INDIAN INSTITUTE OF MANAGEMENT AHMEDABAD

Is looking for a

Executive (eLearning)

Job Description:

- Analyse requirements, design/modify e-Learning modules using authorized tools for various IIMA Platforms. Understanding of instructional design will be a definite asset.
- Develop digital learning materials including interactive content, animations, assessments and help in creation of online simulations and games.
- Design and creation of storyboards and post-production media and associated course elements with video/audio editing, pictures and graphics.
- Identify potential improvements and new course development tools.
- Guide/Coordinate in-class/in-studio recordings. Reasonable working level knowledge of basic studio equipment is expected.
- Coordinate work with other people from different departments as needed. Tackle technical issues and work with IT and other technical experts.

Qualification, Experience & Skill Requirements:

- The candidate should be a graduate (full time) with first class from any reputed university having 2-5 years of relevant experience.
- A person with a postgraduate degree or additional *relevant* certifications preferred.
- Knowledge of one or more online creative and visual tools similar to Articulate Storyline/Rise, Adobe Captivate, Adobe Premiere Pro, OBS Studio, etc. *Direct exposure to working on at least one such content creation/authoring tool is a must.*
- In-depth knowledge of MS-Office (Excel, Word, Power Point)
- Knowledge of instructional design desirable
- The candidate should have strong command over English language (written & verbal).
- Behavioral competencies like teamwork, flexibility, initiative and self-motivated.

Age: Max. 35 years as on last date of application.

Job Location: Ahmedabad (Only candidates who are ready to relocate to Ahmedabad may apply)

Last date to apply: 31st March, 2022

This position will be on **Third Party Payroll, working from IIM Ahmedabad premises**.

To apply, please send your updated CV to **career@iima.ac.in** with the subject line "**Application for Executive-eLearning**" by **March 31, 2022.**