



**RECRUITMENT OF VARIOUS GROUP 'A' AND 'B' POSTS ON  
DEPUTATION BASIS AT AIIMS RAIPUR**

AIIMS Raipur is a premier Institute of National Importance (INI) established by the Ministry of Health and Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojana (PMSSY) with the aim of correcting regional imbalances in quality tertiary level healthcare in the country and attaining self-sufficiency in graduate and post graduate medical education and training.

The Director, AIIMS Raipur invites applications in the prescribed pro-forma from eligible Officers of Central/State Government/U.T./Autonomous Bodies/Universities/Public Sector Undertaking/R&D Organization/Police Departments of Central/State/U.T. for filling up the following posts on **Deputation Basis** in All India Institute of Medical Sciences Raipur. The essential qualification experience etc. required for applying for these posts and detailed terms and conditions are as under:-

Sr. No.	Name of the Post	Group	Pay Scale (As per 7 <sup>th</sup> CPC)	No. of Vacancies
1	Medical Superintendent	A	Level-14	01
2	Assistant Controller of Examinations	A	Level-11	01
3	Senior Administrative Officer	A	Level-11	01
4	Sr. Procurement cum Stores Officer	A	Level-11	01
5	Executive Engineer (Electrical)	A	Level-11	01
6	Executive Engineer (Civil)	A	Level-11	01
7	Executive Engineer (A/C & R)	A	Level-11	01
8	Stores Officer	A	Level-10	01
9	Assistant Administrative Officer	B	Level-7	02
10	Sr. Sanitation Officer	B	Level-07	01
11	Sanitation Officer	B	Level-06	03
<b>Total number of vacancies</b>				<b>14</b>

**Note:**

1. The candidates who has already applied for the post of **Sr. Procurement cum Stores Officer, Senior Administrative Officer, Assistant Controller of Examinations and Assistant Administrative Officer** against advertisement No. Admin/Rec./ Deput./2020/AIIMS.RPR/3140, dated 05.11.2020, and advertisement No. Admin/Rec./Deput./2020/Dec./AIIMS.RPR/3306, Dated 22.12.2020 **NEED NOT** apply again. Their application will be considered against this advertisement.
2. The number of posts is tentative and is liable to change based on the requirement of Institute.
3. Maximum age limit for applying for the aforesaid posts on deputation is **56 years** as on last date of receipt of application.
4. The period of deputation shall not ordinarily exceed **03 years**.

S.N.	Name of the Post, Pay Scale and Essential Eligibility Conditions
1.	<p>Name of the post: <b>Medical Superintendent</b> (Group 'A')</p> <p>Pay Scale: Level-14 as per 7<sup>th</sup> CPC (Pre revised Pay Band 4 Rs. 37400-67000 + GP: Rs. 10000/-)</p> <p><b>Essential:</b> (Officers holding analogous posts in Central Government / State government with the following educational qualifications may apply for the post: (i) A Medical Qualification included in the First or Second Schedule or Part II of the third Schedule to the Indian Medical Council Act of 1956 (Persons possessing qualifications included in part II or third Schedule should also fulfill the conditions specified in Section 13(3) of the Act. (ii) A Post Graduate Qualification, e.g. MD or MS or a recognized qualification equivalent thereto or MHA (Maters in Hospital Administration) or a Post Graduate Degree recognized as equivalent to MHA by the Medical Council of India.</p> <p><b>Required Experience:</b> Ten years' experience in Hospital Administration in Hospitals after obtaining the P.G. Degree in a senior position preferably in hospitals with 300 or more beds</p>
2.	<p>Name of the post: <b>Assistant Controller of Examinations</b> (Group 'A')</p> <p>Pay Scale: Level-11 as per 7<sup>th</sup> CPC (Pre revised Pay Band 3 Rs. 15600-39100 + GP: Rs. 6600/-)</p> <p>Officers of AIIMS, holding analogous posts or having 5/8 years of regular service in the posts carrying GP of Rs. 5400/4800 respectively and possessing the following:</p> <p><b>Essential:</b> (a) Degree of a recognised University or equivalent. (b) Track record of absolute integrity and proved ability to maintain strict confidentiality of official matters.</p> <p><b>Desirable:</b> Experience in organizing examinations/competitive tests. In the event of suitable officer not being available from among the Institute 's employees, selection shall be made from the officers of Central Government including Delhi Administration or Central Statutory/Autonomous bodies holding posts and having qualifications and experience and ability as specified above (Period of deputation in all cases shall not ordinarily exceed 3 years).</p>
3.	<p>Name of the post: <b>Senior Administrative Officer</b> (Group 'A')</p> <p>Pay Scale: Level-11 as per 7<sup>th</sup> CPC (Pre revised Pay Band 3 Rs. 15600-39100 + GP: Rs. 6600/-)</p> <p><b>Essential:</b> Officers under the central/state Governments/ U.T. Administrations of the central Statutory/ Autonomous Bodies holding analogous posts on regular basis or with at least 5/8 years of regular service in a post in the GP of Rs. 5400/4600 respectively or equivalent and having a Degree and experience in administration and establishment matters and also preferably in accounts matters. Officers having MBA or Post Graduate Diploma in Personnel Management shall be given preference. (Period of deputation shall not ordinarily exceed 3 years)</p>
4.	<p>Name of the post: <b>Sr. Procurement cum Stores Officer</b> (Group 'A')</p> <p>Pay Scale: Level-11 as per 7<sup>th</sup> CPC (Pre revised Pay Band-3: Rs.15600-39100 + GP Rs. 6600/-)</p> <p><b>Essential:</b> Officers under the Central/State Govt., U.T. Administrations or of Central Statutory/ Autonomous Bodies holding analogous post or with at least 5 years of regular service in the post with Grade Pay of Rs. 5400/- (Pre revised) and have 5 years' experience as a Stores officer on regular basis.</p>

5.	<p>Name of the post: <b>Executive Engineer (Electrical)</b> (Group 'A')  Pay Scale: Level-11 as per 7<sup>th</sup> CPC  (Pre revised Pay Band-3: Rs.15600-39100 + GP Rs.6600/- )</p> <p><b>Essential:</b>  Executive Engineers (Elec.) or Asstt. Engineers (Elec.) with 8 years of regular service in the Level-10, from CPWD. In the event of suitable candidates not being available from CPWD similar officers from other Engineering Departments of the Central Government or central Statutory/Autonomous Bodies shall be considered. An officer taken on deputation shall possess a Degree in Electrical Engineering.</p>
6.	<p>Name of the post: <b>Executive Engineer (Civil)</b> (Group 'A')  Pay Scale: Level-11 as per 7<sup>th</sup> CPC  (Pre revised Pay Band-3: Rs.15600-39100 + GP Rs.6600/- )</p> <p><b>Essential:</b>  Executive Engineers (Civil) or Asstt. Engineers (Civil) with 8 years of regular service in the Level-10, from CPWD. In the event of suitable candidates not being available from CPWD similar officers from other Engineering Departments of the Central Government or central Statutory/Autonomous Bodies shall be considered. An officer taken on deputation shall possess a Degree in Civil Engineering.</p>
7.	<p>Name of the post: <b>Executive Engineer (A/C &amp; R)</b> (Group 'A')  Pay Scale: Level-11 as per 7<sup>th</sup> CPC  Pre revised Pay Band: 3 Rs. 15600 – 39100) Grade Pay: Rs. 6600/-)</p> <p><b>Essential:</b>  Officers of CPWD-</p> <p>(a) Holding an analogues post on regular basis or with 8 years of regular service in the post of Asst. Engineer (Electrical) in the Level 10;  (b) Possessing a Degree in Mechanical Engineering/Electrical Engineering; and  (c) having at least 5 years of experience in A/c and Refrigeration</p> <p>In the event of a suitable officer not being available from CPWD, officers holding the post and having the service and qualification &amp; Experience specified above, in other Central Govt. Departments or Central Statutory/Autonomous Bodies shall be considered.</p>
8.	<p>Name of the post: <b>Stores Officer</b> (Group 'A')  Pay Scale: Level-10 as per 7<sup>th</sup> CPC  (Pre revised Pay Band-3: Rs.15600-39100 + GP Rs. 5400/-</p> <p><b>Essential:</b>  Officers of Central/State/U.T Govts. failing which Officers of central Statutory/Autonomous Bodies holding analogous posts on regular basis or with 3/5 years of regular service in the GP of Rs. 4800/4600 (Pre revised) and possessing the following:</p> <p>(i) Degree of a recognised University or equivalent;  (ii) Post Graduate Degree/ Diploma in Materials Management of a recognised University/ Institution or equivalent; and  (iii) Not less than 5 years' experience in a supervisory capacity in handling stores, preferably medical.</p>
9.	<p>Name of the post: <b>Assistant Administrative Officer</b> (Group 'B')  Pay Scale: Level-7 as per 7<sup>th</sup> CPC  (Pre revised Pay Band 2 Rs. 9300-34800 + GP: Rs. 4600/-)</p> <p><b>Essential:</b>  Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations</p> <p>1. Holding analogous posts on regular basis, <b>or</b>  2. (i) With 5 years regular service in the grade pay of Rs. 4200/- in the relevant field and possessing educational qualification as follows:  (ii) Degree from recognized University or equivalent</p>

	<p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li>1. MBA/PG diploma in management from recognised Institutes.</li> <li>2. Knowledge of Government Rules and Regulations.</li> <li>3. Proficiency in Computers.</li> </ol>
10.	<p>Name of the post: <b>Sr. Sanitation Officer</b> (Group 'B')  Pay Scale: Level-7 as per 7<sup>th</sup> CPC  (Pre revised Pay Band: 2 Rs. 9300 – 34800 Grade Pay: Rs. 4600/)</p> <p>Officers of Central/State/U.T Govts. or Central Autonomous or Officers of Central Autonomous /Statutory/Local Bodies or Public Undertakings  (a) (i) Holding analogous posts on regular basis; or  (ii) or a post in the GP of Rs. 4200/- (Pre revised) with 3 years of regular service in that grade; and  (b) possessing the following qualification and experience:</p> <p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. Certificate in Sanitary Inspector's Course;</li> <li>2. Experience in Sanitation of an Institution or Hospital of repute for not less than 12 years of which at least 5 years shall be in a supervisory capacity.</li> </ol> <p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li>1. Diploma/Certificate in Public Health.</li> <li>2. B.Sc. preferably in Biological Science</li> </ol>
11.	<p>Name of the post: <b>Sanitation Officer</b> (Group 'B')  Pay Scale: Level-6 as per 7<sup>th</sup> CPC  (Pre revised Pay Band-3: Rs. 9300-34800+GP Rs. 4200/-)</p> <p>Officers of the Central/State/U.T Govts. Or Central Autonomous /Statutory/Local Self Government Bodies or Public Sector undertakings;</p> <p><b>Essential:</b></p> <p>(a)(i) Holding Analogues posts on regular basis; or  (ii) Holding a post in the GP or Rs. 2800/- (Pre revised) with 5 years of regular service in the grade; and  (b) Possessing the following qualification and experience;  (i) Certificate of Sanitary Inspector's Course  (ii) 10 years of experience in sanitation, preferably in a hospital of repute.</p>

The Officers who fulfill the above qualifications/eligibility may submit their application in the attached proforma **through proper channel** to the Recruitment Cell, 2<sup>nd</sup> Floor, Medical College Building, Gate No. 05, All India Institute of Medical Sciences, Tatibandh, Raipur- 492099, C.G. so as to reach by **29/03/2021, 5:00 PM** by **Speed Post/Registered Post only**.

The envelope containing the application(s) should be super-scribed "**Application for the Post of ..... on Deputation basis.**" While forwarding their applications, it may be ensured that the particulars of the candidates are verified and that they fulfil the eligibility conditions. Duly attested photocopies of their up-to-date Confidential Reports (at least for the latest 05 years) may also be enclosed with the applications. It may also be clearly stated that no vigilance/disciplinary proceedings is pending or contemplated against the candidates concerned. **Applications without forwarding through proper channel, vigilance clearance and complete CR Dossiers will not be considered.**

**Applications from Non-Government employee will not be entertained.**

The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training's O.M.No.6/8/2009-Estt.(Pay II) dated 17.06.2010, as amended from time to time.

In case of any clarifications regarding the recruitment please e-mail at [recruitment@aiimsraipur.edu.in](mailto:recruitment@aiimsraipur.edu.in) or contact at 0771-2577267.

Sd/-  
**Deputy Director (Admin)**  
AIIMS, Raipur

Application for the post of ..... on  
deputation basis in AIIMS, Raipur  
**No. Admin/Rec./Deput./2021/AIIMS.RPR/0192, Dated 10.02.2021**

1.	Name and address in <b>BLOCK</b> letters: ..... ..... ..... .....	Affix here recent passport size photograph	
2.	Father's Name		
3.	Date of Birth (DD/MM/YYYY)		
4.	Date of retirement under Central/State Government Rules		
5.	Educational Qualification	i)	
		ii)	
		iii)	
		iv)	
6.	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).		
		Required	Possessed by the Applicant
	Essential:		
Desirable:			
7.	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post		

8.	Details of employments ( <b>in chronological order</b> ) enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.						
S. No	Name of the Office/Institute/Organization)	Post Held	Duration of Experience		Total Duration of Experience Year(s), Month(s), day(s)	Pay-band and Grade pay (Scale of Pay if in pre-revised scale of pay)	Nature of Duties
			From	To			
1.							
2.							
3.							
4.							
5.							
<b>Total work experience in required Grade Pay:</b>		..... <b>Year(s)</b> ..... <b>Month(s)</b> ..... <b>Day(s)</b>					

9.	Nature of present employment (i.e.ad-hoc or temporary or quasi-permanent or permanent)	
10.	In case the present employment is held on deputation/contract basis, Please state : (a) the date of initial appointment (b) period of appointment on deputation/contract (c) name of the parent office/organization to which you belong	
11.	Additional details about present employment please state whether working under: (a)Central Government (b)State Government (c)Autonomous Organization (d)Government undertaking (e)University	
12.	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
13.	Total emoluments per month now drawn.	
14.	Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is Insufficient.	
15.	Whether belongs to SC/ST/OBC (if yes, please specify)	
16.	Contact Numbers & E-mail ID:	
	1) Office	
	2) Residence	
	3) Mobile	
	4) E-mail ID	
17.	If selected, specify the minimum required joining time	
	<i>Signature of the Candidate</i>	Candidate's Address: ..... ..... ..... .....
	Date:	
	Countersigned:	
	_____	
	[Employer/Authorized Officer]	

**Check list**

<b>Sr. No.</b>	<b>Particular</b>	<b>Yes/No</b>
1.	Whether application forwarded by through proper channel/NOC attached?	
2.	Whether attested copies of the up-to-date APARs for last 05 (five) years attached?	
3.	Whether Vigilance Clearance Certificate attached?	
4.	Whether Integrity Certificate attached?	
5.	Statement of Minor/Major penalties imposed (if any) attached?	

Name of the Applicant : .....

Signature of the Applicant : .....

**Note:** Applications without forwarding through proper channel, vigilance clearance and complete CR Dossiers will not be considered.