

2. ONLINE EXAMINATION

- 2.1. It should be noted that candidature of all the applicants would be provisional based on information furnished by candidate in his/her online application and applicant would be allowed to appear in online examination on the presumption that they meet the eligibility criteria for the post which they have applied for. Their candidature would, however, be subject to meeting of advertised eligibility criteria and verification of certificates & testimonials etc. at the time of document verification, as & when called for.
- 2.2. Candidates will be required to appear for **computer based online objective type test**, on the day, date, time & venue as mentioned in the **Admit card**, which shall tentatively be issued well in time before the date of Online Exam. The candidates will be allowed to appear in Online Test only if they possess the valid Admit Card indicating roll number, name & address of the allocated test centre and guidelines for the online test. Admit Card in respect of such eligible & provisionally shortlisted candidates will be made available on the www.nationalfertilizers.com → Careers → Recruitment in NFL → Recruitment of Non- Executives (Workers) in Marketing, Transportation and various Technical Disciplines-2021 and such candidates will also be intimated for the same through SMS on their mobile number & through email on their E-Mail ID as mentioned in their online application form. Candidates have to download their Admit Card from the website for appearing in online test. Admit Cards will not be sent by post. NFL will not be responsible for any delay or non-delivery of intimation sent electronically through SMS or e-mail, as the case may be or inactiveness of e-mail account submitted by the candidate during online registration. No other communication will be sent to such candidates for this purpose. Hence, candidates are advised to regularly checking their e-mail account (including junk mailbox/spam folder) for any communication from NFL. Responsibility of receiving, downloading and printing of admit card/any other information shall be of the candidate. **The tentative centres for online exam shall be at Jammu/Kashmir, Chandigarh, Delhi & NCR, Bhopal, Hyderabad, Mumbai, Chennai, Jaipur, Ahmedabad, Bhubaneshwar, Ranchi, Bengaluru, Kochi, Amaravati (Andhra Pradesh), Guwahati, Kolkata, Patna, Gwalior, Raipur and Lucknow.** Candidates would be required to select two preferences of above-mentioned cities for giving their online examination. However, NFL will not be bounded to allocate centre in the preferred city(ies) as indicated by the candidates in their online application form. No request for change of examination centre will be entertained after final submission of online application form. NFL reserves the right to cancel or add any centre depending upon the response of candidates in that area/centre and Candidates have to make their own arrangement for travelling, lodging and boarding for appearing in online test and no TA will be paid in this regard.
- 2.3. The online test for the above mentioned posts will be held on the same day unless it is not possible to conduct the same due to any unforeseen or technical reasons. In case of any mishappening or delay or rescheduling the online test for either of the posts at any or all of the test centres, candidates would be communicated fresh date of online test and no queries will be entertained in this regard. In the event of rescheduling of test or change of any test centre due to unforeseen or technical reasons, candidates would have to make their own arrangement to attend

the online test and NFL shall not be held liable for such delay/rescheduling of online test and no TA will be paid for appearing in the online test on this account also.

- 2.4. The online test will have two parts, Discipline related and Aptitude related. Medium of Test will be in Rajbhasha (Hindi) and English. Duration of test will be 02 hours (120 minutes). The total number of questions will be 150, of one mark each, out of which 100 questions would be from mix of course curriculum of qualifying Course/ minimum educational qualification and 50 questions from General English, Quantitative Aptitude, Reasoning & General Knowledge/ Awareness. There will be no negative marking for wrong answer. The examination level of the domain subject will be of minimum prescribed educational qualification, as applicable for each post.
- 2.5. The date of online test shall be communicated to the candidates through admit card to be downloaded from NFL website www.nationalfertilizers.com. No request for change in examination date would be entertained.
- 2.6. Mere issuance of Admit card shall not imply acceptance of candidature. Candidature of a registered candidate is liable to be rejected at any stage of recruitment process or even after joining, if any information provided by the candidate is found to be false or not in conformity with the eligibility criteria at any stage.

3. SELECTION PROCEDURE

- 3.1. These being Group 'C' Non - Executive (Worker) level post, there will be no interview and selection of the candidates for appointment shall be made purely on the basis of marks obtained in online test and subject to verification of certificates/testimonials etc.
- 3.2. However, NFL reserves a right to conduct a Skill (Trade) Test for any or all posts notified vide this advertisement at any Unit/Plant of NFL for the purpose of short-listing candidates for the post applied which will be qualifying in nature. Modalities of Skill (Trade) Test shall be displayed on NFL website www.nationalfertilizers.com → Careers → Recruitment in NFL → Recruitment of Non- Executives (Workers) in Marketing, Transportation and various Technical Disciplines-2021.
- 3.3. Separate merit list will be drawn for General/SC/ST/OBC (NCL)/EWS candidates with reference to the number of available vacancies for each category. Merit list of suitable candidates shall be prepared on the basis of performance in the online test. **Candidates would be required to score minimum 50% marks i.e. 75 or more marks out of 150 in online test and all such candidates would be empanelled Unit- Category wise in order of merit.**
- 3.4. In case two or more candidates score equal marks in the online examination, percentage of marks in the qualifying examination i.e. Diploma/BSc would be considered for drawing up merit list. In case percentage of marks are also equal in the qualifying examination, the date of birth of the candidates will be considered for preparing merit list i.e. the candidates born earlier will be considered as senior in the merit list.
- 3.5. SC/ST/OBC (NCL)/EWS candidates can be considered under general standard of merit against the un-reserved posts provided no relaxation in age, minimum educational qualification marks etc. is availed/extended to them. Thus, candidates availing relaxation will be considered against reserved positions within their category in order of merit. PwBD and ExSM candidates, if found suitable, will be considered against reserved vacancy irrespective of their position in the Merit List (in order of merit within the category) on horizontal reservation policy. However, a PwBD candidate availing of only age relaxation will be entitled to be first considered against unreserved post, in order of merit in the select list, before being considered against a reserved post.
- 3.6. It is reiterated that in addition to the notified vacancies, panel of candidates shall also be created for unforeseen vacancies, including but not limited to vacancies caused by cessation of service of selected candidates, arising within one year from date of empanelment. Posts shall be filled according to reservation position.