



## MEGHALAYA BASIN MANAGEMENT AGENCY (MBMA)

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### NOTIFICATION

No. MBMA/ CLLMP/HR/64/ 2018/ 627

Dated Shillong, 10<sup>th</sup> November 2022

The Meghalaya Basin Management Agency (MBMA) invites Online Applications from eligible candidate in prescribed format to fill up the following position **initially for a period of 4 (four) months** and may be renewed based on the Performance and continuance of the project.

#### 1. Position:

Sl No.	Position	Required Qualification	Place of Posting	Number of Vacancy	Monthly Remuneration
1.1	GREEN Field Associate	<b>Required Qualification:</b> Class XII passed with good Communication skills (Written & Verbal) - Candidate with two wheelers will be more preferred. <b>Requirements:</b> 1. Should own and possess and be accustomed to using of Smartphone 2. Should be fluent in local languages: Khasi, Garo & Pnar 3. Requires extensive field work 4. Should have Computer: literacy with general MS package, (Word, Excel & Power point). <b>Age Limit:</b> Upto 45 years	EXH WKH SWKH EWKH WJH EJH RB NGI WGH EGH SWGH SGH	5 5 1 2 4 1 2 4 5 2 1 4	Rs. 17000/-

2. **Place of Posting:** The candidate shall be stationed within the project cluster/village.

#### 3. Remuneration:

3.1 The monthly remuneration shall be as mentioned in the above column.

#### 4. Duration of Engagement:

4.1 The duration of engagement will be **initially for a period of 04 (four) months**. The engagement may be renewed subject to the performance satisfaction of MBMA and continuance of the project you are engaged with.

4.2 A detailed document of terms and conditions of engagement would be provided to the selected candidates and a deed agreement would have to be signed by the selected candidate with the MBMA to that effect.

#### 5. How to Apply:

To apply for the above position, you can fill in the following online form.

5.1 **For Applying Online:** link to online application form <https://forms.gle/7seu121NoGERavd1d0>

5.2 Candidates are advised to read carefully the eligibility criteria and other conditions prescribed for each post before applying.

5.3 The above links are also made available on MBMA website, [www.mbda.gov.in](http://www.mbda.gov.in)

5.4 Incomplete application shall not be entertained and is liable to be rejected.

5.5 In respect of Candidates who are currently in services, shall submit the "No Objection Certificate" from the Employer when called for the personal interview.

5.6 Last date for submission of applications is **16<sup>th</sup> November 2022 (upto 5.00 p.m.)**. Application received after the last date will be not be entertained and MBMA will not be responsible for any kind of postal loss or transit delay.

#### 6. Selection Process:

6.1 There will be written/technical test and personal interview for the positions. Written test will comprise of Subject Matter Knowledge, General Knowledge, Reasoning, and English.

6.2 The Written Test/ Personal Interview will be held only in Shillong/ Tura.

#### 7. General Information:

7.1 The pre-requisite qualifications and experience are minimal and the mere fact that a candidate possesses the same will not entitle him/her for being called for interview. MBMA reserves the right to restrict the candidates to be called for interview to a reasonable number on the basis of qualifications and experience higher than the minimum prescribed in the advertisement or by any other condition that it may deem fit.

7.2 Candidates are advised to clearly indicate their contact number and e-mail address to facilitate faster communication. Information regarding the screening test/written/interview will be sent only to the shortlisted candidates via SMS/E-mail and no correspondence will be made with applicants who are not shortlisted. List of the shortlisted candidates will be displayed in the MBMA website, [www.mbda.gov.in](http://www.mbda.gov.in) and office notice board.

7.3 MBMA reserves the right to conduct additional examination /skill test or call for any additional documentary evidence in support of educational qualification & experience of the applicant.

7.4 In case of non-availability of suitable candidates with prescribed qualifications and experience, MBMA reserves the right to relax the prescribed qualifications and experience for candidates found more suitable for lower position with relevant experience and expertise in the specified field.

7.5 The number of vacancies indicated in the advertisement and notification is tentative. MBMA reserves the right to increase/decrease the number of posts at the time of selection and make appointment(s) accordingly, if more vacancies do exist in between the advertisement and the selection process.

7.6 MBMA reserves the right to extend the closing date for receipt of applications. MBMA also reserves the right to fill or not to fill any or all the positions advertised or cancel recruitment procedure at any stage without assigning any reason thereof.

7.7 No TA/DA shall be paid for attending written test and interview.

7.8 Canvassing of any kind will render to disqualification.

7.9 Staff already working with MBMA/MBMA, who are otherwise eligible can also apply. Their applications must be routed through their reporting officer. However, for newly appointed staff, he/she should complete a minimum period of one year in their current position.

Sd/-  
Executive Director  
Meghalaya Basin Management Agency