IDBI Bank Ltd
Regd Office IDBI Bank Tower, Cuffe Parade, Mubai-400005
Advertisement No. 3 / 2020-21

Appointment of Part Time Bank's Medical Officers purely on Contract basis

IDBI Bank Ltd. invites applications from eligible candidates [{Indian citizens, subjects of Nepal and Bhutan, Tibetan refugees (who came over to India before 1st January 1962) and persons of Indian origin who have migrated from Myanmar and Sri Lanka with the intentions of permanently settling in India and in whose favour eligibility Certificate have been issued by Government of India}] for appointment as part time Bank's Medical Officer (BMO) purely on contract basis, with fixed hourly remuneration for various dispensaries of IDBI Bank Ltd.

(1) Details of Reservation in Posts:- 23 vacancies Pan India

Post	Nature of Engagement	Vacancies						Working Hours*	Remuneration
		SC	ST	OBC	EWS	UR	TOTAL		
Bank Medical Officer	Part time purely on Contract basis.	3	1	6	2	11	23	As per the table in point no 2	Rs.1000/- per hour of services rendered. Conveyance allowances Rs. 2000/- per month. Compounder Fees Rs. 1000/- per month

(*) *The final timing particulars would be given/indicated at the time of appointment/issuing of order.*

Abbreviations used: SC - Scheduled Caste, ST - Scheduled Tribe, OBC - Other Backward Classes, EWS-Economically Weaker Sections. Candidates belonging to reserved categories for which no vacancy has been announced are free to apply against vacancies announced for Unreserved/ General category provided they meet the eligibility criteria laid down for General Category candidates.

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(2) Details of Zone wise vacancies:-

SR. No.	Zones	Location	Vacancies	Timings /day (Tentative)
1	Mumbai	Prabhadevi Quaters	8	7.00 am to 9.30 am Monday to Saturday.
		Santacruz (West) Quaters		8.00 am to 10 am & 6.30 pm to 8.30 pm Monday to Saturday.
		Goregoan (West) Quaters		5.30 pm to 7.30 pm Monday To Saturday
		Malad (East) Quaters		7.30 am to 8.30 am & 5.30 pm to 6.30 pm Monday to Saturday.
		Cuffe Parade, Colaba		2.00 pm to 6.00 pm on all bank working days.
		Belapur and Nerul Quaters (Navi Mumbai)		10.00 am to 12.00 pm at Belapur office (Bank working days) & 7.30 am to 8.30 am from Monday to Saturday at Nerul Quarters.
		Thane (West)		7.30 am to 8.30 am Monday to Saturday.
		Ghatkoper (East) Quaters		7.30 am to 9.30 am Monday to Saturday.
2	Kolkata	Kolkata	3	10.00 am to 12.00 pm (Bank working days).
		Patna		10.00 am to 11.00 am (Bank working days).
		Guwahati		10.00 am to 11.00 am (Bank working days).
3	Chandigarh	Chandigarh	1	12.00 pm to 1.00 pm (Bank working days).
4	Bhubaneswar	Bhubaneswar	1	3.00 pm to 4.00 pm (Bank working days).

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5	Ahmedabad	Ahmedabad	1	1.30 pm to 2.30 pm (Bank working days).
6	Bhopal	Bhopal	1	12.30 pm to 1.30 pm (Bank working days).
7	New Delhi	New Delhi	2	10.30 am to 12.30 pm Delhi Office (Bank working days) & 6.00 pm to 7.00 pm at Quarters from Monday to Saturday.
		Jaipur		2.00 pm to 3.00 pm Jaipur Office (Bank working days) & 7.30 am to 8.30 am at quarters from Monday to Saturday.
8	Bengaluru	Bengaluru	1	2.30 pm to 3.30 pm Bengaluru Office (Bank working days) & 4.00 pm to 5.00 pm at quarters from Monday to Saturday.
9	Pune	Pune	1	2.30 pm to 4.30 pm (Bank working days).
10	Hyderabad	Hyderabad	2	3.30 pm to 4.30 pm Hyderabad Office (Bank working days) & 5.00 pm to 6.00 pm at quarters from Monday & Saturday.
		Jawaharlal Nehru Institute of Banking & Finance (Gachhibowli, Hyderabad)		10.00 am to 12.00 pm At JNIBF (Bank working days) & 6.00 pm to 7.00 pm at Quarters from Monday to Saturday.
11	Lucknow	Lucknow	1	10.00 am to 11.00 am (Bank working days).
12	Nagpur	Nagpur	1	5.00 pm to 6.00 pm (Bank working days).
Total			**23**	

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3. **Eligibility Criteria:-**

Applicants should fulfil the following criteria:-

Sr. No.	Items	Terms and Conditions
1.	Post	• Part-Time Bank Medical Officer On Contract Basis [No. of Vacancies- 23]
2	Basic Qualification	• As on date March 31, 2020 - MD/MBBS from any recognized University/College approved by Medical Council of India in Allopathic system of medicine.
3.	Experience	• Those having MBBS Degree: Minimum 5 years' experience as General Practitioner reckoned as on date of eligibility (31.03.2020) from the date of registration with the Medical Council of India, National Medical Commission or State Medical Council. (Experience gained during internship will not be counted for eligibility). • Those having Post Graduate Degree: Minimum 3 Years' experience as General Practitioner reckoned as on date of eligibility (31.03.2020) from the date of registration with the Medical Council of India, National Medical Commission or State Medical Council. (Experience gained during internship will not be counted for eligibility).
4	Age	• Should not be more than 65 years as on date of advertisement
5	Period of Contract	• Part time purely on Contract. The term of contract will be for initial period of three years and will be reviewed every year.
6	Termination of Contract	• The contract can be terminated by one month's notice on either side at any time during the subsistence of the period of contract.

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7	Remuneration	• Rs.1000/- per hour
8	Conveyance allowances	• Rs.2000/- per month
9	Compounding Fees	• Rs.1000/- per month
10	Procedure for Selection	• Applications received will be scrutinized and eligible candidates will be called to appear for personal interview before selection panel constituted by the Bank.
11	Job Role	• BMO will visit the concerned dispensary at office/quarters of the Bank as mentioned in table. • Attending to ailments of staff/Dependents/Pensioners etc. • Give advice, prescribe medicines, administer injections and supply ordinary drugs. • Issue certificates in support of sick leave wherever necessary and countersign certificates produced by employees from other qualified medical practioners. • Issue order forms on the approved chemists of the Bank for supply of special / costly drugs or injections required for curative purpose to the Bank's Workmen employees and forward every month the copies thereof to the Bank for payment of relative bills. • To make necessary arrangement for securing hospital facilities in case the employees of the Bank or their families (Spouse and children only) require such facilities in the hospital. • Scrutiny of medical bills including hospitalisation bills of employees and pensioners. • To attend to all such matters which are necessary to run the dispensary efficiently. • BMO shall also be required to provide emergency sessions / tele medicine consultation.

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12	**Other Conditions**	• Appointment is purely on Contract Basis shall not be eligible for any benefits as available to Part-Time Permanent/Full-Time Permanent employees of the Bank. • They will be eligible for 20 days Leave in a year. • Except the services of the compounder no other person will be allowed to be engaged by the Part-Time Medical officer. • Part-time Medical Officer will have to make his/her arrangements for providing substitute during their absence, at their own cost. • The Bank reserves the right to review the rate of remuneration from time to time and alter the duty hours at its discretion in case it becomes expedient to suit administrative and operational requirements.
13	How to apply	Interested eligible Doctors may send his/her bio-data (Please do not attach copies of any qualification/experience certificates-the same to be submitted at the time of personal interview) in the attached format given as Appendix by ordinary post so as to reach us **on or before 4:00 PM on 20th February 2021** super scribing the envelope "Application for the post of Bank Medical Officer on Purely Contract Basis" to the General Manager, IDBI Bank, 21st Floor, IDBI Bank Tower, Cuffe Parade, Colaba, Mumbai 400005. Application not containing above information as per format is liable to be rejected.

Kindly note that "Apart from the eligible short listed candidates called for the interview for the post, the bank will not enter into any correspondence with the applicants. The Bank reserves the right to raise/modify the eligibility criteria in educational qualification and / or experience etc. Canvasing in any form will be treated as a disqualification. The Bank reserves the right to reject any or all the applications without assigning any reasons thereto.

For any query you may please contact Shri Manish Aind (022 - 66552285) or Shri Ram Prasad Pati (022 - 66553050)

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Appendix

APPLICATION FORMAT FOR THE POST OF BANK MEDICAL OFFICER ON CONTRACT BASIS

Sr. No.	Particulars	
1.	Name in full: Shri/Kum./Smt. (To be given in capital letters)	
2.	Address Dispensary Residence Phone No. Mobile No. E Mail Address	
3.	Approximate distance from the Dispensary to Bank's Main Office (Max 10 km)	
4.	Approximate distance from the Dispensary to Staff Quarters (Max 10km)	
5.	Date of birth	
6.	Place of birth and domicile	
7.	Nationality	
8.	Community details (SC/ST/OBC/EWS)	
9.	Educational Qualifications Degree University/ Board Year of Passing Class/ Rank	
10.	Particulars of any other professional course completed in Medical field	
11.	Details of experience (Only experience gained after graduation should be stated) In Hospital (as a Physician period Month year and from and to) As General Practitioner (period	

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	Month year and from and to)	
12.	Any other factors which the applicant would like to bring into account for considering his/her application	

I hereby declare that the information and particulars given by me in this form are true and correct. I also note that if any of the above statements are incorrect or false or if any material information or particulars has been suppressed or omitted there from, my services are liable to be terminated without notice or compensation in lieu of notice.

Date: (Signature of the applicant)

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