



**Government of India,
Ministry of Communications,
Department of Telecommunications,**

O/o Sr. DDG, J&K Licensed Service Area, Ground Floor, HUDCO Bhawan,
Rail Head Complex, Jammu (J&K) - 180012
Ph: 0191-2470111, Fax: 0191-2471998, Email: srddg.jk-dgt-dot@gov.in

No: 2-19/2022-JKL.admin/04

Dated May 30th, 2022

NOTIFICATION

Subject: Engagement of four (4) consultants for the post of Assistant Director/JTO on temporary contract basis in the office of Sr. DDG, J&K LSA, Jammu - Reg.

Sr. DDG, J&K Licensed Service Area (LSA), Jammu, Department of Telecommunications (DoT), Ministry of Communications proposes to engage four consultants against the vacant post of Assistant Director (AD)/Junior Telecom Officer (JTO) on purely temporary and on contract basis at O/o Sr. DDG, J&K LSA, Jammu for a period of six months or till regular manpower is posted, whichever is earlier.

Applications are invited from retired/retiring *on 31st July, 2022* Government servants/ retired officials of PSUs or Research Organizations with experience in Telecom related works and adequate computer knowledge. The consultants will be engaged on a short-term contract basis initially for a period of six months. Based on his/her performance and requirement of this office, the contract can be further extended up to a maximum of six (6) terms of six (6) months each or up to 65 years of age whichever is earlier.

Sr. DDG, J&K LSA, Jammu reserves the right to accept or reject in part or in full any or all the responses without assigning reasons whatsoever. Sr. DDG, J&K LSA, Jammu has the right to cancel the advertisement, and not to go for engagement of consultant, at any stage.

The format of application form for the post of consultant on a contract basis is at **Annexure-A**. The last date for submission of the application is **15-07-2022**. Applications received after the due date will not be considered.

1. Nature of Duties for the post of AD/JTO

Work may be assigned in any of the following verticals of the LSA:

- a) Service Compliance- CAF Audit, EMR Audit, Service Testing, Roll out obligation, etc.
- b) Technology- Secured dedicated communication network, Time Synchronisation of Telecom Networks, Disaster Technology Management, interconnect Exchange, Inspections of Licensee Network, Advocacy & Public Awareness, etc.

- c) Security- Curbing illegal activities/ Control over clandestine/illegal operation of telecom networks, Analysis of CDR/SDR, and other security activities assigned from time to time.
- d) Rural- Rural connectivity for DBT, verification of USO sites, RF coverage testing/ telecom connectivity checking, etc.
- e) Admin, Legal, PG & Vigilance- Admin, PG, Building, Vigilance, Court case & Misc, Admin activities, etc.

2. Period of Engagement

The initial contract would be for a period of six (6) months extendable further up to a maximum of six (6) terms of six (6) months each or up to 65 years of age whichever is earlier depending on his/her performance.

3. Eligibility

- i). For consultant in AD/JTO Level retired/ retiring *on 31st July, 2022* from CDA Scale with substantive grade of Level 8/Level 7 of the 7th CPC or equivalent IDA Scale or holding analogous post. Preference will be given to applicants from DoT/BSNL/MTNL background.
- ii). Retired persons from BSNL/MTNL under VRS-2019 scheme are **not** eligible to apply.

4. Remuneration, Allowances and leave

4.1 Remuneration

- i). Fixed monthly remuneration shall be regulated in accordance with (i) DoT, Integrated Finance Division Letter No. 3-10/2014-SEA-I/Fin dated 22-12-2021, (ii) Department of expenditure F. No 3-25/2020-E.III A dated 09-Dec-2020 and any other circulars /orders issued by the Government from time to time.
- ii). There will be no annual increment/percentage increase during the contract period.
- iii). The income tax or any other tax liable to be deducted as per the prevailing rules will be deducted at source before effecting the payment or remuneration.

4.2 Allowances

- i). Accommodation/HRA: No accommodation or HRA will be provided by the Department.
- ii). Transportation Allowance: An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the consultant at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment.
- iii). TA/DA: No DA/TA is admissible for joining the assignment or on its completion. The contract employee will be allowed TA/DA on official tour, if any, as per the DoT Letter No.- 3-10/2014-SEA-I/Fin dated 22-12-2021 or any other/ circular issued by Govt. from time to time.
- iv). Apart from the remuneration mentioned above, the consultant shall not be entitled for any allowances. They shall also not be entitled to telephone facilities, CGHS, Medical reimbursement, transport facilities, staff car and residential accommodation from Central Government pool.

4.3 Leave

Paid leave of absence will be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year shall not be allowed

5. Working Hours

Working hours shall normally be from 9:00 AM to 5:30 PM during working days including half an hour lunch break in between. However, depending on the exigency or work and if required, the consultant may have to reach office early or sit late to complete the time bound work or attend office on holidays. No extra remuneration or fee would be payable if work required late sitting or coming on holidays.

6. Accident, injury etc. During the period of engagement

O/o Sr. DDG, J&K LSA, Jammu shall not be responsible for any loss, accident, damage, injury suffered by the contract employees whatsoever arising in or out of the execution of his/her work including travel.

7. Age Limit

Candidate should not be more than 64 years of age on the last date of application.

8. Confidentiality of data and documents

The data collected/produced as well as deliverables produced for the O/o Sr. DDG, J&K LSA, Jammu, shall remain with this office. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceeding or information collected for the purpose of this assignment or during the course of assignment from the O/o Sr. DDG, J&K LSA, Jammu, without the express written consent of O/o Sr. DDG, J&K LSA, Jammu. The consultants are bound to hand over the entire set of records of assignment to this office before the expiry of the contract and before the final payment is released by this office.

9. Conflict of interest

The Consultants engaged shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Department nor will he indulge in any activity outside the terms of the contractual assignment.

10. Closing date for submission of applications: Up to 17:00 Hrs of 15-07-2022.

11. Selection Procedure

A committee shall be constituted to go through the applications received and draw a panel of suitable candidates. If required, the committee may hold a personal interaction (interview) with the applicants. The panel will be valid for a period of 6 months. The decision of the department in the matter of selection of consultants shall be final and binding.

No consultant shall be allowed to join without first submitting an undertaking towards acceptance of the terms and conditions as mentioned in the offer letter.

12. How to Apply: - The format of application is appended (**Annexure – A**). The last date for receipt of filled in application is **15-07-2022**. This notification is available on the official website of DoT www.dot.gov.in. The interested retired personnel may apply in the prescribed format with all necessary supporting documents to Director (Admin), O/o Sr. DDG, J&K Licensed Service Area, Ground Floor, HUDCO Bhawan, Rail Head Complex, Jammu (J&K) – 180012. The envelope should be marked as ‘Application for the consultant in the O/o Sr. DDG, J&K LSA.

13. Vacancies

Four (4) at Jammu, J&K (Three (3) in Assistant Director Level & One (1) in Junior Telecom Officer Level).

The above-mentioned vacancies may vary at any time (either increase or decrease) depending on the actual requirement. The above said engagement is purely on temporary and on contract basis. The selected candidates will be governed by the provisions of the guidelines for engagement of consultants in DoT as amended from time to time.

14. Special Condition

The consultant may have to perform outdoor duties in all over J&K LSA Jurisdiction (J&K and Ladakh UTs). Those who are not able to perform outdoor duties need not apply.

15. Application to be forwarded to

ADET(A-II),
O/o Sr. DDG, J&K Licensed Service Area,
Ground Floor, HUDCO Bhawan, Rail Head Complex,
Jammu (J&K) – 180012.

16. Termination of contract

The contract may be terminated by either of the party with prior notice of 30 days.

The above-said engagement is purely on temporary and contract basis. The selected candidates will be governed by the provision of the guidelines for the engagement of consultants in DOT as amended from time to time.

(Amit Kumar Goyal)
ADET (Admin.-I)

O/o Sr. DDG, J&K LSA, Jammu

Encl.:- As stated above.

Copy for kind information to: Director General Telecom, DoT HQ, New Delhi.

1. DDG (Estt.) / Director (Est.), DoT HQ, New Delhi.
2. Director (IT), DOT HQ, New Delhi with a request to publish on DOT website under 'Vacancies'.
3. GM (Pers.), BSNL Corporate Office, BSNL, Janpath, New Delhi.
4. GM (Pers.), MTNL Corporate Office, CGO Complex, New Delhi.
5. CGMT, J&K Circle, BSNL, Jammu
6. Notice Board.
7. Office Copy.

Annexure-A

APPLICATION FORMAT FOR THE POST OF CONSULTANT

1. Name:
2. Father's name:
3. Present Residential Address:
4. Aadhaar Number :
5. Date of Birth (DD/MM/YYYY):
6. E-mail address and telephone number:
7. Date of entry into Government Service:
8. Date of retirement:
9. Scale of Pay, Basic pay and Designation at the time of retirement :
(Along with proof)
10. Basic Pension Drawn as on 31.05.2022:
11. Educational Qualification(Please attach a copy of self-attested certificate):
12. Brief particulars of service with nature of duties performed for the last 10 years prior to retirement:

Recent
Passport size
photograph
(Self attested)

Sl.No	Name of Ministry/Dept.	Period (DD/MM/YYYY)		Post Held	Nature of work done
		From	To		

13. Brief particulars of service with nature of duties performed after retirement, if any, till date:

Sl.No	Name of Ministry/Dept.	Period		Post Held	Nature of work done
		(DD/MM/YYYY)			
		From	To		

14. Knowledge of Computer

MS Word	
MS Excel	
Any other (Please specify)	

15. Additional information, if any, in support of your suitability for the post.

The candidate has to submit a detailed resume on his experience, works handled related to Telecom sector activities, and other official functions (Not more than 2 pages)

The following documents must be attached with the application.

- 1) LPC of last month of service
- 2) Latest three months pension amount details (Bank/Postal statement of Pension/ Saving account)
- 3) PPO (Pension Payment Order) No. (Copy of self- attested PPO)

DECLARATION

This is to certify that no disciplinary proceedings were pending against me on the date of application and the information given above is true to the best of my knowledge and belief. The Supporting documents in original would be made available on demand. In addition, I, unequivocally and unconditionally, accept all the terms & conditions of for engagement as consultant in the O/o Sr. DDG, DoT, J&K LSA.

Yours faithfully

Date:

Signature:

Place:

Full Name: