



भारतीय प्रबंध संस्थान कोषिकोड
INDIAN INSTITUTE OF MANAGEMENT KOZHIKODE
IIM Kozhikode Campus P.O., Kunnamangalam, Kozhikode 673570
Tel: 0495 2809218/ 366

Notification No. C-12/2022-IIMK.HR
RECRUITMENT OF JUNIOR ACCOUNTING ASSISTANT ON CONTRACT

Indian Institute of Management Kozhikode invites applications for the position of Junior Accounting Assistant on Contract.

Position	JUNIOR ACCOUNTING ASSISTANT
No. of position	01 (One)
Maximum Age Limit	35 years
Consolidated Monthly Remuneration	₹ 20,000/- (plus ₹ 300/- towards telephone allowance)
Qualification & Experience	CA Intermediate First group passed with articleship Or B.com with one year relevant work experience Working knowledge/experience in Tally, MS-Excel and MS-Word are preferred
Date of Interview	Will be intimated later

General information and conditions:

1. Interested and eligible candidates may submit applications online at <https://iimk.ac.in/> latest by **5:00 pm of 28-03-2022**.
2. Candidates are requested to upload their photograph, certificates and signature, as per the format prescribed in the online portal.
3. Candidates, who have submitted their applications, are advised to visit our website/ check their emails regularly, for getting update regarding change of interview schedule, if any.
4. The engagement to the above position will purely be on contract basis for an initial period of six months. Further extensions will be subject to job requirements and performance.
5. Based on details submitted in the application, Academic & professional profiles submitted by the candidates will be shortlisted for selection process and interview.
6. Eligible applications would be screened and only shortlisted candidates will be interviewed; through video conference. Time slots will be communicated by e-mail.
7. If selected, engagement will be subject to verification of all certificates and experience at the time of joining.
8. Canvassing in any form and/or bringing in any influence, political or otherwise will automatically disqualify the candidate for the position.
9. Decision of the Director, IIMK regarding the selection shall be final.
10. Interested and eligible candidates are required to apply ONLINE through our website <https://iimk.ac.in/>

Last date for online application is 5:00 p.m. of 28-03-2022.



Dated: 11-03-2022

Consultant (GA)