISGARH REGION

The Principal Chief Commissioner of Income Tax, MP&CG, Bhopal, invites applications for the recruitment of meritorious Sportspersons in different games, sports as listed below for the following posts:-

S.No	Post	No. of Posts	Category	Level as per 7 th Pay Comm.	Basic Pay as per 7 th Pay Comm.
1	Income Tax Inspector	1	OBC	7	44900
2	Tax Assistant	6	3 UR 3 OBC	4	25500
3	Stenographer Grade II	1	SC	4	25500

The posts are temporary but likely to be permanent. The probation period is of 02 years.

ELIGIBILITY CONDITIONS

1. AGE LIMIT :

For Inspectors of Income Tax : 18 to 30 years of age
For Tax Assistant/Stenographer : 18 to 27 years of age

Relaxation of Age: 05 years for General/OBC candidates
10 years in case of SC/ST candidates
(As per Govt. of India instructions for meritorious Sportspersons)

Note 1 : Cut off date for all the eligibility criteria, including age and education certificates is 02/02/2021.

Note 2 : Benefit of age will be available only against the applied category.

2. ESSENTIAL EDUCATION QUALIFICATION

1. **For Income Tax Inspectors :-**
 - (i) Degree from a recognized University or equivalent
2. **For Tax Assistants:-**
 - (i) Degree from a recognized University or equivalent
 - (ii) Having Data Entry Speed of 8,000 Key depressions per hour.
3. **For Stenographer Grade-II**

- (i) 12th class pass or equivalent from a recognized board or university
- (ii) Dictation: 10 minutes @ 80 words per minute
- (iii) Transcription: 50 words per minute (English) or 65 words per minute (Hindi)(Only on computer)

03. SPORTS ELIGIBILITY :

Appointment can be made of a sportsperson considered meritorious with reference to the following criteria:-

Sportspersons having represented

- (i) A state or the country in a National or International Competition in any of the games/sports as mentioned in Para 6; or
- (ii) Their University in the Inter-University Tournaments conducted by the Inter-University Sports Board in any of the games/sports as mentioned in Para 6; or
- (iii) The State Schools Team in the National Sports/Games for Schools conducted by All India School Federation in any of the games/sports as mentioned in Para 6; or
- (iv) Sportsperson who has been awarded National Awards in Physical Efficiency under National Physical Efficiency Drive.

Note: The merit of sportspersons, who fulfill the aforesaid eligibility conditions, shall be considered/decided in the order of preference given above. Further, priority would be given to current players i.e who have represented in international and national level in the last 4 years (From 01/01/2017) in tournaments of the recognized sports federation.

Note: The best of three performances in the calendar year (in the descending order) 2020, 2019, 2018, 2017 and after 01/01/2017 shall be consider for evaluation.

04. EVIDENCE IN SUPPORT OF MERIT IN SPORTS EVENTS/GAMES

Only certificates awarded by the authorities mentioned hereunder will be taken into account as evidence in support of having participated in competitions in any of the above Sports vents/Games while considering eligibility of the applicant. A candidate who cannot produce self attested copies of at least one certificate issued by one of the authorities mentioned here under along with application need not apply.

S.No	Competition	Authority awarding certificate
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1	International	Secretary of the National Federation of the game concerned.
2	National	Secretary of the National Federation or the Secretary of the State Association of the game concerned.
3	Inter-University tournament	Dean of Sports or other Officer in overall charge of Sports of the University concerned.
4	National/Sports/games for School	Director of Additional/Joint or Deputy Director in overall charge of Sports/games for schools in the Directorate of Public Instructions/Education of the State.
5	Physical Efficiency Drive	Secretary or other officer in overall charge of Physical Efficiency in the Ministry of Education and Social Welfare, Government of India.

05. SELECTION OF THE CANDIDATES:

Subject to fulfilling of the qualification against Sr. No. 01 to Sr. No. 03 above, the applications shall be scrutinized and suitable candidates will be short listed for further selection procedure. For selection, the short listed candidates will be required to appear for interview/verification of certificates and if further required, the players may be required to undergo ground/proficiency test also.

Success in the above test confers no right to appointment unless the Department is satisfied after such enquiry as maybe considered necessary that the candidate is suitable in all respect for appointment to the post.

06. LIST OF PREFERRED GAMES/SPORTS FOR WHICH APPLICATIONS ARE INVITED:-

S.No	Games/Sport
1	Athletics
2	Badminton
3	Shooting
4	Squash
5	Swimming
6	Table-Tennis

Note: In case suitable candidates are not available in any of the above Games/Sports, the Department will reserve its right not to consider such Games/sports and allot the vacancies reserved for such games/sport to any of the remaining games/sports notified by DoPT as per APPEND IX of F.No. 14034/1/2013-Estt.(D) Government of India Ministry of Personnel, Public Grievances and Pensions (Department of Personnel & Training) North Block, New Delhi Dated the 1 September, 2020.

07. HOW TO APPLY :

A. Applications must be addressed to :

The Dy. Commissioner of Income-tax (Hqrs./Admn),

and must be sent to the following address :

**Principal Chief Commissioner of Income Tax (MP&CG) Aayakar Bhawan, 48
Arera Hills, Hoshangabad Road, Bhopal - 462011**

by post/by hand on or before **02/02/2021**. (**17/02/2021** for candidate domiciled in North Eastern States, Andaman Nicobar Islands, Lakshadweep, erstwhile state of Jammu & Kashmir).

Also clearly write on the envelope :

**“APPLICATION FOR THE POST OF INSPECTOR/TAX ASSISTANT
/STENOGRAPHER GRADE II/UNDER SPORTS QUOTA.”**

NAME OF THE SPORT -----”

Or

B. Duly filled and signed application along with all the certificates in high resolution PDF form to the following mailing address:

pccit.mpcg.sports.recruit@incometax.gov.in

Note: Candidates are required

- i) to carefully write the above email address, no representation will be entertained on account of wrong 'to address'
- ii) It should be two pdf files with permissible size of 10 MB, one file for application and one for enclosures.
- iii) One candidate should send one mail only
- iv) Applications should be scanned after signing and photo pasting.
- v) In case of any mail related problems, the candidate may contact the person Shri Ratnakar Jha, Inspector of Income Tax at his number 9406717073.

08. The candidates on appointment will be liable for posting at any place in Madhya Pradesh & Chhattisgarh Region (MP & CG herein further)

09. The applicant shall enclose attested copies of the following certificates:

1. Matriculation/SSC or equivalent certificate for proof of age.
2. Certificates of Educational qualifications.
3. Sports/games certificates as mentioned at S.No. 04 above.
4. SC/ST/OBC caste certificate.
5. Copy of Aadhar Card (or Aadhar Authentication form in the absence of Aadhar)

The candidate must be in possession of the requisite qualification for the concerned post as on 02/02/2021. Further, latest colored photograph duly attested by a Gazetted Officer should also be pasted on the application form.

10. The applicants are advised to submit/enclose only the relevant documents, the certificates received from unrecognized organization shall not be accepted.

11. Sports persons who are already employed in Central Government or State Government or PSU should submit an NOC from the present employer which should be enclosed with the application.

12. The selected candidates will be on probation for 02 years or such period as per the extant instructions of the Government of India. The selected candidate will be required to represent the income Tax Department, MP&CG Region in the tournaments/meets as decided. The selected candidates be required to give an undertaking not to apply for inter charge transfer for a minimum period of 10 years.

13. The declaration to this effect to work at any place under Pr.CCIT ,MP&CG Region, should be submitted along with the application (on plan paper).

14. Application duly signed and completed in all respect, should reach to the office of the undersigned by 02/02/2021 by post/by hand/email and by 17/02/2021 for candidates domiciled in North Eastern States, Andaman Nicobar Islands, Lakshadweep and erstwhile state of Jammu & Kashmir. One applicant is required to file one application only including those of from reserved category. A candidate from reserved category may also be considered for un-reserved category, and conditions shall be applicable accordingly. In case of two applications, the latest received application (through any media) shall be entertained.

15. Applications received after due date shall not be entertained, except where it is proved that candidate has posted the same through speed post (Indian postal Dept.), at least 10 days before the due date and after the satisfaction of Competent Authority that the delay is beyond the control of the **Applicant**. **Similarly** Incomplete, unsigned and application without annexures will be rejected and no correspondence in the matter will be made with the applicant. Eligible candidates will be called for above said tests/interview/verification. The date and venue for tests and interview/verification will be intimated to the eligible candidates in due course by the authorized officer.

16. Any form of canvassing by any candidate will render his/her candidature liable to be rejected summarily at any stage of recruitment process.

17. The Pr Chief Commissioner of Income Tax, MP&CG, has right to cancel the recruitment process at any stage without assigning any reason.

18. In the event of any tie, the decision of Pr. Chief Commissioner of Income Tax, MP&CG shall be final.

Sd/-
Dy. Commissioner of Income Tax (Hqrs./Admn.)
For Pr. Chief Commissioner of Income Tax (M.P. & C.G.)
Bhopal

ANNEXURE-II

APPLICATION FOR THE POST OF INSPECTOR/TAX
ASSISTANT/STENOGRAPHER GRADE-II

Post applied for

Income Tax Inspector	
Tax Assistant	
Stenographer Grade II	

**Latest pass-port size
colored photograph of
the candidate**

Signature

Note:-Please mark your preference as 1,2,3 in the given box above. If not applying for any post, please mark(x) against that post. The blank box shall be considered as (x). If all the boxes are left blank, the choice will be considered as per the serial above. Any mark outside the box will not be considered valid mark.

(Please fill the form in black ink in Capital Letters)

A) Full Name	
B) Father's Name	
C) Gender (Male/Female/Transgender)	
D) 1. Permanent Residential Address with PIN Code	
E) Address for Communication with PIN Code	
F) Date of Birth (DD/MM/YYYY)	
G) Age (As on 02/02/2021) - years and month only	
H) Whether General/OBC/SC/ST	
I) Educational Qualification(highest to be mentioned) but copies of certificates of all should be attached	

J) Sports for which applied	
K) Details of Best Performance: (Please enclose proof)	
1) International (mention the name of event, year & month when event was held and position secured)	
2) National (mention the name of event, year & month when event was held and position secured)	
L) Details of latest performance (Proof to be enclosed)	
M) Telephone/Mobile No. (Whattapp Number), along with alternative Mobile number	
N) E-mail ID along with alternative email ID	

DECLARATION

I hereby declare that all statements made in this application are true complete and correct to the best of my knowledge and belief. I understand that in the event of any information being false or incorrect or ineligibility being detected before or after the tests/interview my candidature/appointment is liable to be cancelled/terminated. I have not submitted any other application for this post. I am aware that if I contravene this Rule, my application will be rejected summarily by the Department.

I further declare that I fulfill all the conditions of eligibility regarding age limit, educational qualification & sports eligibility, etc., prescribed for the post.

Place :

Signature of the candidate

Date :

FULL NAME