



CENTRE FOR MANAGEMENT DEVELOPMENT

(An Autonomous Institution under Government of Kerala)

No.CMD/KSWIFT/02/2022

07/06/2022

NOTIFICATION

The Centre for Management Development (CMD), Thiruvananthapuram, invites applications from qualified and competent candidates for appointment to the post of Executive Accounts on **contract basis**. Selected candidates will be deployed at the office of KSRTC-SWIFT Ltd. Interested candidates may apply via **ONLINE** mode only by filling the prescribed application form given in the website of Centre for Management Development (CMD), Thiruvananthapuram (www.cmdkerala.net). The details are given below. The online application submission link will open on **08/06/2022 (09:00 A.M.)**. The last date for submitting online application is **22/06/2022 (05:00 P.M.)**.

Note: Candidates will have to upload their updated Curriculum Vitae (CV), passport size photograph (taken within six months), signature and copies of certificates proving qualification and experience while submitting the application. The photograph and signature must be in JPEG format. The size of the photograph must be less than 200kB and the size of the signature should be less than 50 kB. The CV and the copies of certificates shall be either in JPEG format or in PDF format and each attachment shall not exceed 3MB in size.

DETAILS OF POST

The details regarding the qualification and experience required, number of vacancies, age limit and remuneration are given in the table below.

Sl. No.	Post	Mode of Appointment	Educational Qualification	Work Experience [#]	Upper Age Limit [#] (Years)	Maximum Pay (Consolidated) in Rs. per month
1.	Executive Accounts	On Contract basis	CA Inter/ ICWA Inter/ ACCA Inter	Minimum of 2 years of experience in finance and accounting.	30 years	30,000

***As on 01.06.2022**

Note:

- The consolidated pay will remain unchanged.
- It shall be noted that admittance to various stages of the recruitment will be provisional only, and will not confer any claim unless various other conditions of selection processes are satisfied. Detailed scrutiny of the applications/credentials will be conducted before interview/appointment. Any discrepancy found during the detailed scrutiny will result in the rejection of the candidature.
- CMD reserves the right to shortlist only a limited number of candidates for written test/group discussion/proficiency test/ interview, as the case may be for the post, based on marks secured in their qualifying examination and/or years of relevant experience. Candidates should clearly mention the marks scored in their qualifying examination in the application. The onus of proving the conversion from grade/CGPA to percentage of marks would rest with the candidate.
- Canvassing in any form will lead to disqualification. In the event of any information provided by the candidate being

found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice. CMD reserves the right to fill or not to fill the post advertised.

- No TA/DA shall be paid for attending the written test/group discussion/proficiency test/ interview.
- The documents in original have to be produced at the time of document verification for those candidates called for interview.
