

Walk-in interview for project staff on **contractual basis** under the project titled “**Situational Analysis of health care facility and community Preparedness for implementing GOI guidelines for Gestational Diabetes Mellitus**” funded by ICMR, New Delhi, on the **23th September 2022** at the Dept. of Community Medicine (*Hospital Building, Ground floor*), NEIGRIHMS, Mawdiangdiang, Shillong at 9:00AM to 10:00AM (registration) and interview from 10:00 AM onwards.

Sl. No.	Details	Requirements/Information
1.	Name of the Post	Research Assistant
	No. of vacancies	2 posts (two)
	Essential Qualifications	Master Degree (Nursing/Public Health/MSW)
	Desirable	Relevant working experience of 1 year with Good knowledge of computer skills
	Age	up to 30 years
	Consolidated salary	31,000/- fixed
2.	Name of the Post	Field Assistant
	No. of vacancies	2 posts (two)
	Essential Qualifications	Graduate in Nursing/Public Health/Social Work)
	Desirable	Relevant working experience of 1 year with Good knowledge of computer skills
	Age	up to 28 years
	Consolidated salary	17, 000/- fixed

A). Role and Responsibilities of project staff:

- i. **Research Assistant:** To collect the relevant health care information, categorizing the same, entering in the given formats and consolidation of the same. Complete records along with the source data to be maintained throughout the project period and to hand over the same to the Investigators. Visit to designated hospitals/health centers in different districts of Meghalaya. Conduct interviews of senior health official regarding GDM.
- ii. **Field Assistant:** To man the office, maintain and upkeep the relevant office and project records. Data collection in the form of personal interviews of different stake holders in the hospital and community level in different districts of Meghalaya.
- iii. **B). Important Information:**
 - I. The period of appointment will be for a period of 3 (three) months only.

- II. The selected project staffs will have to join immediately within 1 week of results and to attend induction training at New Delhi in last week of September 2022. TA/DA for the above training will be borne by project funds (**by 3 tier AC train fair only**) as per ICMR/NEIGRIHMS rules.
- III. Only eligible candidates are allowed to appear for the interview. TA/DA **will not** be given for attending the interview.
- IV. Kindly bring all Original documents and one set of photocopies and brief CV.
- V. For any query kindly call 0364-2538114.
- VI. Candidate currently working in any Government organization/Institute need to have a no objection certificate from the concern organization/Institute.

Dated 15th September 2022

**Principal Investigator,
NEIGRIHMS, Shillong-18**