

KIRKEE CANTONMENT BOARD

17, Field Marshal Carriappa Marg, Kirkee, Pune -411003

No. 27/1/Recruitment/2021

Date : 30 March 2021

Applications are invited only through **ONLINE MODE** for Direct Recruitment to the following posts in Kirkee Cantonment Board.

| Name of the Post and Pay Band | No. of vacancies and reservation | | | | | | Essential Educational Qualification | Desirable Qualification |
|---|----------------------------------|----|----|-----|-------|-----------------------------|---|-------------------------------------|
| | Category | | | | | Total (Including PH) | | |
| | UR | SC | ST | OBC | Total | PH | | |
| Junior Clerk Level S-6 (Rs.19900-63200) | 03 | -- | -- | 02 | 05 | 01 (OL/BL/ OA/OAL/HH) | 1. Graduation in any stream 2. Proficient in Computer (MSCIT or CCC (Course on Computer Concepts) 3. Govt. Certificate in Computer Typing 35 wpm in English | Hindi Typing and Knowledge of Hindi |
| Level S-15 Junior Engineer (Civil) (Rs.41800-132300) | 01 | -- | -- | 01 | 02 | -- | Diploma in Civil Engineering | B Tech/BE (Civil) |
| Level S-8 Sanitary Inspector (Rs.25500-81100) | 01 | -- | -- | 01 | 02 | -- | HSC with Sanitary Inspector's Course Certificate from Govt recognized Institute | Graduate in any stream |

Abbreviation: UR – Unreserved; OBC – Other Backward Classes PH – Physically Handicapped : OL – One Leg Affected; BL – Both Legs affected but not arms; OA – One Arm Affected; OAL – One Arm & One Leg; HH – Hearing Handicapped

2. EXAMINATION FEE:

The Examination fee of Rs. 100/- should be paid at the time of submitting the online application for this recruitment if they are not eligible for the concession noted below:

| Category | Concession | Condition |
|---|----------------|--|
| (i) Scheduled Castes / Scheduled Tribes | Full Exemption | Should submit the community certificate |
| (ii) Disabled Persons, Destitute Widow of all communities | Full Exemption | (i) For Disabled persons, the disability should be not less than 40%. (ii) For DWs, the DW certificate should have been obtained from the RDO / Sub Collector / Assistant Collector |
| (iii) Transgender | Full Exemption | Should submit the required certificates from District Medical Board |
| (iv) Women candidate | Full Exemption | |

Note:

Failure to pay the prescribed fee along with the application on time will be liable for rejection of application.

3. IMPORTANT DATES

| | |
|--|--|
| Date of Notification | 30 March 2021 |
| Last date for submission of applications | Within 30 days from the date of publication in the Employment News. Candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Laddakh, Sub Division of J&K states, Lahaul and Spiti, District of Panaji and Sub Division of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep are given two weeks extra time to submit the application |
| Date of Examination | The date of examination will be intimated to the eligible candidates along with the Hall ticket. |

4. AGE RELAXATIONS

(Age limit will be reckoned as on the last date for receipt of online application.)

| Category of Applicants | Minimum Age | Maximum Age |
|--|-------------|---|
| SCs / STs | 18 Years | 30 Years |
| OBC | 18 Years | 28 Years |
| Others / GEN | 18 Years | 25 Years |
| Person with Disability | 18 Years | 40 Years (for SC/ST) 38 Years (for OBC) 35 Years (for Others / GEN) |
| Departmental Candidates (Kirkee Cantonment employees only) | 18 Years | Age relaxation as per rules |

Note: Minimum and Maximum age denotes only the completed age**5. GENERAL INFORMATION**

- The number of vacancies advertised is only approximate and is liable for modification including reduction with reference to vacancy position at any time before finalization of selection.
- No conveyance, TA/DA or any other allowance will be paid for appearing for the Written test/ Skill test
- Candidates already serving in any recognized institution, autonomous body or Central/State Government undertaking should apply through proper channel.
- The above posts are on permanent basis and probation period will be as per rules. The CEO reserves the right to accept/reject any or all the applications without assigning any reasons thereof.
- If the applicant wishes to apply for more than one post, **separate application for each post should be made through online mode.**
- Applications and fee payment received through offline mode will be summarily rejected and the candidates are advised to apply only through online.

6. MODE OF PAYMENT OF EXAMINATION FEE:-

- Examination fee Rs. 100/- (Rupees One hundred only) is payable only through online mode using Net Banking/Credit card/Debit card.
- Applicants should also pay the service charges applicable.
- Applicants can avail exemption from paying examination fees as per eligibility criteria.
- Offline mode of payment in the form of Demand Draft / Postal Order etc. will not be accepted and the applications forwarded with such modes of payment will be summarily rejected.

7. PROCESS OF SELECTION:-

| Sl.No. | Name of the Post | Skill Test | Written Test |
|--------|--------------------|------------|--------------|
| 1 | Junior Clerk | Yes | Yes |
| 2 | Sanitary Inspector | Yes | Yes |
| 3 | Junior Engineer | Yes | Yes |

* The skill test is only qualifying in nature. The marks obtained in the skill test by the applicants who are declared qualified for admission to the written examination will not be counted for determining their final order of merit. There will be no interview for any of the above mentioned posts.

The questions for written test will be set only in English and the questions will be of Objective/Descriptive type. There are no Negative marks for wrong answers.

For determining ranks of such candidates who have secured equal marks, age of candidates whose marks are equal will be considered for assigning ranks.

8. NO OBJECTION CERTIFICATE AND INFORMATION TO THE EMPLOYER:

No Objection Certificate obtained from appropriate authority shall be produced at the time of Certificate Verification. Failure to produce the same at the time of Certificate Verification, will lead to the rejection of candidature.

9. HOW TO APPLY:

Applicants should apply only through **ONLINE MODE** in the Cantonment Board website <https://kirkee.canti.gov.in> Candidates need to create login in website. (Refer guidelines available in website for details). The applicant should have scanned image of their photograph and signature to upload the photo and signature.

Select the name of the post or service for which the applicant wishes to apply.

Applicants are required to upload their photograph and signature as per the specifications given in the Guidelines for Scanning and Uploading of Photograph and Signature.

All the particulars mentioned in the online application including name of the Applicant, Post applied Educational Qualifications Communal Category, Date of Birth, Address, Email ID etc. will be considered as final and no modifications will be allowed after the last date specified for applying online. Since certain fields are fixed and cannot be edited, applicants are requested to fill in the online application form with the utmost care and caution as no correspondence regarding change of details will be entertained.

After submitting the application, applicants can print / save their application in PDF format.

On entering registration number and Date of Birth, applicants can download their application and print, if required.

Need not send the printout of the online application or any other supporting documents to the Cantonment Board Kirkee. The certificate verification will be done only for the selected and waitlisted candidates.

Other Instructions and recruitment related notices can be viewed on the official website <https://kirkee.canti.gov.in>

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Chief Executive Officer
Kirkee Cantonment Board