



Government of West Bengal

Office of the Chief Medical Officer of Health, Malda
P. O. Jhaljhalia (J. R. C.), District – Malda, Pin-732102

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Memo No: DH & FWS/ 83

Dated: 19/01/2021

RECRUITMENT NOTICE

District Health & Family Welfare Samiti, Malda will engage purely on contract basis for the following posts:

Sl No	Name of the Post <i>& the name of the programme</i>	No of Post & reservati on post	Qualification	Age : As on 01.01.2020 (Relaxation for age will be given for SC/ST/OBC candidates as per norms.)	Remuneration (Consolidate) Rs.
A	Psychiatric Social Worker <i>DMHP</i>	01(UR)	Qualification For Psychiatric Social Worker: Master of Social Work (MSW) from any recognized institution M. Phil in Psychiatric Social Worker of 2 years duration from any recognized institution.	Upper age limit 40 Years	Rs. 30,000/- Per Month
	Medical Social Worker		Qualification For Medical Social Worker: Master of Social Work (MSW) from any recognized institution with 3 months training in PSW	Upper age limit 40 Years	Rs. 25,000/- Per Month
B	Clinical Psychologist	01(UR)	Qualification For Clinical Psychologist: Masters in Psychology/ Clinical Psychology with minimum 1 year experience from any recognized institution.	Upper age limit 40 Years	Rs. 30,000/- Per Month
	Psychologist		Qualification For Psychologist: Master's in Psychology with minimum 3 months training / experiences from any recognized institution.	Upper age limit 40 Years	Rs. 28,000/- Per Month
C	Medical Record Keeper	01(UR)	Qualification Graduate in any discipline from any recognized university with experience in health sector. Preference will be given to candidates having completed course on computer Application or Financial Accounting from an Institution recognized by Government/ Autonomous Body.	Upper age limit 40 Years	Rs. 15,000/- Per Month
D	Psychiatric Nurse	01(UR)	Qualification For Psychiatric Nurse : B.SC in Psychiatric Nursing / M.Sc in Psychiatric Nurse / DPN	Upper age limit 40 Years	Rs. 28,000/- Per Month
	Staff Nurse <i>DMHP</i>		Qualification For Community Nurse : GNM from any institution recognized by Nursing Council of India or West Bengal Nursing Council with 1 month training in Psychiatric nursing from any recognized institution.	Upper age limit 40 Years	Rs. 25,000/- Per Month
E	Peer Support <i>NVHCF</i>	01(UR)	Qualification The Peer Support should be a person preferably with or recovered from the disease (hepatitis B or hepatitis C), with a minimum of H.S (12th level education, she/he must also have sound knowledge of the local language and working knowledge of English.	Upper age limit 40 Years	Rs. 10,000/- per month

F	Block Accounts Manager	01(SC)	Essential Qualification <ul style="list-style-type: none"> • Minimum Bachelor Degree (in Commerce from any recognized / reputed university with advanced knowledge of computer – especially in MS Word, Excel, Power Point, Internet Browsing and accounting software e.g. Tally. • Technical Knowledge : Working Skill in LAN Environment 	Upper age limit 40 Years	Rs.26,000/- per month.
G	Staff Nurse (NUHM)	14 (UR-05, ST-02, OBC-A-2, OBC-B-1, SC-4)	Essential Qualification: The candidate should have completed B.Sc. Nursing course/GNM training course from any institution recognized by Indian Nursing Council/West Bengal Nursing Council. The candidate should be able to read, write and speak in Bengali	Upper age limit 40 Years	Rs.25,000/- per month.
H	Lab. Technician (Fluorosis-NPPCF)	01(UR)	Essential Qualification: Higher Secondary passed (10 + 12) from a recognized Board / Institute with Physics, Chemistry and Biology/ Mathematics and Diploma in Medical Laboratory Technology recognized by the West Bengal State Medical Faculty/ AICTE. Knowledge in computer, MS Office, internet is required.	Upper age limit 40 Years	Rs.22,000/- per month
I	Immunization Volunteer	01 (OBC-A)	Education Qualification: Graduate (B.SC/B.A/B.Com) Technical Qualification: Diploma/ Certificate with duration of six months or more in computer application from any reputed organization. Computer package knowledge: Operating system: Windows (XP/7), Office Automation: MS Officer especially Excel, Power Point, Word and Internet. Through working experience in internet explorer or any equivalent browser such as e-mailing, web searching etc, The candidate must be the permanent resident of the respective sub- division. Ownership of a functioning motor Cycle is a must. The candidate must have a valid driving license for Two wheelers.	Upper age limit 40 Years	Rs.550/ per day for 26 days month
J	Nutritionist (Only Female Candidate)	02 (OBC-A-01, ST-01)	Essential Qualification B.Sc. or M.Sc. in Foods & Nutrition or Equivalent course with computer knowledge. The candidate should be able to read, write and speak in Bengali. (*This cancels SL No. F -vide Memo No. DH&FWS-990 dt.13/06/2019 & SL No. C -vide Memo No. DH & FWS-1573 dt.06/09/2019 of previous recruitment notice due to new guideline & revised remuneration)	Upper age limit 40 Years	Rs. 25,000/- per month
K	Yoga Instructor	01(UR)	Qualification Graduate in any discipline and 1 year post graduate diploma in Yoga/Yoga Education/ Yoga Therapy from UGC recognized University/ one year Yoga & Naturopathy trainee course under West Bengal Council of Yoga & Naturopathy and registered under the said council and professional experiences of 3 years from any reputed institute / organization. Period of engagement: Initially for a period of one year,	Upper age limit 40 Years	Rs. 25,000/- per month
L	Yoga Assistant	01(UR)	Qualification Undergraduate and passed in one year Yoga & Naturopathy trainee course under West Bengal of Yoga & Naturopathy and registered under the said council. Period of engagement: Initially for a period of one year.	Upper age limit 40 Years	Rs. 10,000/- per month
M	Senior TB Lab Supervisor (STLS)	01 (SC)	Essential Qualification- 1. Bachelor's Degree OR Recognized sanitary inspector's course 2. Certificate course in computer operation (minimum 2 months) 3. Permanent two wheeler driving license & should be able to drive two wheeler Preferential Qualification- 1. Tuberculosis health visitor's recognized course 2. Govt. recognized degree/ diploma in Social work or Medical Social\work 3. Successful completion of basic training course (Govt. recognized) for Multi-purpose health workers	Upper age limit 40 Years	Rs.25,000/- per month

N	Lab. Technician- NTEP	02 (UR- 01, SC- 01)	Essential Qualification- Intermediate (10+2) and Diploma or certified course in Medical Laboratory Technology or equivalent Preferential Qualification- 1. One year experience in RNTCP or Sputum smear microscopy 2. Candidates with Higher qualification (for example Graduates) shall be preferred	Upper age limit 40 Years	Rs.22,000/- per month
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19/01/2021
Secretary District Health & Family Welfare Samity
& Chief Medical Officer of Health, Malda

Memo No: DH & FWS/ 83/1/14

Dated: 19/01/2021

Copy forwarded for information and necessary action to:-

1. The Chairman, Recruitment Committee, Malda
2. The District Magistrate, Malda
3. The Principal MMC&H, Malda.
4. The Addl. District Magistrate (G), Malda
5. The Addl. District Magistrate (ZP), Malda
6. The Chairman, Englishbazar & Old Malda Municipality, Malda with request to display in the notice board.
7. The MSVP, Malda MMC&H, Malda with request to display in the notice board.
8. The Dy. CMOH-I, II, III, DMCHO, ZLO, DTO, DPHNO, Malda
9. The All BMOH, Malda, with request to display in the notice board.
10. The Accounts Officer, CMOH office, Malda
11. The District Informatics Officer (NIC), Malda, District Collectorate Building, Malda with request to publish the recruitment notice in www.malda.gov.in
12. The System Co-ordinator, IT Cell, Swasthya Bhawan, Kolkata with request to publish the recruitment notice in www.wbhealth.gov.in
13. The HC, CMOH Office Malda with request to make arrangement of recruitment process.
14. The DPC-in-charge, DAM, AM NUHM, DSM, DPMU, Malda with request to co-operate.

19/01/2021
Secretary District Health & Family Welfare Samity
& Chief Medical Officer of Health, Malda

General Information & instructions for Applicants

1. Application with application fee of Rs. 100.00 (Rs. 50/- for reserved categories) by Demand Draft in favour of District Health & Family Welfare Samity, Malda should be submitted in prescribed format for all posts. Application should reach at the Office of the Secretary, District Health & Family Welfare Samity & Chief Medical Officer of Health, Malda, P.O:- Jhaljhalia (J.R.C.), Dist:- Malda, Pin- 732102 on 08.02.2021 within 5.00 pm. Applicants may collect the application format from the Notice Board of the Office of the CMOH, Malda or download the same from the website i.e. www.malda.gov.in / www.wbhealth.gov.in
2. Following documents (self attested) have to enclose with the application format and originals must be available as when required.
 - i. Mark Sheet & Certificate of all Examination passed
 - ii. Admit Card (Madhyamik or equivalent) for age proof
 - iii. Caste Certificate (where applicable)
 - iv. Registration Certificate of Medical Council (For Medical Officer)
 - v. Driving License (where applicable)
 - vi. Computer qualification certificate (where applicable)

- vii. Working experience certificate (if any)
 viii. Technical knowledge certificate (if any)
 ix. Residential Proof – Voter ID Card/ Ration Card/ Adhaar Card/ Passport/ Certificate from competent authority etc.
 x. ID Proof - Voter ID Card/ Ration Card/ Adhaar Card/ Passport etc

3. Process of selection: the selection will be done as per state guideline :-

- a) National Mental Health Programme (NMHP) under NHM vide memo no. HAD/9M-16-2019/966 (15) dated 06.10.2020
 b) Peer Support for NVHCP under NHM vide memo no. HPH/9M-06/2018/1745 30.09.2020
 c) H/SFWB/
 d) Guideline for setting up of AYUSH wellness Centre vide memo no.287/HF/AYUSH/samity-24/2019 date 19/07/2019
 e) Nutritionist guideline- vide memo no. H/SFWB/7E-02-2011/5138 dated 27.02.2020 of Executive Directed, WB SH & FW Samiti.
 f) Immunization Volunteers guideline- vide memo no.H/SFWB/16R-01-2014/20 dt.07.01.2016 & HFW/35099/44/2020-SFWB/905 dt.08.12.2020
 g) Lab Technician (Fluorosis):
 Total Marks-100

Name of the Post	Basic Qualification	PG Degree / Diploma		Computer Test	Experience
		Degree	Diploma		
Lab Technician	85 (based on % of marks obtain in the final examination)	NA	NA	15	NA

h) Block Accounts Manager:

Total Marks-100

Academic Qualification – 30 Marks

- Madhyamik- 5 Marks (proportionate marking i.e. obtained in the exam. * 5/100)
- Higher Secondary- 10 Marks (proportionate marking i.e. obtained in the exam. * 10/100)
- Graduation- 15 Marks (proportionate marking i.e. obtained in the exam. * 15/100)

Practical – 60 Marks (Computer Test – 30 Marks, Tally Test – 30 Marks), Interview – 10 Marks

i) Post: Senior TB Lab Supervisor (STLS)

Total- 50 Marks

Educational Qualification: 40 Marks

Examination Passed	Maximum Marks	Remarks
Madhyamik	10	Marks will be awarded in proportion to the actually obtained in each examination, rounded to decimals. If a candidate has 60% marks in Madhyamik, he will get 6 out of 10 and so on. Additional subject where the marks in excess of pass marks are added to the aggregate will not be considered
Higher Secondary	10	
Graduation	15	
DMLT or Equivalent	05	
Total	40	

Experience: 10 Marks

Length of Experience	Marks to be awarded for experience	
	Government	Private (registered org./firm)*
5 Years or more	10	05
4 Years	08	04
3 Years	06	03
2 Years	04	02

1 Year	02	01
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*Means the org/firm should be registered under registration Act & work done in the area are to be certified by concerned government or department.

j) Post: Lab Technician -NTEP

Total- 50 Marks

Educational Qualification: 50 Marks

Examination Passed	Maximum Marks	Remarks
Madhyamik	20	Marks will be awarded in proportion to the actually obtained in each examination, rounded to decimals. If a candidate has 60% marks in Madhyamik, he will get 6 out of 10 and so on. Additional subject where the marks in excess of pass marks are added to the aggregate will not be considered
Higher Secondary	25	
DMLT or Equivalent	05	
Total	50	

*Means the org/firm should be registered under registration Act & work done in the area are to be certified by concerned government or department.

4. All candidates will be further communicated by their e-mail id & our web site. (www.malda.gov.in & www.wbhealth.gov.in)
5. A panel of the suitable candidates will be prepared for each category of posts & remain valid for 1 year from publication of result.
6. Only short listed candidates on the basis of weight age on educational qualification, experience etc. will be called for Written Examination/Computer Test / Interview.
7. For appearing at the Written Test, Computer Test, interview, no TA/DA will be paid.
8. The candidature of the applicant shall be cancelled at any stage of recruitment if the supportive certificate and information given in application is found false and incomplete application will be rejected.
9. District Health and Family Welfare Samity reserves the right to cancel the recruitment process at any stage without assigning any reason thereof. The decisions of the selection committee in any case should be considered final.
10. The name of the post should be mentioned in block letter on the top of the envelope.
11. Canvassing in any form will be considered as disqualification.


 Secretary, District Health & Family Welfare Samity
 & Chief Medical Officer of Health, Malda

APPLICATION FORMAT

(To be filled up by the candidates own hand writing)

*Affix Recent
Passport size
photograph duly
attested on photo by
the applicant*

To
The Secretary, DH & FW Samity
& CMOH, Malda

Application for the post of _____

Draft No. _____ Date: _____

Name of the applicant (in BLOCK letters) : _____

Father's/ Husband's/ Guardian's Name : _____

Full Address for correspondence : _____

Dist. _____ Pin _____

Present Address : _____

Dist. _____ Pin _____

Contact Number: _____ Nationality _____

Email ID (mandatory) : _____

Date of Birth : _____ dd _____ mm _____ yyyy Sex _____

Age as on 01.01.2020 _____ days _____ months _____ years.

Caste Status: _____ Marital Status _____

Educational Qualification (Self Attested copy must be submitted with the application) :

Sl. No.	Exam. Passed (Strike out which is not applicable)	Year of passing	Board / Council / University	Total Marks	Marks Obtained	% Marks	Division
a.	Madhyamik						
b.	Higher Secondary						
c.	Graduation (BA / B.Com. / B.Sc./ BCA) (Pass / Hons.)						
d.	MBBS						
e.	Post Graduation						

Details of Technical Qualification (Self Attested copy must be submitted with the application):

Sl. No.	Exam. Passed	Year of passing	Board / Council / Institution/ University	Total Marks	Marks Obtained	% Marks	Division/ Result

Details of Working Experience (Self Attested copy must be submitted with the application) :

Sl. No.	Name of the Organization / Institution	Key task assigned	Period		Year of experience
			From	To	
Total Year of Experience :					

I hereby declare that all the statements made by me in the application are true and complete to the best of my knowledge and belief. I also understand that in case any of my statement is found false or incorrect during any stage of recruitment thereafter it shall disqualify me for the post applied for and/or I shall be liable for any other action that may be taken under the extant rules.

Date : _____

Signature of the Applicant

Place : _____

***The envelope must be superscripted by the name of the post. (Application for the post of _____.)