

प्रशासनिक ब्लॉक, स्थापना शाखाः ।(2), गैर संकाय विभाग Administrative Block, Establishment Branch ा(2) Non-Faculty Section 4, 5513 e-mail (ई-मेल): ao.establishment l@gmail.com

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No. F. 4476/EI(2)-PGI-CHD-2022

Date: 12-03-2022

## NOTICE

It is proposed to fill up one post of Senior Administrative Officer (Vigilance) on deputation basis in Pay Level-11 under Pay Matrix as per 7th CPC at PGIMER, Chandigarh from amongst the officers having following qualification/experience:

"Officers of the Central, State Government, U.T. Administration or Central Statutory Bodies, Autonomous Bodies holding analogous posts on regular basis and having experience in Administration and establishment matters also preferably account matters. Officers having M.B.A or Post Graduate diploma in Personnel Management shall be given preference."

The period of deputation shall ordinarily be for three years.

The application duly filled by the applicant on the prescribed performa should PGIMER, Chandigarh through the Head of reach to the Director, Department/Institution/Organization by 11.04.2022 with the attested copies of ACR/APARs for preceding five years. While forwarding such applications, it may be ensured that no departmental/disciplinary proceedings are pending/being contemplated against the officer and a certificate to this effect shall be furnished. Further, an experience certificate in respect of the job profile of the officer shall also be forwarded with the application.

Incomplete applications and the applications received after due date will be summarily rejected without assigning any reason thereof. In case, it is not possible to send the application through proper channel before the last date, an advance copy may be sent. However, advance copy should be accompanied by APARs duly certified by the competent authority. However, the final selection will be considered after receipt of the application through proper channel. The Director, PGIMER reserves the right to increase/decrease the number of posts/withdraw the selection process at any stage without any reasons/claim thereto.

DIRECTOR

PGIMER, Chandigarh