SRIC/06

INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
DEAN OF INTERNATIONAL RELATIONS

ADVERTISEMENT TO FILL UP PROJECT POSITIONS*

Applications are invited from Indian nationals only for project positions as per the details given below for the research project under the principal investigator (Name: Prof. P. Arumugam), Dept./Centre Dean of International Relations, Indian Institute of Technology Roorkee.

1. **Title of Project** : **International Relations Promotional Account (IRPA-000-ADIR)**
2. **Advertisement No** : **IRPA/2021/004**
3. Sponsor of the project : IIT Roorkee
4. Duration : For initially **ONE** year with a possibility to renew the yearly contract based on the Performance

5. Project position(s) and number:

Project Position	No. of Positions	Minimum Qualification	Monthly Emoluments	Job Description
Project Assistant (Technical)	01	B.Tech./ B.E. in any branch of engineering, B.Arch., M.Sc./ M.C.A. with at least 3 years of relevant experience	Rs.15,000/- to Rs. 45,000/- +HRA	Support to Software developers, documentation, flow chart, DFD, design, Prepare documentation, testing, IT Support and other IR office activities.
Project Assistant (Technical) (Mobile App Developer)	01	B.Tech./ B.E. in any branch of engineering, B.Arch., M.Sc./ M.C.A. with at least 3 years of relevant experience	Rs. 15,000/- to Rs. 45,000/- +HRA	- Candidate should have 2 years of relevant experience in Android and iOS App development. - Should have web client-side experience JavaScript, MVC Framework (Angular, React, etc.), HTML and CSS - Have experience in publishing an application on the Google Play store and Apple app store. - Development and integration experience with third-party RESTful APIs and mobile libraries.
Project Assistant (Admin.)	01	Graduation, with at least 3 years of relevant experience	Rs. 15,000/- to Rs. 45,000/- +HRA	Conducting activities regarding international project, liaising with international institutes funding agencies and embassies. Processing and maintaining MOUs, preparing applications for international research/ mobility projects, coordinating joint degree Programmes.

Necessary Skills:

1. **Proficiency in computer-based data processing**
2. **Good communication skill in English (both written & oral)**

Note:

1. Job description given against each project position is indicative and not the exclusive. Each project employee would be required to work in a team across all activities of the project. Candidates may be given preference with relevant experience to the job descriptions mentioned in the above table.

2. A contractual project staff to be appointed against this advertisement, shall be executed a contract agreement (on revenue stamp paper of Rs 100.00) with P.I. at the time of joining with an explicit provision that the contract may be terminated by either side, staff or P.I., giving one month's notice or one month's consolidated emoluments in-lieu-of the notice.

3. .Candidates before applying for the position shall ensure that he/she is eligible for the post. The Selection would be based on the screening of applications followed by interview for most suitable applicants.

4. Desiring aspirants may submit their applications along with the following documents to the office of the Principal Investigator through email or by speed-post on or before the last date of application:
   a. Cover Letter in a plain paper with detailed CV (affixed a passport size photo) including degrees/certificates, experience obtained in chronological order.
   b. Details of work done and experience, especially relevant to the position applied for.
   c. Self-attested copies of testimonials such as academic and professional degrees/certificates and experience certificates, appointment letter, publications, trainings, national identity (Aadhar, Passport, Driving licence, PAN, Voter Id etc).

5. Application delivers after last date due to any postal delay or any technical adversities or any unavoidable reason will summarily be rejected and not be entertained at any circumstances.

6. Candidate, who may invite before screening committee meeting cum interview, shall bring all the original academic and professional testimonials along with Appointment/offer letter (s) and experience certificate of the previous and/or present employer at the time of interview for the verification.

7. Preference will be given to SC/ST candidates on equal qualifications and experience.

Please note that no TA/DA is admissible for attending the interview.

The last date for the application to be submitted to the office of the Principal Investigator is 21st December, 2021 by 05:00 P.M.

The superscribed application to be sent in this address:

Office of the Dean – International Relations
(Beside Student's Club, Near Punjab National Bank)
Indian Institute of Technology, Roorkee
Roorkee, Uttarakhand
India – 247667
Tel: +91 1332 28 4871 / 4471
URL: www.ir.iitr.ac.in

विभागाध्यक्ष / Head
सं० सं० केन्द्र / I.C.C.

Or Email: dean.ir@iitr.ac.in (please mentioned advt.no. and post name in the subject line)/

डीन (सिक)/(Dean SRIC)
भा॰ प्रौ॰ सं॰ रुड़की/IIT Roorkee

(P.ARUMUGAM)
Dean - International Relations
Principal Investigator International Relations Promotional Account

अधिष्ठाता (अंतराष्ट्रीय सम्बन्ध)
Dean (International Relations)
भा॰ प्रौ॰ सं॰ रुड़की/I.I.T. Roorkee
रुड़की/Roorkee-247 667

*To be uploaded on IIT Roorkee website and copy may be sent to appropriate addresses by PI for wider circulation.