

**Directorate of Horticulture  
Himachal Pradesh, Shimla-2**

**ADVERTISEMENT FOR HIRING OF STAFF UNDER HP HORTICULTURE  
DEVELOPMENT PROJECT**

**Opening Date: 02.06.2021**

**Closing Date: 17.06.2021**

Government of Himachal Pradesh has received financing from the International Development Association (IDA), in the form of a credit toward the cost of Himachal Pradesh Horticulture Development Project herein after called HPHDP. The HP-Nursery Management Society and Project Implementation Unit (PIU. Hort.), an implementing entity of the Project, intends to apply a portion of the proceeds of this credit to eligible payments under the contract for which this advertisement for hiring of staff is being issued.

**The details of positions being advertised are:**

Sr. No	Name of post	Nos. of Posts
1	Farm Manager	6
2	Technical Facilitators	7

The period of engagement shall be initially for 11 months and can be extended depending upon the performance of individual. All the above positions are purely temporary basis on co-terminus basis up to the project period and the selected candidates can be placed anywhere in Himachal Pradesh. Details are given on the website [www.hds.hp.gov.in](http://www.hds.hp.gov.in).

Potential candidates having the requisite Qualification may apply as per the prescribed CV format given on the above mentioned website in a sealed envelope clearly marking as "**Application for .....**(Name of the position applied for)" alongwith self-attested testimonials copies of certificates so as to reach the below mentioned address **i.e. Directorate of Horticulture, Navbahar, H.P. Shimla-171002** on or before **5:00 PM on 17<sup>th</sup> June, 2021 positively**. Only the shortlisted/Eligible candidates will be called for an Interview/Written Test.



**(Dr. J.P Sharma)**  
Director of Horticulture  
Himachal Pradesh, Shimla-2  
Telephone: 0177-2842390

Brief details for both Positions.

SN	Name of Post	Nos. of Post(s)	Qualifications & Experience etc.	Remuneration
1	Farm Manager	(6)	<p><b>Essential qualification:</b> Should have passed <b>M.Sc. in Horticulture (Fruit Science)</b> from any recognized University established by Law in India and accredited by Indian Council of Agricultural Research (ICAR).</p> <p><b>Desirable Qualification: -</b> Knowledge of customs, manners and dialects of H.P. and suitability for appointment in the peculiar conditions prevailing in the state.</p> <p><b>Preference shall be given to candidates having one or more years of working experience in Horticulture sector.</b></p>	Rs. 50000/- per Month
2	Technical Facilitator	(7)	<p><b>Essential qualification:</b> Should have passed <b>M. Sc. in Fruit Science, Entomology, Pathology, Soil Science</b> from any recognized University established by Law in India and accredited by Indian Council of Agricultural Research (ICAR) <b>with 4 Year B.Sc Horticulture degree from recognized university.</b></p> <p><b>Desirable Qualification: -</b> Knowledge of customs, manners and dialects of H.P. and suitability for appointment in the peculiar conditions prevailing in the state.</p> <p><b>Preference shall be given to candidates having one or more years of working experience in Horticulture sector.</b></p>	Rs 50000/- per Month

## ROLES AND RESPONSIBILITIES OF THE STAFF TO BE HIRED

Sr. No	Position	Rolls and Responsibilities
1	Farm Manager	Establishment and management of Bud Wood/Demo Orchard, Mother Stool and Nurseries of Horticultural crops in the farms of the H P Nurseries Management Society. To facilitate in project planning, documentation, report making and in preparation and implementation of Annual Action of the farm/HPNMS. To facilitate in inventory management, record keeping and overall management of farm as per the Standard Operating Procedure of the farms/PCDOs.
2	Technical Facilitator	Spreading programme awareness, identification of prospective beneficiaries, sensitizing them about the project objectives, guidelines, forms and formalities, form them into cluster groups, facilitate in project planning, documentation, connecting them with the project management unit at block/district level, facilitate project approval and project execution, organize field exposure visits, training programmes /technology transfer programmes.

### **Important Instruction.**

1. Age limit: 18-45 years, reckoned as on prescribed closing date for submission of application form.
2. Applicant should be permanent resident of Himachal.
3. Above-mentioned positions are purely on temporary basis on co-terminus basis up to the project period.
4. The candidate engaged for the above positions shall not be absorbed in Government, PSU, or any other Government Organization under any circumstances.
5. Director of Horticulture reserve the right to increase/decrease the recruitment position and number of position.
6. Candidate selected for the above-mentioned positions will have to work under the overall administrative control of Director of Horticulture and the direct control of any other officer as directed/decided by the Director of Horticulture.
7. The candidate should enter his/her particulars i.e. Name, Father's Name, Mother's Name and Date of birth as per her/his metric certificate.
8. The candidates are required to apply separately for each post.

9. The candidates are advised to give their Mobile Number and email ID to avoid inconvenience. There will be no other means of contacting them except their email & Mobile Numbers.
10. The candidate shall fill up their complete and correct particulars in the form to avoid rejection of candidature.
11. The Director of Horticulture will not be responsible for any postal delay. No extra opportunity shall be provided to the applicants to produce appropriate certificates at later stage.
12. Any clarification/guidance/information regarding application form can be had on telephone 0177-2842390, 0177-2640642, 0177-2843975

**Common Competencies Required for both Positions.**

- Demonstration of strong conceptual, analytical skills with clarity of thought process and problem solving skills.
- Excellent organization Skills.
- Accuracy with keen attention to detail.
- Ability to work under tight time lines.
- Self-motivated, high level of zeal and enthusiasm in all endeavors, unblemished integrity, ability to organize and prioritize own work to meet deadlines.
- Ability to work both independently and as well as in a team.
- Strong communication skills, with ability to clearly and concisely convey necessary information, explain reasoning, and support conclusions using the data and facts.
- Good command of English language and oral communication skills.

*J.P. Sharma*

**(Dr. J.P. Sharma)**

Director of Horticulture  
Himachal Pradesh, Shimla-2  
Telephone: 0177-2842390

**NAME OF THE POST APPLIED:**

1. Full Name:
2. Father's Name:
3. Mother's Name:
4. Nationality (attach a copy of evidence):
5. Complete Permanent Address (attach a copy of evidence):
6. Current Address:
7. Telephone/ Cell No.:
8. Email Address:
9. Date of Birth:
10. Marital Status:
11. Certificate of Bonafide Himachali : Y/N (attach a copy of evidence)

Paste recent self-attested passport photo

Sr. No	Examination	Specialization/stream	Year of Passing	Name of School/Collage	Name of Board/University	Class/Percentage of marks obtained
1.	HSLC/Class -X					
2.	HSLC/Class -XII					
3.	Graduation					
4.	Post-Graduation					

12. Language known:
13. Computer proficiency:
14. Experience:

<b>Name of Organization/Institutions</b>	
<b>Position held:</b>	
Years of experience (Provide certificates)	Duration: .....
	.....Years... . Months

15. References: Mention any two references with their complete address and contact numbers.  
A).  
B).
16. Do you have any corruption or criminal charges pending against you (if yes, furnish Details).
17. Have you ever been arrested, indicted or summoned into court as defendant in a criminal proceeding or convicted, fined or imprisoned for violation of any law (if yes Furnish details).
18. Have you ever been discharged or forced to resign from any position (if yes, furnish details)

**19. Certification:**

I, the undersigned, certify hat to the best of my knowledge and belief, this CV correctly describes my qualifications, my experience, and myself. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

\_\_\_\_\_ Date:  
[Signature of Applicant] (Day/Month/Year)

**Attach self-attested copies of certificates/testimonials**