

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA,
NEW DELHI.

No. ¹²⁵⁵-Staff (App)-I/05-2022/Vol.IV
Dated: 27/07/2022

To

1. All the Heads of Department in IA&AD (A&E only)
2. Director (P).

Subject: Filling up the post of Programme Officer in Level 10 of pay matrix on deputation basis in Indian Council for Cultural Relation, New Delhi
Sir / Madam,

I am directed to intimate that the Indian Council for Cultural Relation, New Delhi has intimated to fill up post of Programme Officer in Level 10 of pay matrix on deputation basis.

2. The eligibility conditions are as under:-


Name of post	Pay Scale	Eligibility Criteria
Programme Officer	Level 10	Sr. Accounts Officer Or, Assistant Accounts Officer with 06 years of regular service in the grade. Maximum age limit shall not exceeds 56 years as on the closing date of receipt of application.

3. In this regard, it is requested to kindly recommend the names of eligible officers who are willing and can be spared immediately in the event of their selection for the post of Programme Officer in Level 10 on deputation basis after following the provisions given in Deputation Policy for non-IA&AS Officers for deputation outside IA&AD as circulated vide circular No. 1050-Staff (App)-I/05-2022 dated 28.06.2022. The recommendations accompanied with the following documents / certificates may kindly be sent to the **Asstt. Comptroller and Auditor General (N)-I latest by 05/08/2022:**

- i. Application (in duplicate) only in the prescribed proforma (Annexure-I enclosed) of willing and eligible Candidates with certification by employer.
 - ii. Duly attested copies of each page of APARs for the last 5 years (2017-18 to 2021-22).
 - iii. Latest vigilance certificate, integrity certificate and CR dossiers
4. Period of deputation shall initially be for 01 year and can be extended upto 03 years.
 6. Applications received after **05/08/2022** will not be considered under any circumstance.

Encls:-As above.

Yours faithfully,


27.07.2022
(R.K. Tiwari)

Sr. Administrative Officer Staff (App)-I

Annexure-I

PROFORMA

BIO DATA FOR THE POST OF PROGRAMME OFFICER (A/CS) IN THE
INDIAN COUNCIL FOR CULTURAL RELATIONS, NEW DELHI

1. Name of the Candidate:-
(in block letters)
2. Designation:-
3. Father's name:-
4. Date of Birth:-
5. Address:- (a) Office
(b) Residence
6. Whether the post-held is in a
substantive quasi permanent or
temporary capacity:-
7. Date of appointment to the
present scale:-
8. Present Pay & Pay Band:-
9. Educational Qualifications:-
(beginning from matriculation)
10. Experience and posts held:-

Signature