

भारतीय विमानपत्तन प्राधिकरण
[मिनी रत्न - श्रेणी 1 - सार्वजनिक क्षेत्र का उपक्रम]
राजीव गांधी भवन, सफदरजंग हवाई अड्डा, नई दिल्ली-110003

AIRPORTS AUTHORITY OF INDIA
[SCHEDULE-'A' MINI RATNA CATEGORY-1 PUBLIC SECTOR ENTERPRISE]
RAJIV GANDHI BHAWAN, SAFDARJUNG AIRPORT, NEW DELHI- 110 003

ENGAGEMENT OF MEDICAL CONSULTANTS IN AIRPORTS AUTHORITY OF INDIA FOR A PERIOD OF ONE YEAR ON CONTRACT BASIS

ADVERTISEMENT NO. 04/2022

COMPANY PROFILE:

Airports Authority of India was formed on 1st April, 1995 by an Act of Parliament on merger of International Airports Authority of India and National Airports Authority with the objective to have an integrated development, expansion and modernization of 130 airports in India of international standards. The main function of AAI includes construction, modification and management of passenger terminals, development and management of Cargo terminals, maintenance of Apron infrastructure including runways, taxiways and air navigational services including Air Traffic Management and Communication, Navigational & Surveillance.

The following no. of Consultants to be engaged in Airports Authority of India at Corporate Headquarter, Rajiv Gandhi Bhavan, Safdarjung Airport, New Delhi on contract basis for a period of one (01) year in CAP Dte.: -

Sl. No.	Station	Level of Consultants	No. of Consultants	Department
1.	CHQ, AAI	Authorized Medical Attendant of AAI	03	CAP Deptt., AAI

IMPORTANT DATES:

EVENT	DATE
Opening date for submission of Applications through e-mail (chqrectt@aai.aero)	02.09.2022
Last date for submission of Applications	16.09.2022
Maximum Age as on 16.09.2022	65 years

ELIGIBILITY CRITERIA:

- i) Retired PSU employee from E-9, E-8 and E-7/E-6 level and equivalent from Central Govt./State Govt./Defence/Paramilitary Forces/Reputed Organizations having minimum 20 years, 15 years and 10 years of experience in relevant field respectively.
- ii) Before engaging as Consultant, one-month cooling period is required after superannuation.
- iii) The eligible candidate should be clear from Vigilance/Disciplinary angle at the time of retirement.
- iv) There should be no criminal case pending against the eligible candidate and this will be self-certified by the respective candidate.

MONTHLY HONORARIUM:

The consolidated fixed monthly honorarium of Rs.1,00,000/- (Rupees one lakh only), Rs.85,000/- (Rupees eighty-five Thousand only) and Rs.75,000/- (Rupees seventy-five thousand only) all-inclusive for having minimum 20 years, 15 years and 10 years of experience in relevant field respectively shall be paid to the Consultant.

PERIOD OF ENGAGEMENT:

- i) The engagement of Consultant will be for a period of one (01) year which may be extended for one year on satisfactory performance of the incumbent subject to attending the refresher courses at his own cost at such intervals if so prescribed by Regulatory Authority and shall be subject to the needs of AAI.
- ii) Both AAI and the Consultant can resign/terminate the services during the period of engagement by giving one month notice period or one-month remuneration in lieu of notice period.

METHODS OF RECRUITMENT:

The application for engagement of Consultant in AAI on contract basis may be forwarded in prescribed attached format through e-mail at e-mail ID: **chqrectt@aaiaero** and the same will be scrutinized by HR Dte. and the shortlisted candidates will be called for Interview.

TAX DEDUCTION AT SOURCE (TDS):

The income tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the department will issue TDS Certificate. Service TAX/GST as applicable shall be payable extra at the prevalent rates.

ALLOWANCES:

Consultant shall not be entitled for any allowance such as Dearness Allowance (DA), Residential Telephone, Transport Facility, Personal Staff, Residential Accommodation, Medical Reimbursement etc.

TA/DA:

- i) No TA/DA shall be admissible for joining the assignment or on its completion or during the period of engagement process like at the time of interview.
- ii) However, Consultant will be allowed TA/DA for their travel inside the country in connection with the official work after approval of Competent Authority.
- iii) Retired Government Servants and Retired officials from PSUs appointed as Consultant would be entitled as per his/her last entitlement drawn at the time of retirement.

LEAVE:

- i) Consultants shall be eligible for 12 days leave in a calendar year on pro-rata basis. The un-availed leave in a calendar year cannot be carried forward to next calendar year or encashed at the end of the tenure.
- ii) Therefore, a Consultant shall not draw any remuneration in case of his/her absence beyond 12 days in a year (calculated on pro-rata basis).

TERMINATION OF AGREEMENT:

The services of the Consultants are liable to be terminated at any time by giving one-month notice or remuneration/fees in lieu of notice period in case-

- a) Consultant commits a breach of code of conduct or the terms & conditions of the engagement accepted by him/her.
- b) Commits anything which is detrimental to the interest of AAI.
- c) The Consultant remains absent for more than 12 days beyond the entitled leave in a calendar year.

The decision of AAI Management will be final in this regard.

AUTHORIZED MEDICAL ATTENDANT

A physician qualified and experienced in Aviation Medicine who evaluates the medical reports of ATCOs which are submitted to AAI by Aviation Medical Examiners (Class 3 DMEs).

The Authorized Medical Attendant should be familiar with general knowledge applicable to aviation.

They shall have detailed understanding of civil aviation rules and regulations, policies, and procedures related to the medical certification.

AAI will employ the Authorized Medical Attendant (on regular basis or as a Consultant) on the basis of required qualification and experience:

Academic Qualifications

- a. MBBS degree registered with Medical Council of India/State Medical Council
- b. Post-graduation in Aviation Medicine

Experience

- a. One-year tenure in DGCA Medical Assessor, or
- b. One-year tenure in IAM/AFCME/MEC(E) or DGCA approved Class I Medical Examination Centre, or
- c. 3 years' experience in DGCA empanelled Class II/Class III Medical Examiner, or
- d. Detailed knowledge and understanding of Civil Aviation rules and regulations, policies, and procedures related to Class III medical certification.

The main tasks and duties performed by Authorized Medical Attendant are as follows: -

Responsibilities of Authorized Medical Attendant

- a. Evaluation of medical reports submitted to the Director of Certification of ATS Personnel, AAI by medical examiners.
- b. Taking decision on fitness/unfitness/follow up routine/special medical examinations in respect of Air Traffic Controller with disabilities.
- c. Taking decision on permanent unfitness.
- d. Address and decide in case of false declaration made by any officer.
- e. NOC for conduct of delayed/early/special(disability) medical examination

- f. Oversee the appointment and nomination of Class III medical examiners.
- g. Evaluate complicated or unusual cases submitted by Medical Examiners, or where the applicant does not fully meet the medical requirements, initiate the process of “accredited medical conclusion” as outlines in ICAO Annex I.
- h. Safeguard medical confidentiality and determine, when justified by operational considerations, to what extent pertinent medical information is presented to relevant officials of the Director of Certification of ATS Personnel, AAI.
- i. Ensure that medical examiners meet applicable standards for good medical practice and aero-medical risk assessment, by carrying out Medical Assessment audits. If service is found unsatisfactory then Aviation Medical Assessor can recommend to the Director of Certification of ATS Personnel, AAI to take necessary action.
- j. Supervise medical examination process.
- k. Maintain currency of professional knowledge in Aviation Medicine.
- l. Informing ATCO about presence of risk factors or early signs of a disease which do not clearly fall outside the prescribed standards, for timely remedial measures.
- m. Be the overall advisor in Aviation Medicine to the Director of Certification of ATS Personnel, AAI.
- n. Consider applicant’s appeal.
- o. Assist Directorate of Certification of ATS Personnel for formulation of policies and procedures for Class III Assessments.
- p. Training, workshop, seminars for Class III medical examiners.
- q. Carrying out Fatigue Risk Management seminars for all AAI ATCOs
- r. AAI Authorized Medical Attendants shall act as Medical In-charge for the Psychoactive test of ATCOs
- s. Coordinate with DGCA regarding evaluation of medical reports submitted to DGCA in respect of ATCOs of AAI.
- t. Assist and support AAI for compliance of guidelines contained in DGCA CAR, & other regulation on Class-3 medical examination for ATCOs.
- u. Any other tasks related to medical assigned by AAI.

Applications are to be addressed to ED (HR), Recruitment Cell, Airports Authority of India, Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi – 110 003 and e-mailed to **chqrectt@aai.aero**

APPLICATION FOR ENGAGEMENT OF CONSULTANT AS AUTHORIZED MEDICAL ATTENDANT IN THE DTE. OF CAP OF AIRPORTS AUTHORITY OF INDIA ON CONTRACT BASIS FOR A PERIOD OF ONE YEAR

Name of Candidate					
Date of Birth					
Age as on 16.09.2022					
Father's Name					
Nationality					
Gender					
Permanent Address					
Temporary Address, if any					
Mobile No.					
e-mail ID					
Academic Qualification					
Professional Qualification					
Name of Department from Where Retired					
Date of Retirement					
Post & Grade with pay scale at the time of Retirement					
Details of Pending Court/ Vigilance cases, if any					
Work Experience	Please enclose separate sheet, if required.				
Organization/ Department	Designation	Period		Total Experience	Nature of Work
		From	To		

Date:

(Signature of Candidate)

The above information given by me is true & correct to the best of my knowledge. In case any information is found false or incorrect, my candidature for engagement of Authorized Medical Attendant in AAI on contract basis may be treated as cancelled.

(Signature of Candidate)