



ऑयल इंडिया लिमिटेड

(भारत सरकार का उद्यम)

Oil India Limited

(A Government of India Enterprise)

Duliajan – 786 602, Assam

OIL INDIA LIMITED, a Navratna Public Sector Undertaking is the pioneer and second-largest national upstream Oil and Gas Company with a pan Indian presence and growing global footprint. OIL is all set to conquer newer horizons of all-round growth and excellence. It is engaged in Exploration, Production and Transportation of crude Oil, Natural Gas and Manufacture of LPG with its field Headquarters at Duliajan, Dist. Dibrugarh, Assam.

2.0 Oil India Limited intends to engage the following personnel on contract basis for its on-land operations Rajasthan Field, Jodhpur purely for temporary requirement as detailed under:

Post Code	Post	Contract Period*	Projecte d Requirements **	Educational Qualification***	Post Qualification Experience as on date of Walk in Interview ****	Contract Hono- rarium per month
CONT/ RF/ DE/2021-01	Drilling Engineer on contract for Rajasthan Field	Minimum period of one year, extendable by another one year for a maximum period of two years	02	Graduate degree in Engineering or Post Graduate degree in Petroleum Exploration duration from a recognized institute and approved by AICTE/ UGC.	Minimum five (05) years of post-qualification field experience in Drilling/work-over operations	₹ 50,000/-
CONT/ RF/ IT/2021-02	IT Engineer on contract for Rajasthan Field		01	Graduate degree in Computer Science/IT/E&C Engineering or Post Graduate degree in Computer Science/IT/E&C from a recognized institute and approved by AICTE/ UGC.	Minimum three (03) years of post-qualification working experience	₹ 45,000/-
CONT/ RF/ CHEM/2021 -03	Chemist on contract for Drilling Operations in Rajasthan Fields	Minimum period of six months, extendable by three six months tenures up to a maximum period of two years	01	M.Sc. (Chemistry)/ BE or B.Tech (Chemical Engineering) from a recognized institute and approved by AICTE /UGC.	Minimum five (05) years of post-qualification experience in drilling wells	₹ 50,000/-

* The contract tenure will be extendable depending upon requirement of the company and the performance of the individual

** Projected requirements may change.

*** BE/B. Tech/Graduation degrees should be of minimum four (04) years duration and Maters degrees/Post graduation degrees should be of minimum two (02) years duration.

**** Experience requirement will be as detailed in para 7.0

Reservation will be as per Govt. of India guidelines

3.0 **Age Limit:**

Upper age limit as on the date of walk in interview for the above posts is 65 years.

4.0 **Leave:**

The selected candidate(s) shall be entitled for 20 days paid leave during one year engagement and 10 days paid leave during six months engagement.

5.0 How To Apply

- Interested candidates shall apply only through email to **con_app@oilindia.in** on or before **19.01.2021**, with the filled in application form which is attached herewith (page 5 and 6 of this advertisement), with the relevant self-attested (signed with dates) documents as detailed under:
 - i. DOB Proof i.e. Birth Certificate or Class X certificate containing DOB
 - ii. Educational qualification document i.e. Final Year marksheet or pass certificate
 - iii. Experience Certificates containing required years of experience.
 - iv. Caste Certificate in proper format (if applicable).
- Online Applications without filled in Bio Data form will be rejected.
- The candidates are advised to send through email the Application Form alongwith the above documents to the email ID mentioned above in separate PDF files with proper naming in each file.
- The documents of the shortlisted candidates will be verified with the originals at the time of joining at OIL.
- Candidates sending the Biodata form without the required scanned documents as mentioned above will be rejected.
- A duly self-attested (with date) recent passport size photograph has to be compulsorily affixed on the top right corner of the application duly self-attested (with date). Applications without photographs will be rejected.
- Experience will be calculated strictly based on the experience certificates provided/sent vide email along with the application form. Candidature of Candidates not providing experience certificates will be rejected
- The candidates shortlisted for the interview will be informed through e-mail about the date and time of interview. As such candidates are advised to mention a valid email ID and mobile no.
- The interviews for the shortlisted candidates will be online. The mode of interview (Google Meet, Zoom Call/ Webex, etc.) will be intimated to the eligible shortlisted candidates well in advance.
- The candidates will be shortlisted for interview after scrutiny of eligibility by OIL. Candidates meeting the eligibility criteria will only be called for the contractual interview.
- Online Applications received through email after the last date i.e. **19.01.2021** will be rejected.

6.0 Selection Criteria:

- The candidates will be selected based on Online Personal Interview of total 100 marks.
- The minimum qualifying marks will be 50 for all categories.
- The breakup of 100 marks will be on, Professional Knowledge and skills (in concerned discipline), Professional Knowledge and skills (in allied discipline), Personal Attributes and Soft Skills.

7.0 Experience Requirement, Job Profile & Responsibilities:

I. Drilling Engineer on contract for Rajasthan Field

- Candidates should be able to operate AC/SCR, drilling rigs and workover rigs with knowledge on operation of the rigs and down hole complications and be able to take decisions relating to down hole and surface problems in drilling/workover wells, operating draw works & handling of brake.
- Candidates should have knowledge to identify and do the necessary trouble shooting of the rig equipment and tools and have knowledge of HSE & statutory rules & regulations as per Mines Act, OISD rules etc.
- Candidates should be able to detect well control situation and overall management of the well site crew with good inter-disciplinary skills and he/she should be conversant about mud chemicals & maintenance of mud property.
- Candidates must possess a valid Well Control Certificate (IWCF)/Well cap Certificate
- Other things being equal, a candidate having exposure to thermal completion wells shall be given preference
- The selected candidate will function as Company Representative in drilling and work over wells and will be in-charge of well operations.
- The selected candidate will receive and dispatch well consumables/materials at/from well site.
- The selected candidate will send daily progress report regarding all operations at rig site in Company's DPR format.
- The selected candidate will supervise well operations, provide technical guidance and ensure safety in all respects at rig site.
- The selected candidate will hold daily Tool-box meeting, Pit level meeting, Job safety analysis, Fire Drill, BOP Drill etc. as per standard practice.
- The selected candidates will coordinate the activities of all service providers.
- The selected candidate will be responsible to carry out all operations as per the well policy and/or as directed by Company officials designated by HOD.
- The selected candidate will report to Installation Manager/Operation Manager and be guided by him as regards operations and safety related issues.
- The selected candidate will be responsible for maintaining all relevant well records, safety documents and test reports.
- The selected candidates will be responsible for proper functioning of well-site/base camp.
- The selected candidate will be responsible for ensuring compliance of all contractual obligations by the service providers.

II. IT Engineer on contract for Rajasthan Field

- The selected Candidate will be responsible for Jobs related to IT Network, PC, Printer and other accessory maintenance at Rajasthan Field and as such should have experience of the same.
- The selected candidate will be responsible for Jobs related to data and voice communication at the remote operational areas at Tanot, Dandewala, Baghewala etc.
- The selected candidate will be responsible for jobs related to Security Access Control System (CCTV, VMS, Biometric attendance, etc.) at Rajasthan Field.

III. Chemist on contract for Drilling Operations in Rajasthan Field

- The candidate should have skills to perform during critical conditions like pipe stuck, mud loss, well inflow, etc.
- The candidate should be able to perform laboratory testing to ascertain the performance of drilling fluid.
- Managerial skills to control the key factors of mud engineering, optimal use of proper chemicals, maintaining stock position considering logistics and other factors of Rajasthan.
- The selected candidate will be posted in Rajasthan and work as well-site Chemist as per requirement.
- Completely responsible for chemical activities inside the well-site.
- Attending and rectifying down hole problems.
- Report generation and Monitoring drilling fluid parameters
- Strict vigil on pollution.
- Any other chemical related jobs required to maintain trouble free drilling operation.

8.0 General Conditions:

- In view of the current situation arising out of COVID-19 pandemic, any new guidelines issued from Govt. of India will be strictly adhered to and as such the online contractual Interview might get cancelled/delayed/ extended in line with the govt. guidelines. Hence the interested candidates are advised to keep checking OIL's website regularly.
- The contract can be terminated at any time by giving notice of 15 days, by either side.
- Candidates will be required to join immediately if selected.
- Contract tenure will commence from the date of joining and shall end on expiry of the prescribed period and no separate notice shall be required to be given.
- No Travelling Allowance/ Daily Allowance will be paid to the candidates for appearing in the interview.
- The contract engagement will **NOT** confer any right on the candidate for regularization in OIL.
- Candidate/contract of candidate(s) submitting false certificates or suppression/submission of incorrect information shall be liable for termination/disqualification / rejection at any stage.
- The candidates should be of sound health and has to provide a fitness certificate from a Govt. registered medical practitioner at the time of joining in the prescribed format.
- The candidates will have to submit a character and antecedents verification certificate from concerned authorities at the time of joining
- Local conveyance @ Rs. 6,000/- per month will be paid.
- Mobile & Landline telephone reimbursements for due discharge of official responsibilities subject to a maximum of Rs. 1750/- per month or actual whichever is lower, will be paid.
- Travel/ boarding during all official tours outside the place of posting will be provided/ arranged by OIL and an incidental of Rs. 250/- per day will be paid for the actual number of days worked for OIL outside the place of posting.
- Any dispute with regard to the engagement against this advertisement will be under the jurisdiction of Dibrugarh district court only.

Experience Details (Attach documentary proof)

Name & address of the organization	Post held	Period		Key Responsibilities held	Gross Salary drawn
		From	To		

Extra curricular activities/Hobbies:
Any Other information /relevant details you would like to furnish:

I, hereby, declare that all information provided in this application form are true, complete and correct to the best of my knowledge and belief and I have attached self-attested relevant supporting documents along with the application. I understand that in the event of any information being found false at any stage or not satisfying the eligibility criteria according to the requirements of the post, my candidature for the said contractual engagement is liable to be summarily rejected/ cancelled / terminated and action as deemed fit shall be initiated against me.

Date: _____

Place: _____

Signature of Applicant