

ICMR-REGIONAL MEDICAL RESEARCH CENTRE

CHANDRASEKHARPUR, BHUBANESWAR-751023

No. RMRCBB/Estt./CE-45/Vol-II/2022/

Date:12.07.2022

ENGAGEMENT OF CONSULTANT (INFORMATION TECHNOLOGY)

The ICMR – Regional Medical Research Centre, Bhubaneswar-751023 an autonomous organization under the Department of Health Research, Ministry of Health & Family Welfare Government of India invites application from individual candidates having Professional degree (mentioned below) for selecting suitable candidates for appointment as **Consultant (Information Technology)** purely on contractual basis.

Name of the Post	Consultant(Information Technology)
Number of posts	01(One)
Eligibility and other Criteria	Professional degree having M.sc (Computer Science/Information Technology) /MCA/M.Tech in Computer Science/IT qualifications with R & D experience and published paper.
Age limit	Below 45 years (As on the last date of receipt of application).
Remuneration	(i) Rs.40,000/- Per month. (ii) There will be no further increase in the fee during the period of original contract. In case of renewal of contract, terms and conditions may be considered afresh.
Place of Duty	ICMR-Regional Medical Research Centre, Bhubaneswar-751023.
Place of Interview	ICMR-Regional Medical Research Centre, Bhubaneswar-751023.
Period of engagement	Initially for a period of 06(six) months, which is extendable for further Period based on performance report.
Job Description	(i) Proven experience as IT Consultant. (ii) Implementing E-Office/E-Governance in the Centre. (iii) Ability to troubleshoot hardware, software and network problems. (iv) Experience with various operating systems and databases. (v) Provide strategic advice on using technology to achieve goals. (vi) Manage IT initiatives and collaborate with in-house technical staff. (vii) Design IT systems and networks ensuring the right architecture and functionality. (viii) Support new technology implementation. (ix) Train users in new and existing IT systems. (x) Provide assistance with technical issues. (xi) Revise existing systems and suggest improvements. (xii) Day to day maintenance of ICMR-RMRCBB website. (xiii) Any other duties as may be assigned to him/her by the Competent Authority from time to time.

2. **How to apply:-**

(i) Application fees for Rs.100.00 should be submitted in shape of crossed IPO/DD drawn in the name of the Director, RMRC, Bhubaneswar. Women/SC/ST/PwD candidates are exempted for application fees. IPO/DD obtained prior to the notification of advertisement will not be entertained.

(ii) Application form duly completed in all respects and signed by the applicant along with self attested copies of certificate/testimonials in support of qualification, age, experience and application fee should be sent to the **Senior Administrative Officer, Regional Medical Research Centre, Chandrasekharpur, Bhubaneswar, Odisha – 751023, by Speed Post/ Regd. Post.** *The envelope should be superscribed as “Application for the position of Consultant (Information Technology)”*. Interested candidates may apply in the prescribed application form latest by **31.07.2022.**

Sd/-
**Sr. Administrative Officer
For Director**

ICMR-REGIONAL MEDICAL RESEARCH CENTRE

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APPLICATION FOR ENGAGEMENT OF CONSULTANT (INFORMATION TECHNOLOGY)

1. Name of the applicant(Mr./Mrs.): _____

2. Father's/husband's Name: _____

3. Date of birth: _____

4. Category(SC/ST/OBC/GEN): _____

5. Gender: _____

6. Present address(with Pin Code): _____

Paste self attested
recent coloured
passport size
photograph

7. Permanent address(with Pin Code) _____

8. Mobile No.: _____

9. Email ID: _____

10. Academic/Professional Qualifications:

Sl. No.	Name of the Exam	Board/University/College	Year of Passing	Percentage of Marks

11. Details of experience:

Sl. No.	Name of the Post held	Institute/Organization Name	From	To	Reason for leaving

12. Total experiences in years: _____
13. Knowledge of Computer: _____
14. Date of Retirement: _____
15. Age as on Retirement: _____
16. Post/Designation held at the time of retirement: _____
17. Name of the organization from where retired: _____
18. Gross salary at the time of retirement: _____
19. Present Pension drawn: _____
20. Any other information: _____

DECLARATION

It is certified that the information provided as above is true & complete in all respect and to the best of my knowledge & belief. If anything found wrong/incorrect, my candidature will be treated as cancelled.

Date-

Place-

(Signature of the Applicant) Name: -

Imp Note:- Incomplete and un-signed applications will be rejected. Applications received after the deadline will not be accepted.