

National Rural Livelihood Promotion Society
National Rural Livelihoods Mission
Ministry of Rural Development
7th Floor, NDCC-II, Jai Singh Road, New Delhi-01

Terms of Reference for the post of National Mission Manager- Insurance and Social Security for DAY National Rural Livelihood Promotion Society

The Government of India has launched DAY-National Rural Livelihoods Mission (DAY-NRLM) under the Ministry of Rural Development (MoRD). The mission aims at creating efficient and effective institutional platforms of the rural poor enabling them to increase household income through sustainable livelihoods and improved access to financial and public services. To implement the mission, GoI has constituted National Rural Livelihood Promotion Society (NRLPS) to provide Technical Assistance to all states. A multidisciplinary professional team, has been constituted in NRLPS. This team consists of senior professionals, experienced consultants and young professionals among others. The details about mission and its structure can be seen at <https://aajeevika.gov.in/en/content/support-structure>

One of the mandates of Mission is to have strong and robust Financial Inclusion, thus an application for Expert/Professional for the post of National Mission Manager-Insurance and Social Security is hereby invited. The expert is to be based in Delhi.

Remuneration - Minimum Rs. 1, 20,000/- to 1,86,159/- per month allowance for travel (outside Delhi) & others will be as per norms.

Age- Below 50 Years as on 31st July 2022

Educational qualifications and desired skillset required are provided below.

Position/Level	Educational Qualification	Key Competencies:
L1 National Mission Manager- (Insurance & Social Security)	PG/ MBA in Finance/ Rural Management/ Social Work/ Development Studies or any other discipline from a reputed university or institution.	Work Experience: Minimum 15 years of experience out of which S/he must have at least 5 years' experience at a middle/senior management level of working in field of Insurance and Social Security, Micro insurance & micro pensions, Financial & Insurance Education/ literacy, SHG Bank Linkage Skills and Competencies: Working experience with rural poor Particularly in the area of Insurance and Social Security, Micro insurance & micro pensions, Financial & Insurance Education/ literacy, SHG Bank Linkage etc.

		<p>The Candidate should have experience of working with large scale Poverty Reduction programmes with specific focus on micro-insurance and pensions/ social security for low-income segment. S/he should be well conversant with various schemes, policies and regulations related to micro insurance, pensions, social security & financial literacy etc. The person should also have ability to handle MIS and large data related to micro-insurance and pensions.</p> <p>The person should have a proven track record of closely working with rural poor communities. Should have excellent negotiation, interpersonal, and communication skills and should have displayed a problem-solving attitude.</p>
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Roles and Responsibilities:-

- Anchor the micro-insurance; pension initiative for women SHGs under DAY-NRLM
- Develop strategies, guidelines, process to facilitate enrolment of SHG members under various insurance, pension & social security products;
- Strategic inputs, planning and Capacity building of SRLM staffs on Insurance & Financial Literacy;
- Training & capacity building of SRLM staffs and other actors; Design of training modules and Training tool-kit in local languages for easy understanding of SHG members.
- Design & implementing monitoring system to track number of SHG members availed the benefit of the schemes.
- Engage and Coordinate with IRDAI, PFRDA, DFS, RBI, NABARD, Commercial insurance providers, National Health Authority and other relevant agencies.
- Preparation of analytical reports and provide high level inputs to senior officer representing ministry in various committees.

Please note the Professionals hired by National Rural Livelihood Mission would be through Human Resource Management Agency. Based on performance and

requirement of NRLPS, the tenure of the position may further be extended. Interested candidates, who are meeting the desired qualification and skillset, may please apply by sending filled application in the prescribed format along with an updated CV. The applications should be emailed to nrlm.advt@gmail.com .**The last date of submission of filled application along with the CVs is 5th September, 2022, 1700 hrs. (IST).**

Application form National Rural Livelihood Mission

Position Applied For: _____

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1. Name : _____
2. Father's Name: _____
3. Date Of Birth: _____
4. Permanent Address: _____
5. Address For Correspondence:

6. E-Mail : _____
7. Tel/Mobile No.: _____
8. Educational Qualification: Start from Highest Degree

Degree/Diplo ma Certificate	Year	College/Institut e	Board/University/Institut on	Subjects	Division/Mar ks

9. Experience:

S.No	Name Of Organization	Designation	Tenure in months	Responsibility/Assignment	Achievements
Total Experience in years					

10. Language

Language	Read	Write	Understand

11. Computer Proficiency:

12. Any Other Relevant Information that Applicant may like to add :

13. References :

Name	Address
	Tel No/Mobile: E-Mail Address:
	Tel No/Mobile: E-Mail Address:

Date:

Name:

Place:

Signature: