



**भारतीय बिदेश व्यापार संस्थान (कोलकाता परिसर)**  
**INDIAN INSTITUTE OF FOREIGN TRADE (Kolkata Campus)**  
(Deemed to be University)  
(Under Department of Commerce, Govt. of India)  
1583, Madurdaha, Chowbaga Road, Kolkata- 700 107  
Website: [www.iift.edu](http://www.iift.edu)

**Engagement of Consultant Physician on contractual basis.**

Indian Institute of Foreign Trade (IIFT) is a premier institute set up Government of India engaged in education, training and research in the area of international Business. The Institute intends to engage experienced personnel for the following post/s on contract basis for a period of one year.

**Consultant Physician (One Post)**

**Requisite Qualification and Experience is given below:**

Minimum Qualification	Experience
<ul style="list-style-type: none"><li>• MBBS, including completion of compulsory rotating internship.</li><li>• Desirable – MD (Physician)</li></ul>	<ul style="list-style-type: none"><li>• At least 5 years professional experience including private practice.</li><li>• Should be associated with a hospital or nursing home.</li><li>• Desirable – Government Hospital Doctor.</li></ul>

**Following will be the probable job specifications of the Consultant Physician:**

- To provide medical consultations to students and employees of the Institute.
- To monitoring the reports of Temperature and symptoms of COVID-19 inside the campus to students and employees including placement agency / security service and housekeeping service and all AMC vendors visiting the campus on daily basis.
- The medical consultant will be required to be available **Monday to Friday from 4:00 pm to 7:00 pm** in the institute and shall provide services to the students and staff members of Indian Institute of Foreign Trade, Kolkata Campus. However he /she should be available round the clock for any sort of emergency.

Note:-

- Number of days in week in respect of doctor can be increased or decreased as per the requirement of institute.
- Medicines will be provided by the institute as per requirement submitted by the Doctor.
- Consultancy charges will be inclusive of transportation. TDS as applicable will be deducted by the Finance Section.
- In case of Emergency, student may contact Doctor for advice and Consultancy.

**Tenure:**

The appointment will be purely on contract basis initially for a period of one year. The tenure can be extended further depending upon performance of the candidates and requirement of the institute.

**Age Limit:** Should not be more than 55 Years as on last date of receipt of application.

**Emoluments:** A consolidated amount of **Rs. 3,500/- per day for 03 hours service** (i.e. Monday to Friday from 4:00 pm to 7:00 pm; The amount is inclusive of all).

The selected candidate shall be required to join the duty immediately.

Interested Candidates having the above qualifications and experience are requested to submit their applications as per 'Proforma' given below along with detailed bio data and copy of credentials (duly attested) by Hand or by Regd. Post/ Speed Post/ Courier **latest by 16<sup>th</sup> March, 2022** at the following address:

**Application for the post of Consultant Physician on Contract**

**Shri. Niloy Kumar Mukherjee**  
**Section-in-Charge (Establishment Section)**  
Indian Institute of Foreign Trade  
Plot No. 1583, Madurdaha, Chowbaga Road,  
Kolkata - 700107

Only Shortlisted candidates shall be informed by e-mail and they may be appear for the interview before the selection committee of Indian Institute of Foreign Trade.

In case of large number of applicants, IIFT reserves the right to short-list the applications in any manner as may be considered appropriate and no reason for rejection shall be communicated. IIFT also reserves the right to fill or not to fill the post advertised. No correspondence whatsoever will be entertained from the candidates regarding postal delays, conduct and result of interview and reason for not being called for interview.

**Shri. Niloy Kumar Mukherjee**  
**Section in Charge (Establishment Section)**  
**Indian Institute of Foreign Trade, Kolkata Campus**

**Proforma of Application**



- 1) Post applied for :
- 2) Name :
- 3) Postal Address :
- 4) Mobile No. :
- 5) Email Id. :
- 6) Qualification in detail :  
(Enclose, Bio Data)

- 7) Experience (in chronological order) :  
(Enclose, relevant docs.)
  - a.
  - b.
  - c.
  - d.

8) Hospital/s tie up :

9) Additional Information (if any) :

- 10) List of Enclosures :
  - a.
  - b.
  - c.
  - d.

**Declaration: I hereby declare the statement filled in my application is true and correct to the best of my knowledge and belief.**

**(Signature of Applicant)**

**Date:** .....

**Place:** .....