

TIRUNELVELI DISTRICT LEGAL SERVICES AUTHORITY

**RECRUITMENT TO FILL UP THE NEWLY CONSTITUTED POSTS IN THE
OPERATIONALISATION OF LEGAL AID DEFENSE COUNSEL SYSTEM IN THE
DISTRICT LEGAL SERVICES AUTHORITY TIRUNELVELI**

Sl.No	Name of Posts	No. of Posts	Qualification	Salary
1.	Chief Legal Aid Defense Counsel	1	<ol style="list-style-type: none">1. Practice in Criminal law for at least 10 years.2. Excellent oral and written communication skills.3. Excellent understanding of criminal law.4. Thorough understanding of ethical duties of a defense counsel.5. Ability to work effectively and efficiently with capability to lead.6. Must have handled at least 30 criminal trials in Sessions Courts.7. Knowledge of computer system preferable.	Rs. 90,000/-
2.	Deputy Chief Legal Aid Defense Counsel	1	<ol style="list-style-type: none">1. Practice in Criminal law for at least 7 years.2. Excellent understanding of criminal laws.3. Excellent oral and written communication skills.4. Skill in legal research.5. Thorough understanding of ethical duties of defense counsel.6. Ability to work effectively and efficiently with others.7. Must have handled at least 20 criminal trials in Sessions Courts.8. IT Knowledge with proficiency in work.	Rs. 60,000/-
3.	Assistant Legal Aid Defense Counsel	2	<ol style="list-style-type: none">1. Practice in Criminal law from 1 to 3 years.2. Good oral and written communication skills.	Rs. 30,000/- each

			3. Thorough understanding of ethical duties of a defense counsel. 4. Ability to work effectively and efficiently with others. 5. Excellent writing and research skills. 6. IT Knowledge with proficiency in work.	
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Work Profiles:

(a) Chief Legal Aid Defense Counsel

- i. Conducting trials and appeals and bail matters in courts along with Deputy Chief Legal Aid Defense Counsel
- ii. Assigning duties of Deputy Chief Legal Aid Defense Counsel
- iii. Assigning duties of Assistant Legal Aid Defense Counsel for assisting him and Deputy Chief Legal Aid Defense Counsel and for legal research
- iv. Ensure proper legal research, planning effective defense strategy and thorough preparation in each and every legal aided case
- v. Ensure maintenance of complete files of legal aid seekers.
- vi. Ensure proper documentation with regard to legal aid assistance provided, ensure maintaining of upto date record of legal aided cases.
- vii. Will be overall incharge of administration of the office of Legal Aid Defense Counsel office
- viii. Ensure quality of Legal Aid
- ix. Any work /duty assigned by Legal Services Authority

(b) Deputy Chief Legal Aid Defense Counsel

- i. Conducting trials/appeals/remand work/bail applications as assigned by Chief Legal Aid Defense Counsel

- ii. Filing and arguing appeals and bail applications in courts
- iii. Maintaining complete case files
- iv. Doing legal research in legal aided cases and guiding assistance Legal Aid Defense Counsel and Laws student attached with the office in legal research
- v. Proper client interviews at various stages for quality research work and representation at remand, trial and appellate stage
- vi. Any work/duty assigned by the Legal Services Authority.

(c) Assistant Legal Aid Defense Counsel

- i. Conducting legal research in legal aided cases
- ii. Visits to Jail Clinics twice in a week
- iii. Providing assistance at Pre-arrest stage to suspects
- iv. Assisting Chief Legal Aid Defense Counsel and Deputy Chief Legal Aid Defense Counsel in conduct of legal aided cases
- v. Assisting in developing a defense strategy after sifting through all of the evidence collected by the prosecution and after hearing accused version of what happened during the alleged crime in question.
- vi. Visiting location/area of alleged crime, having discussion with family members etc., for effective and meaningful input for defense strategy
- vii. Handling queries of legal aid seekers
- viii. Updating legal aid seekers about the progress of their cases
- ix. Assisting in maintaining complete files of legal aided cases
- x. Handling legal queries relating to criminal matters on telephone
- xi. Any other work related to legal aid assigned by Chief Legal Aid Defense Counsel
- xii. Any work/duty assigned by Legal Services Authority

Selection Procedure:

Legal Aid Defense Counsels shall be engaged on contract basis in each place/ district initially for a period of two years with a stipulation of extension on yearly basis on satisfactory performance. Selection of Chief Legal Aid Defense Counsel, Deputy Chief Legal Aid Defense Counsel, Assistant Legal Aid Defense Counsel will be based on merit, taking into account the knowledge, Skills, Practice and Experience of candidates. The selection shall be carried out by selection committee under the Chairmanship of the Principal District & Sessions Judge (Chairman, DLSA) as envisaged in NALSA (Free and Competent Legal Services) Regulations 2010 subject to final approval by Executive Chairman, SLSA.

Code of Ethics:

Personnel engaged in the office of Legal Aid Defense Counsel shall observe the following code of ethics:

- i. No personnel shall act in any matter in which he/she has a direct or indirect personal or financial interest.
- ii. No personnel shall wilfully disclose or use, whether or not for the purpose of pecuniary gain, any information that he/she obtained, received or acquired during the fulfilment of his/her official duties and which is not available to members of the general public.
- iii. No personnel within the office of Legal Aid Defense Counsel shall make use of his/her office or employment for the purpose of promoting or advertising any outside activity.
- iv. No personnel within the office of Legal Aid Defense Counsel shall engage in any outside activity or act as an independent practitioner.
- v. No personnel within the office of legal Aid Defense Counsel shall solicit, agree to accept or accept, whether directly or indirectly ,any gift favour, service, or other thing of value under circumstances from which it might be

reasonably inferred that such gift, service, or other thing of value was given or offered for the purpose of influencing him/her in, or rewarding him/her for, the discharge of his/her official duties.

- vi. Legal Aid Defense Counsel shall devote his/her full time to his/her duties for the office of Legal Aid Defense Counsel and shall not engage in private practice of law during the term of employment.
- vii. Every personnel of the office of Legal Aid Defense Counsel shall strive to preserve the public confidence in the office fair and impartial execution of its duties and responsibilities.
- viii. Legal Aid Defense Counsel shall also follow the code of ethics prescribed by Bar Council of India for lawyers.

APPLICATION FORM

DISTRICT LEGAL SERVICES AUTHORITY, TIRUNELVELI

Self Attested
Passport Size
Photo of the
Applicant

1	Name of the post applied for	:			
2	Name of the applicant (in English) as per the certificate. (In Capital Letters)	:			
3	Name of the Father/Husband	:			
4	Date of Birth	:	DD	MM	YYYY
5	Sex	:			
6	Bar Council Enrollment No.	:			
7	Bar Council Enrollment Date and Year	:			
8	1. Educational Qualification (Copy of self attested certificates to be enclosed along with Bar Experience Certificate)	:			
	2. Additional Qualifications, if any (Copy of self attested certificates to be enclosed)	:			
9	Nationality and Native Place	:			

10	Religion	:						
11	Community (tick relevant column) (copy of certificate to be enclosed)	:	OC	BC	MBC	SC	ST	others
12	Caste (with sub caste)	:						
13	Marital Status	:						
14	Permanent Address	:						
15	Present Address	:						
16	No. of Sessions Cases conducted in Session Courts (Details of cases to be attached in Separate Sheet)	:						
17	Do you claim any priority on the following grounds? If yes, tick the relevant column and certificates to be attached.	:						
	1. Destitute widow	:	Yes			No		
	2. Physically challenged person	:	Yes			No		
	3. Ex-service man or dependent ex-service man	:	Yes			No		
	4. Intercaste marriage	:	Yes			No		
	5. Others.	:	Yes			No		
18	Is the applicant punished in any criminal case? If so, give details.	:						

19	Is any civil/criminal case pending against the applicant? If so, give details	:	
20	Is any spouse / relative working in this Judicial Department, Legal Services Authority? If so, furnish the details.	:	
21	No. of enclosures	:	

I declare that all the details furnished above are true to the best of my Knowledge.

Place:

Signature of the applicant

Date:

Note: The Application with passport size photograph duly affixed and self attested in the space provided, as mentioned should be submitted along with self attested copies of all the relevant testimonials, certificates and should be despatched through Registered Post along with 20cm x 10cm self addressed Rs.55/- stamped envelope to **The Chairman/Principal District Judge, District Legal Services Authority, ADR Building, District Court Campus, Tirunelveli 627002** on or before **26.07.2022 at 05.45 p.m.** The applications received after the last date will not be entertained under any circumstances.