



JAWAHARLAL NEHRU PORT AUTHORITY
Marine Department

Jawaharlal Nehru Port Authority invites applications for Engagement of "Fire Safety Advisor" on contract basis at JNPA SEZ for a period of Three years.

Fire Safety Advisor fulfilling following Qualifications, Experience and Age criteria are eligible

Qualifications and Experience :

- a) Should possess a degree or an advanced diploma in Fire Engineering from National Fire Service College Nagpur, Ministry of Home Affairs, Government of India or the State Fire Academy, Government of Maharashtra.

OR

Has passed the Membership Examination of the Institute of Fire Engineers, India or the Institution of Fire Engineers of United Kingdom.

AND

- b) At least Five years' experience of State/Municipal/SPA Fire Services in the cadre of Chief Fire Officer with the pay scale of Rs.37400-67000(GP Rs. 8700 as per the 6th pay commission).
- c) Should have knowledge for implementing National Building Code along with Maharashtra Fire Prevention Fire Safety Act.

Age Limit : Not more than 65 years (as on 01/06/2022.)

Remuneration: Consolidated Remuneration of Rs. 78,500/-(Rupees Seventy Eight Thousand Fiver Hindered Only) per month with annual 3% escalation subject to satisfactory performance

Terms and conditions of the contract are attached at Annex-I.

I. ELIGIBILITY CRITERIA:

Candidates, intending to apply for the above posts should ensure that they fulfil the minimum eligibility criteria mentioned above.

II. SELECTION PROCEDURE:

The selection of shortlisted candidates for the appointment of Fire Safety Advisor purely on the basis of interview performance. The appointment will be subject to verification of required documents as indicated in this advertisement, in original. Non submission of requisite documents by the candidate during this process will disqualify his/her candidature from further participation in the recruitment process. Further, during the verification if it is found that the requisite documents do not meet the prescribed criteria, his candidature will not be considered further in the recruitment process.

JNPA reserves the right to call only the requisite number of candidates for the selection process, i.e. written test/interview, based on the preliminary screening/short-listing with reference to qualifications, age, relevant experience, etc. of the candidates.

III. LIST OF DOCUMENTS TO BE ATTACHED TO APPLICATION AND PRODUCED AT THE TIME OF VERIFICATION :

The self-attested photocopies of following documents in support of the candidate's eligibility and identity are required to be attached to the application and original of the same are required to be produced at the time of verification. Non submission of requisite documents by the candidate will debar his/her candidature from further participation in the recruitment process.

- (i) Proof of Date of Birth (Birth Certificate issued by the Competent Municipal Authorities or SSC/ Std. X Certificate with DOB).
- (ii) Proof of Nationality.
- (iii) Mark-sheets & certificates of educational qualifications and other relevant eligibility criteria documents as indicated against concerned posts.
- (iv) Experience Certificates on the letter head of concerned Company/Firm indicating dates of joining and date of relieving(if not presently working on the same organization) with date wise details of posts held during the period. For present organization appointment order and document certifying presently working (certificate from organization, last salary slip etc.).

Note: JNPT reserves right not to consider the candidature if he/ she fails to produce the relevant eligibility documents as mentioned above.

IV. HEALTH:

Applicants should be of sound health and should meet the medical standards. Appointment of selected candidates shall be subject to receipt of fitness certificate/medical report from the JNPA Hospital.

V. SUBMISSION OF APPLICATION

- 1) Applications shall be accepted only by e_mail on dyconservator@jnport.gov.in and sanjaysaxena@jnport.gov.in Applicant should forward mail with **Subject : Application for appointment of Fire Safety Advisor on contract basis.**
- 2) Applications should reach, on or before 17/06/2022 from the date of publishing the advertisement.
- 3) Along with the application, details of applicants shall be given in the **prescribed format** given below. Scan copies in proof of age, qualifications, experience, training, etc. are required to be attached to the application.
- 4) JNPA takes no responsibility to consider any certificate sent separately.

VI. GENERAL INFORMATION

1. Merely applying for the post and being shortlisted in the examination/interview and/ or any stage of recruitment process does not imply that a candidate will necessarily be offered position in the Port.
2. Decision of the Jawaharlal Nehru Port Authority in all matters relating to recruitment including shortlisting of candidates for examination and or interview will be final and binding on the candidates. No correspondence or personal enquiries shall be entertained in this behalf.
3. While applying, the applicant should ensure that he/she fulfils the eligibility and other criteria mentioned above as on the specified dates and that the particulars furnished by him/her are correct in all respects. **In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility criteria and/or that he/she has furnished any incorrect/false information or has suppressed any material facts, his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after joining, his/her services are liable to be terminated.**
4. Jawaharlal Nehru Port Authority does not assume any responsibility for the candidates not being able to submit their applications in the given email id within the last date on account of any reason whatsoever.
5. The candidates should give their mobile number in the application form for SMS service from the Jawaharlal Nehru Port Authority .

6. Admission to further recruitment process will be purely provisional without verification of age / qualification / experience / category (SC/ST/OBC/PWD) etc. of the Candidates with reference to documents.
7. Candidates serving in Government / Quasi Government Offices, Public Sector undertakings will be required to submit "No Objection Certificate" from their employer at the time of Interview/Verification/Certificate scrutiny, failing which their candidature may not be considered. Candidates who are selected are required to submit unconditional discharge letter / relieving letter from their employer (Govt./Public sector / Private) at the time of joining Jawaharlal Nehru Port Authority , WITHOUT WHICH THEY WILL NOT BE ALLOWED TO JOIN.
8. The candidates will have to appear for the interview, tests, verification of documents etc., at their own cost.
9. Appointment of selected candidates is subject to their being found medically fit as per the requirements of the Jawaharlal Nehru Port Authority . Such appointment will also be subject to the service and conduct rules of the Jawaharlal Nehru Port Authority .
10. Decisions of the Jawaharlal Nehru Port Authority in all matters regarding eligibility, conduct of online examination, interview, other tests and selection would be final and binding on all candidates. No representation or correspondence will be entertained by the Jawaharlal Nehru Port Authority in this regard.
11. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/ or an application in responses thereto can be instituted only in Mumbai. Courts/ Tribunals/Forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.
12. Selected candidates will be governed by the terms and conditions of the Service Regulations of the Jawaharlal Nehru Port Authority in force.
13. The Jawaharlal Nehru Port Authority reserves the right to cancel the above Recruitment Exercise at any stage of the process without assigning any reason thereof.

IN CASE OF ANY DISCREPANCIES, THE DETAILED ADVERTISEMENT PUBLISHED IN THE CAREERS SECTION OF OUR WEBSITE <http://www.jnport.gov.in> 'Career' menu SHALL BE FINAL. CANDIDATES ARE ADVISED TO VISIT THE CAREER SECTION OF OUR WEBSITE FOR DETAILED ADVERTISEMENT AND FOR FURTHER UPDATES ON THE RECRUITMENT EXERCISE.

CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION.

**Dy. Conservator
Jawaharlal Nehru Port Authority**

Terms & Conditions of contract engagement

- 1) Appointment will be initially for a period of three years purely on Contract basis.
- 2) The Fire Safety Advisor have to work from 1000 hrs to 1800 hrs on five working days in a week. During any emergency the Port Authority may call to render his services for that no extra compensation will be given
- 3) The gross emoluments inclusive of all allowances payable per month will be negotiated by the selection committee at the time to interview.
- 4) The contract vehicle along with driver will be provided during the duty hours subject to limit of 2000 Kilometer per month.
5. The contract is terminated by either side as per the terms & conditions of contract i.e. by giving three month's notice.
6. No dues of JNPT are outstanding against the Fire Safety Advisor on contract. If dues are outstanding the same will be recovered and the remaining amount will be paid to Fire Safety Advisor.
7. Accommodation in JNPA Township ("C" type Quarter) will be provided as per JNPA rules and regulation and subject to availability quarter
8. The commercial rent depending upon the type of accommodation, water charges, electricity charges at actuals will be recovered from him, if accommodation is provided at JNPA Township.
9. Initially, contract period will be of three years from the effective date of appointment.
10. Contract can be terminated by either side by giving three month's notice.
11. 12 days casual leave per year will be allowed to Fire Safety Advisor. No encashment will be allowed for un-availed leave. If a Fire Safety Advisor remains absent from duty on any working day/days (without prior permission), a deduction of a proportionate amount calculated on the basis of monthly emoluments divided by 30 will be made.
12. Only emergency medical treatment shall be provided by JNPA in case of an accident while on duty.
13. Fire Safety Advisor will be covered by the Group Personal Accident Insurance Policy presently in vogue in JNPA, subject to the deduction of premium paid by JNPA from his pay package.
14. The rules and regulations for carrying out Fire Safety work and the rules and regulations regarding conduct, discipline, etc, as applicable to JNPA, will be applicable to Fire Safety Advisor

PROFORMA

Application for the engagement of Fire Safety Advisor **on contract basis** in JNPA SEZ for a period of three years

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1. Full name (in block letters) :
2. (a) Address for communication :
(b) Telephone No./Mobile No. :
(c) Fax / E-Mail address :
3. Name of present employer,
post held with pay scale :
4. Date of Birth :
5. Age as on (01/06/2022) :----Years &----Months
6. Whether belongs to SC/ST/OBC/ :
PWD/EX-SERVICEMAN
7. Educational & other qualification :

Sr. No.	Degree/Diploma	Name of University/ Institution	Year of passing	Marks obtained/ Out of	% of Marks

8. Details of employment / experience in chronological order :

A) Experience :

Sr. No	Position held	Total Period		
		Year	Month	Days

(Details attached- Post qualification experience will only be counted)

(B) Other Experience:

Name of the Organization	Post held	Scale of pay	From	To	Nature of duties

9. State clearly whether in the light :
of the entries made by you above,
you meet the requirements of the post.

10. Nature of present employment :
post held.

11. Documents attached to the application :

12. Any other information :

The above information is correct and if at any time it is found that
the information furnished above is incorrect/false, my candidature will stand
cancelled. If any shortcoming/s is/are detected even after my selection, my
services are liable to be terminated at any time.

Date : / /2022

(Signature of applicant)

