



अखिल भारतीय आयुर्विज्ञान संस्थान , बिलासपुर
हिमाचल प्रदेश -१७४००१
All India Institute of Medical Sciences, Bilaspur
Himachal Pradesh-174001
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01978-292575



No. AIIMS-BLS(B)(01)/21- 2966

29.....March,2022

VACANCY NOTICE

**RECRUITMENT OF VARIOUS GROUP 'A' AND 'B' POSTS ON DEPUTATION BASIS AT AIIMS
BILASPUR, HIMACHAL PRADESH**

AIIMS Bilaspur is a premier Institute of National Importance (INI) established by the Ministry of Health and Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojana (PMSSY) with the aim of correcting regional imbalances in quality tertiary level healthcare in the country and attaining self-sufficiency in graduate and post graduate medical education and training.

The Executive Director, AIIMS Bilaspur invites applications in the prescribed proforma from eligible Officers of Central/State Government/U.T./Autonomous Bodies/Universities/ Public Sector Undertaking/R&D Organization for filling up the following posts on **Deputation Basis** in All India Institute of Medical Sciences Bilaspur. The essential qualification experience etc. required for applying these posts and detailed terms and conditions are as under:-

Sr. No.	Name of the Post	Group	Pay Level (As per 7th CPC)	No. of Vacancies
1	Medical Superintendent	A	Level-14	01
2	Financial Adviser	A	Level-13	01
3	Assistant Controller of Examination	A	Level-11	01
4	Nursing Superintendent	A	Level-11	02
5	Executive Engineer (Civil)	A	Level-11	01
6	Executive Engineer (Electrical)	A	Level-11	01
7	Accounts Officer	A	Level-10	01
8	Staff Nurse Grade-I	B	Level-08	20
9	Librarian Grade-I	B	Level-07	01
10	Personal Assistant	B	Level-06	02
11	Junior Administrative Officer	B	Level-06	01
12	Hostel Warden	B	Level-06	02
Total number of vacancies				34

Note:

1. The candidates who have already applied for the post of **Executive Engineer (Electrical) and Accounts Officer** against advertisement notice of even No. dated 15-11-2021 need not to apply afresh if otherwise eligible as per this advertisement notice.
2. The number of posts is tentative and is liable to change based on the functional requirement of Institute.
3. Maximum age limit for applying for the aforesaid posts on deputation is **56**

- years** as on the last date of receipt of applications.
4. The period of deputation shall not ordinarily exceed **03 years**.
5. Information regarding eligibility criteria and other terms and conditions are available on www.aiimsbilaspur.edu.in or may be obtained by sending an e-mail on aoaiimsbls@gmail.com

Sr. No.	Name of post	Pay Level	No. of Posts	Qualification & Experience for Deputation.
1	Medical Superintendent	14	01	<p>Essential</p> <p>1. A Medical qualification included in the I or II Schedule or Part II of the third Schedule to the Indian Medical Council Act of 1956 (persons possessing qualifications included in part II or third schedule should also fulfil the conditions specified in Section 13 (3) of the Act.</p> <p>2. A Postgraduate qualification, e.g. MD or MS or a recognized qualification equivalent thereto Or M.H.A. (Masters in Hospital Administration) or a post Graduate Degree recognized as equivalent to M.H.A. by the Medical Council of India.</p> <p>Experience: Ten years' experience in Hospital Administration in Hospitals after obtaining the P.G. Degree in a senior position, preferably in hospitals with 300 beds.</p>
2	Financial Adviser	13	01	<p>Essential</p> <p>Officers under the Central/State/U.T. Governments/Universities/Statutory/Autonomous Bodies or Research & Development Organizations.</p> <p>i) Holding analogous posts on regular basis. OR</p> <p>ii) With 5 years regular service from Group-A Organized Accounts Services in the Pay Level 12/Grade Pay of Rs. 7600 (6th CPC). OR</p> <p>iii) Officers with 5 year's regular service at the level of Deputy Secretary of Central Government in the pay level-12/Grade Pay Rs. 7600 (6th CPC) and having 3 years experience in the field of Finance & Accounts.</p>
3	Assistant Controller of Examination	11	01	<p>Essential</p> <p>Officer under the Central/State/UT Govts./Universities/Statutory, Autonomous Bodies or Research & Development Organizations holding analogous post on regular basis, or at least 5 years regular service in the pay level 10 or Grade Pay of Rs. 5400/- (PB-03)</p>

4	Nursing Superintendent	11	02	<p>Essential Officers of the State/ Central Government or Statutory/Autonomous Bodies holding analogous posts</p> <p>Or Deputy/ Assistant Nursing Superintendent with 5 years regular service in the pay level 10 or Grade Pay of Rs. 5400/- (PB-03)</p>
5	Executive Engineer (Civil)	11	01	<p>Essential Officers under the Central/State/UT Govts./Universities/Statutory/Autonomous Bodies or Research & Development Organizations.</p> <p>i. Holding analogous posts on regular basis.</p> <p>Or</p> <p>ii. Assistant Engineers (Civil) with 5 years regular service in the pay level-10 or Grade Pay of ₹ 5400 in PB-03.</p>
6	Executive Engineer (Electrical)	11	01	<p>Essential Officers under the Central/State/UT Govts./Universities/Statutory/Autonomous Bodies or Research & Development Organisations.</p> <p>i) Holding analogous posts on regular basis.</p> <p>Or</p> <p>ii) Assistant Engineers (Electrical) with 5 years regular service in the pay level-10 or Grade Pay of ₹ 5400 in PB-03.</p>
7	Accounts Officer	10	01	<p>Essential Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies/ Research and Development Organizations.</p> <p>i) Holding analogous posts on regular basis.</p> <p>Or</p> <p>ii) With 2/3 years regular service in the relevant field in the pay level of 8/7 or grade pay of Rs.4800/4600 respectively.</p>
8	Staff Nurse Grade-I	08	20	<p>Essential Officers of the State/ Central Government or Statutory/ Autonomous Bodies holding analogous posts</p> <p>Or Staff Nurse Grade II (Sister Grade II) with 3 years regular service in the pay level -07 or Grade Pay of Rs.4600/-.</p> <p>And</p> <p>i) B.Sc. Nursing (4 year course) from a recognized Institute/university.</p> <p>Or B.Sc (Post Certificate) or equivalent such as B.Sc Nursing (Post Basic) (2 year course) from a recognized</p>

				<p>ii) Institute/University. Should be registered with the Indian Nursing Council/ State Nursing Council.</p> <p>Experience Experience - Three years of experience as Staff Nurse Grade -II in a minimum 200 bedded hospital/healthcare Institute.</p> <p>Desirable Ability to use computers - Hands on experience in office applications, spread sheets and presentations.</p>
9	Librarian Grade-I	07	01	<p>Essential Officers under the Central/State/U.T. Governments/Universities/ Statutory/ Autonomous Bodies or Research and Development Organizations.</p> <p>i) Holding analogous posts on regular basis</p> <p>Or</p> <p>ii) 3 years regular service in the pay level -06 or Grade Pay of Rs. 4200/- in the relevant field and possessing educational qualifications:-</p> <p>a) Bachelor Degree in Library Science or Library and Information Service from a recognized University/Institute.</p> <p>Or</p> <p>b) B.Sc Degree or equivalent from a recognized University and Post Graduate Diploma or equivalent in Library Science from a recognized University/Institute.</p> <p>And</p> <p>1) 5 years' experience in a library of repute. 2) Ability to use computers-Hands on experience in office applications, spread sheets and presentations.</p>
10	Personal Assistant	06	02	<p>Essential Officers under the Central/State/UT Governments/Universities/Statutory, Autonomous Bodies/ Research & Development Organisations</p> <p>i) holding analogous posts on regular basis</p> <p>Or</p> <p>ii) with 10 years regular service as Stenographer in the pay level of 04 or GP 2400.</p>
	Junior Administrative Officer	06	01	<p>Essential Officers under the Central/State/UT Governments/Universities/Statutory, Autonomous Bodies/ Research & Development Organisations</p> <p>i) holding analogous posts on regular basis,</p> <p>Or</p> <p>ii) with 10 years regular service in the pay</p>

				level-04 of pay matrix or Grade Pay of 2400/- And 1. Degree of recognised university or equivalent. 2. Proficiency in computers.
	Hostel Warden	06	02	Essential Officers under the Central/State/UT Governments/Universities/Statutory, Autonomous Bodies/ Research & Development Organisations i. holding analogous posts on regular basis Or ii. with 5 years regular service in pay level-05 of pay matrix or Grade Pay-2800 in the relevant field. iii. With 8 years regular service in pay level-04 of pay matrix or Grade Pay 2400. And 1. Graduate from recognised university/institute. 2. Diploma/Certificate in housekeeping/ Material Management/ Public Relations/ Estate Management. Possessing two years experience of handling hostels in Government/Reputed organizations.
Total			34	

The Officers/Officials who fulfill the above qualifications/eligibility may submit their application in the attached proforma through **proper channel** to the Deputy Director (Administration), All India Institute of Medical Sciences, Bilaspur Himachal Pradesh-174001 so as to reach by **28/04/2022** up to 5:00 PM by Speed Post/Registered Post only.

The envelope containing the application(s) should be super-scribed "**Application for the Post of** **on Deputation basis.**" While forwarding their applications, it may be ensured that the particulars of the candidates are verified and that they fulfill the eligibility conditions. Duly attested photocopies of their up-to-date Confidential Reports **or** Dossier (at least for the latest 05 years) may also be enclosed with the applications. It may also be clearly stated that no vigilance/disciplinary proceedings is pending or contemplated against the candidates concerned. **Applications without** forwarding through proper channel, vigilance clearance and complete CR Dossiers **will not be considered.** Desirous candidates may send advance copy of application through e-mail mentioned below but will have to ensure forwarding of applications through cadre controlling authority and produce N.O.C. at the time of interview otherwise their candidature will be cancelled. Copies of CR dossiers and vigilance clearance from the cadre controlling authority are **pre-requisite.**

Applications from Non-Government employee will not be entertained.

The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training's O.M.No.6/8/2009-Estt.(Pay II) dated 17.06.2010, as amended from time to time.

In case of any clarifications regarding the recruitment please e-mail at aoaiimsbls@gmail.com or contact No. 01978-292575

Executive Director,
AIIMS, Bilaspur H.P.

	Desirable:		
7.	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post		

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8. Details of employments (in chronological order) enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.

S. No	Name of the Office/ Institute/Organization)	Post Held	Duration of Experience		Total Duration of Experience Year(s), Month(s), day(s)	Pay Level/Ban d and Grade pay	Nature of Duties
			From	To			
1.							
2.							
3.							
4.							
5.							
Total work experience in required Grade Pay:						Year(s).....Month(s).....Day(s)

9.	Nature of present employment (i.e.ad-hoc or temporary or quasi-permanent or permanent)	
10.	In case the present employment is held on deputation/contract basis, Please state: (a) the date of initial appointment (b) period of appointment on deputation/contract (c) name of the parent office/organization to which you belong.	
11.	Additional details about present employment please state whether working under: (a)Central Government (b)State Government (c)Autonomous Organization (d)Government undertaking (e)University	
12.	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
13.	Total emoluments per month now drawn.	
14.	Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is Insufficient.	
15.	Whether belongs to SC/ST/OBC (if yes, please specify)	
16.	Contact Numbers & E-mail ID:	
	1) Office	
	2) Residence	
	3) Mobile	
	4) E-mail ID	
17.	If selected, specify the minimum required joining time	
<u>Declaration</u>		
<p>1. I..... hereby declare that my posting on deputation as in AIIMS-Bilaspur is purely on temporary basis and shall not derive any right to me to claim seniority in the said post in respect of the services rendered by me on deputation.</p> <p>2. I am not entitled for absorption as in AIIMS-Bilaspur and therefore will not resort to lay any claim for the same.</p> <p>3. I am liable to be repatriated to my parent department/organization for any inaccuracies in the details noted above or for contravention of any provisions in the rules/orders governing the deputation.</p>		
Signature of the Officer/Official		

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1. Certified that the particulars given by the applicant are true and have been verified from the service records.
2. The applicant, if selected, will be relieved immediately.
3. Copies of APAR or Dossier is enclosed.
4. It is certified that no disciplinary/vigilance case is pending or contemplated against the officer/official. There is nothing against the applicant which makes the officer/official ineligible for consideration for appointment to the post applied for.
5. No major/minor penalty is in force or current against the officer/official.
6. It is certified that the integrity of the officer/official is beyond doubt.

Signature with Seal
(Cadre controlling authority/Authorized officer)

~~2. The applicant, if selected, will be relieved immediately.~~

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