



Directorate of Open and Distance Learning (AAU-ODL)
Assam Agricultural University,
Khanapara, Guwahati-781 022, Assam

WALK-IN-INTERVIEW

A walk-in interview for filling up of the following temporary posts will be held on **6th December 2022** at 10.30 A.M. in the Directorate of AAU-ODL, Khanapara, Guwahati - 781022 as per the scheduleshown below. The details of the posts including requisite qualifications, monthly emoluments and job profile are mentioned below.

Sl. No.	Name of the post	Minimum eligibility criteria	Job profile	Pay (Rs/month)
1.	System Administrator	M.Sc.in computer Science/IT, or BE/B Tech in Computer Science. Candidate with proficiency in Networking, Website Hosting/ Security Management etc,Database Development, PHP, Java, MySQL, etc will be given priority. Age: Minimum age is 18 years and the maximum is 38 years	<ul style="list-style-type: none">• Creation and management of student/employees database• Assisting development of multimedia learning object for different courses• Maintenance of local area network• Creation and maintenance of E- learning portal including conduct of online examination, as and when necessary.	35,000.00
2.	Data entry operator	M Sc in Computer Science or BE/B Tech in Computer Science Engineering/MCA. Candidates with experience of database creation and management will be given priority Age: Minimum age is 18 years and the maximum is 38 years	<ul style="list-style-type: none">• Regular data entry and uploads to online database and e-portal of ODL• Assisting development of multimedia learning object for different courses• Assisting the System Administrator in network maintenance and other ICT-related activities	25,000.00

Terms and Conditions:

- Interested candidates with requisite qualifications have to **do registration** of their candidature for respective posts applied for (in the given format) **on or before 30th November, 2022** and upload their BIODATA in the given format along with a single PDF file containing relevant certificates testifying their academic credentials, working experience and proof of age by logging into the following link: <http://vetbifg.ac.in/odlonline.php>.
- Candidates willing to apply for more than one post may indicate the same by clicking on the corresponding check boxes.
- **Only selected short-listed candidates will be called for appearing in the interview to be held on 6thDecember 2022 at 10.30 A.M. They will be intimated by email and/or phone on 2nd/3rd December 2022.**If felt necessary, it may be decided to hold a written test on a specified date for short-listing of candidates and in that case, the date of interview may need to be postponed.

- At the time of interview, the short-listed candidates shall have to submit a copy of their BIODATA (format enclosed), one set of hard copies of all relevant documents (self-attested) and a Bank Draft of Rs. 50.00 (Rupees Fifty only) / Rs.25.00 (Rupees Twenty-five only) for ST/SC candidates (separately for each post applied for), drawn in favour of Director, AAU-ODL payable at Khanapara, Guwahati. **They shall have to also produce the original documents for verification at the time of interview.**
- The posts are purely temporary and will be terminable at any point of time. The recruitment will be initially for one year and may be extended further based on satisfactory performance of the incumbents.
- No TA/DA is admissible to the candidates for attending the interview.

The details of terms and conditions may also be seen in the AAU website www.aau.ac.in and the Faculty website: www.vetbifg.ac.in

Sd/- R.K. Thakuria
Director, AAU-ODL
Khanapara, Guwahati-22

No. AAU/ODL/P-11/ 545-551

Dated 16.11.22

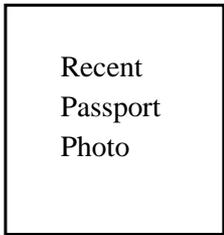
Copy for favour of kind information to-

1. The Secretary to the Hon'ble Vice-Chancellor, AAU, Jorhat-785013. This has a reference to his note approval dated 29.10.22.
2. The Registrar, AAU, Jorhat-785013.
3. Comptroller, AAU, Jorhat-785013
4. Notice Board of AAU- Open and Distance Learning, AAU, Khanapara, Guwahati-22
5. Professor-in-charge, AKMIT Cell, AAU, Jorhat/Khanapara with a request to advertise the same in classified section of the university website.
6. Office file



(R.K. Thakuria)
Director, AAU-ODL
Khanapara, Guwahati

Biodata Format
(To be uploaded separately as a PDF file)



Post Applied For:

Name of the Applicant:

Father/Husband/Guardian's name:

Sex:

Date of Birth:

Caste:

Address for Communication:

Email ID:

Mobile No:

Permanent Address:

Education Qualifications (matriculation onwards):

Exam/Degree	Year of Passing	Institute/University/Board	Division	Percentage of marks/ Grade	Subject(s)

Working Experience, if any:

Publications, if any:

Fellowships/Awards, if any:

Any other relevant information:

Signature of the Applicant with date