# Prasar Bharati (India's Public Service Broadcaster) Regional News Unit: All India Radio Kolkata

Date: 02-07-2021

No. Kol-9(1)/2021-CE

Regional News Unit, All India Radio, Kolkata invites applications in the prescribed proforma from interested candidates of Indian origin residing in Kolkata and nearby areas to work on assignment basis in the following categories:

- 1. Casual Editor (Bengali) (Code No. 01)
- 2. Casual News Reader-cum-translator (Bengali) (Code No. 02)
- 3. Casual News Reporter (Bengali) (Code No. 03)
- 4. Broadcast Assistant (Production) (Bengali) (Code No. 04)
- 5. Web Editor (Bengali) (Code No. 05)

Eligibility criteria.

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Category	Code	Essential Qualifications	Desirable	Age	Application
	No.		Qualifications		Fee
1. Editor	01	1. Graduation from a recognized	1. Experience of	Between	Rs. 300/- for
(Bengali)		University.	Journalistic work in	(21 - 50)	General
		2. Degree/PG Diploma in	Radio/TV (for Degree		Category
		Journalism with a duration of at least	or Diploma holders in	As on date	Rs. 225/- for
		one year from a recognized	journalism)	of	SC/ST/
		University/Institution or 5-year	2. Knowledge of basic	advertiseme	OBC +
		experience in reporting/editing	Computer applications	nt	GST 18%
		work in print/electronic media			
		3. Proficiency in Bengali			
		Language.			
2. News	02	1. Graduate from a recognized	1. Experience of	Between	Rs. 300/- for
Reader-		University	Journalistic work in	21 - 50	General
cum-		2. Proficiency in Bengali	Radio/TV	Years	Category
Translator		Language	2.Knowledge of basic		Rs. 225/- for
(Bengali)		3. Good quality voice suited for	Computer applications	As on date	SC/ST/
		Broadcasting		of	OBC +
				advertiseme	GST 18%
				nt	
3. News	03	1. Graduate from a recognized	1. Experience of journalistic	Between	Rs. 300/- for
Reporter		University	work in Radio/TV (for	21 - 50	General
(Bengali)		2. Degree or Post Graduate Diploma	degree/diploma holders	Years	Category
		in Journalism with a Duration of at	in Journalism-reference		Rs. 225/- for
		least one year from a recognized	clause 1 (2) above)	As on date	SC/ST/
		University/Institution or 5-year	2. Knowledge of basic	of	OBC +
		experience in reporting/editing work	Computer applications	advertiseme	GST 18%
		in print/electronic media		nt	
		3. Proficiency in Bengali & English			
		Language			

Contd....P/2.

Category	Code	Essential Qualifications	Desirable	Age	Application
	No.		Qualifications		Fee
4.	04	1. Graduate with Professional		Between	Rs. 300/-
Broadcast		Diploma in Radio Production	-	21 - 50	for General
Assistant		With 3 years experience		Years	Category
(Production)		2. Proficiency in English and			Rs. 225/-
		Bengali Language		As on	for SC/ST/
		3. Knowledge of basic computer		date of	OBC +
		Application		advertise	GST 18%
		4. Practical provisioning		ment	
		knowledge in audio editing			
		capability, provisioning in			
		English and Bengali typing with			
		Various fonts.			
5. Web	05.	1. Graduate from a recognized	1. Experience of	Between	Rs. 300/-
Editor		University	journalistic	21 - 50	for General
		2. Degree or Post Graduate	work in Radio/TV (for	Years	Category
		Diploma in Journalism with a	degree/diploma holders		Rs. 225/-
		Duration of at least one year	in Journalism.	As on date	for SC/ST/
		From a recognized University/	2. Knowledge of basic	of	OBC +
		Institution or 5-year experience in	Computer applications	advertise	GST 18%
		reporting/editing work in print/electronic	including graphic	ment	
		media	designing		
		3. Proficiency in Bengali & English	Info graphics, audio/video		
		Language	Editing and social media		
			Content generation		

## **Method of Selection:** 2 stage selection procedure as follows:

- Code No. 01: 1. Written Test to assess Journalistic and professional capability as well as knowledge of local language.
  - 2. Interview to assess overall personality and suitability for radio news.
- Code No. 02: 1. Written Test for General Knowledge and Current Events as well as knowledge of local language..
  - 2. Voice Test and Interview to assess suitability for radio news.
- Code No. 03: 1. Written Test to assess journalistic and professional capability as well as knowledge of local language.
  - 2. Interview to assess overall personality and suitability for radio news.
- Code No. 04: 1. Written Test for General Knowledge and current events.
- 2. Practical Proficiency Test in computer Operations for various audio formats.
- Code No. 05: 1 Written Test to assess journalistic and professional capability as well as knowledge of editing and publishing information on websites/ social media.
  - 2. Interview to assess overall personality and suitability for radio news.

Category	Code No.	Stage – 1	Stage – 2
Editor(Bengali)	01	Written Test	Interview
News Reader-cum-	02	Written Test	Voice Test &
Translator(Bengali)			Interview
News Reporter	03	Written Test	Interview
(Bengali)			
Broadcast Assistant	04	Written Test	Practical Proficiency
(Production)			Test
Web Editor	05	Written Test	Interview

#### **TERMS AND CONDITIONS**

- 1. The applicants may note that working on casual assignment basis for RNU, AIR, Kolkata will not confer any right for regularization of services in this organization. The booking will be offered from time to time on the basis of the requirements of the organization and will not normally exceed six days in a month. The candidates are required to deposit application processing fee (non-refundable) at the following rates, along with the applications through Bank Draft payable in favour of the DDO, All India Radio, Kolkata.
  - a) General Category: 300/-
  - b) SC/ST/OBC : 225/-
- 2. The applicant applying for more than one category, is required to submit separate applications along with the separate processing fee.
- 3. Candidates working in Govt./Autonomous bodies should obtain a "No Objection Certificate" from their respective employers.
- 4. Application should reach the Sr. Administrative Officer, All India Radio, Akashvani Bhawan, Eden Gardens, Kolkata-700001. on or before 27.07.2021 (5 p.m.). The envelope containing the applications in the prescribed format should be super scribed with category of application i.e. "Application for Editor (Bengali)/ News Reader-cum-Translator (Bengali)/ Reporter (Bengali)/ Broadcast Assistant/ Web Editor in RNU, AIR, Kolkata". Applications received after the prescribed date and time will not be considered. For any late receipt or non-receipt of the applications, this Division shall not be held responsible and no further correspondence in this regard shall be entertained.
- 5. The list of eligible candidates will be put on the vacancies section of NSD, AIR website <a href="www.newsonair.gov.in">www.newsonair.gov.in</a> or <a href="www.newsonair.gov.in">www.prasarbharati.gov.in</a>/vacancies/. The exact time, date, venue etc. for the written examination will be put on NSD:AIR website. All the applicants are requested to constantly check the website on regular basis after the closing date for the submission of the application. Call letter for written test and interview will be sent to the selected candidates on mail.
- 6. The results of the written test in respect of the qualifying candidates as well as the date for the schedule of interview will be put on the website. The final results will also be available on vacancies section of the NSD:AIR website <a href="www.newsonair.gov.in">www.newsonair.gov.in</a> or www.prasarbharati.gov.in/vacancies/
- 7. The applicants are required to submit their applications in the prescribed format given in the advertisement only. Non submission of proofs of relevant documents in prescribed format, will render the application liable for rejection at scrutiny stage. There will be no further correspondence in this regard.
- 8. The applicants may please note that written test, voice test & interview will be held in Kolkata. No TA/DA will be admissible to the candidates attending written test, voice test & interview.

#### **APPLICATION FORM**

#### APPLICATION FOR ENGAGEMENT AS

(Category Name/Code No.) ON ASSIGNMENT BASIS IN RNU, AIR, KOLKATA (All Information to be filled in English and Block Letters)

### 1) Personal Details

Name												Passport size Photo
		Surna	me		First	Nam	ne		Mid	dle Na	ıme	
Date of Birth												
			/			/						
	D	D		M	M		Y	Y	Y	Y		
					*	(Atta	ach d	ocum	enta	ry Pr	oof)	
Age in Completed year	·s											
(As on date of												
Advertisement)												
Place of Birth												
Gender												
Nationality												

#### 2) Contact Details

Email ID		
Mobile Nos.	1.	2.
Landline No. (with STD	1.	2.
Code)		
Address	Present Mailing Address	
*(Attach Proof)		
	Permanent Address	

### 3) Educational qualifications - Academic and professional courses \*(Attach Proof)

Sl. No.	Qualification	School/University//college/Institution	Year of Passing	Percenta ge (%) Marks
1)	SSC(10 <sup>th</sup> )			Marks
2)	HSC(12 <sup>th</sup> )			
3)	Graduation			
4)	PG			
5)	Any Other			

4)	Experier	saa Data	:1a * /	Attach	Dwaaf
41	r,xDeriei	ICE IJEIA		AHACH	Francis I

Sl. No.	Organisation	Designation	Period	Field of Experience
1)				
2)				
3)				
4)				

a. Languages Known – (tick the appropriate boxes)

Language	Read	Write	Speak
Bengali			
Hindi			
English			
Any Other			

- 5) Whether belongs to SC/ST/OBC? (please tick) \*(Attach Proof)
- 6) Whether you are able to type script on computer in Bengali without help of Stenographer: Yes No
- 7) Have you ever been convicted in a court of Law? Is there any legal case filed against you in a court of law? If yes, provide details.
- 8) Copies of testimonial attached with application form ( please list )

a. b. c. d.

I hereby declare that all the information furnished above is true to the best of my knowledge.

Applications submitted without necessary documents will be rejected.

Place: _	 	 	
Date:			

### Checklist of documents to be submitted

- 1) Proof of Age (Class 10 SSC Certificate or DOB Certificate).
- 2) Proof of identity (Aadhaar; valid Passport; recent Voter ID; PAN Card; valid Driving Licence).
  - 3) Proof of Residence in Kolkata and nearby areas as mentioned in application.
- 4) Proof of Educational Qualification (copy of Original or Provisional Certificate of Degree/Diploma).
- 5)Proof of Work Experience in the related field (As desired in the Eligibility criteria against each category).
  - 6) Proof of Community Certificate (for claiming concession in application fee).