



Government of Maharashtra

**Director, Chandrapur Forest Academy of
Administration, Development & Management, Chandrapur**
Mul Road, Chandrapur - 442401 (MS)



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**ADVERTISEMENT REGARDING EMPANELMENT OF PERSONNEL FOR HIRING SERVICES OF RETD.
ENGINEER AND NATURALIST ON CONTRACTUAL BASIS BY THE CHANDRAPUR FOREST ACADEMY,
CHANDRAPUR**

Introduction :-

Chandrapur Forest Academy of Administration, Development and Management, Chandrapur has been constituted vide Maharashtra State Government Resolution bearing No. Est-2014/Sr.No. 64/Part-2/F9/Mantralaya Mumbai Dt. 04-12-2014. 'Chandrapur Forest Academy' is registered under Society Act-1860 & Bombay Public Trust Act-1950.

Chandrapur Forest Academy of Administration, Development and Management are in need of the services on contractual basis, hence the applications are invited. Details are as follows:



Sr. No.	Details of the Service	No. of posts	Minimum Qualification & Nature of Work	Salary to be paid per month
1.	Retired Engineer (Civil) of Public Works Departments.	01	<ul style="list-style-type: none">He/She should have retired from Public Works Departments, Govt. of Maharashtra as Executive Engineer (Civil) or from higher post.work includes preparation of technical estimates, tender documents, monitoring of ongoing civil work in Chandrapur Forest Academy.	It will be as per provision of GAD Govt. Resolution No. Misc-2715/CR100/13, dt. 17/12/2016.
2.	Naturalist	01	<ul style="list-style-type: none">Minimum educational qualification : Graduate.He/She should be eminent naturalist working in field of promotion of Nature awareness among different stakeholders including Common citizen, training of Guides, and Naturalists etc.The candidates having worked with tiger Reserve and other protected areas etc., having extensive experience in organizing nature awareness training etc. will be preferred.Excellent communication skill in English, Hindi and Marathi.	50000/- to 65000/- based on the suitability of candidates.

Terms & Conditions :-

- All the rights regarding the appointment are vested with the selection committee of the Chandrapur Forest Academy. Decision of the committee, Chandrapur Forest Academy is final and binding.
- Legal agreement between the Chandrapur Forest Academy and the selected candidate will be executed on the successful selection.
- Recruitment whether part time or full time is purely temporary in nature and contractual in nature under the Chandrapur Forest Academy.
- Empanelment will be valid for next Two years starting from date of formation of the panel in each category.
- Empanelled personnel will be called for engagement of their services as and when required by the academy.

How to Apply: - Filled application form with the true copies of testimonials to be submitted to the office of Chandrapur Forest Academy of Administration, Development and Management at Chandrapur on or before 18.15 Hrs, 20-11-2022 or can be mailed chandrama.cfa@gmail.com.

Selection Procedure: -Candidates shall access [https://drive.google.com/drive/folders/1RRd9lucWtswJxhsn8mZq897mR06f5RQM?usp=share link](https://drive.google.com/drive/folders/1RRd9lucWtswJxhsn8mZq897mR06f5RQM?usp=share_link) for the selection criteria& submit the duly filled application form. After the scrutiny of the applications, eligible candidates may be called for interview. Eligible candidates will be intimated over phone/E-Mail regarding the selection. Original certificates will be verified and returned back if called for interview. For more details access [https://drive.google.com/drive/folders/1RRd9lucWtswJxhsn8mZq897mR06f5RQM?usp=share link](https://drive.google.com/drive/folders/1RRd9lucWtswJxhsn8mZq897mR06f5RQM?usp=share_link) For any queries contact Shri. Avinash Kumar, I.F.S., Additional Director, (Contact No. 7579216952) Chandrapur Forest Academy, Chandrapur.


Director
Chandrapur Forest Academy of
Administration, Development &
Management, Chandrapur


**Selection Criteria for hiring the services on contractual basis by
Chandrapur Forest Academy**

1. The selection will be done through the selection committee of the Chandrapur Forest Academy.
2. Tentative Schedule for the selection process.

Sr. No.	Process	Final Date	Venue
1.	<i>Advertisement</i>	05-11-2022	---
2.	Submission of filled Application form, Curriculum Vitae and True Copies/Self Attested Certificates and Documents in person or over e-mail.	20-11-2022	Chandrapur
3.	Scrutiny of Applications and Documents, Certificates	22-11-2022	Chandrapur
4.	Publishing of merit list	22-11-2022	---
5.	Scrutiny of the Original Documents Interview	28-11-2022	Chandrapur Forest Academy
6.	Final empanelment	30-11-2022	---


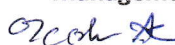
3. Application along with CV shall be scrutinized by the Selection Committee or the Officer(s) authorized by the Selection Committee. True Copies (Self attested) of Documents/Certificates needed for Scrutiny to check the minimum qualifications respective to particular post.

Note*: Hard copies of True copies (Self-attested) certificates as necessary are compulsory. Candidature will be rejected if the candidate failed to submit the true copies (self-attested) of the certificates along with filled application on or before 18:15 hrs on 20-11-2022 to the O/o. Director, Chandrapur Forest Academy of Administration, Development and Management, Mui Road, Chandrapur-442401 physically or sent over e-mail id. Candidates submitting incomplete application forms will be rejected and will not be called for further process of selection.

4. After scrutiny, only eligible candidate(s) may be called for an interview. Eligible candidate(s) will be intimated through Phone/ E-Mail. Original certificates and documents shall be scrutinized by the selection committee or officer(s) appointed by the selection committee a day before the Interview. Original certificates will be verified and returned back on the same day. Candidates may be asked to produce the original certificates to any of the members of the selection committee during the selection process. Interview will be conducted at Chandrapur by the selection committee.
5. Merit list of the Panel of candidates with maximum five candidates shall be finalized.
6. Decision of the selection committee is final and binding.
7. Selected candidates will be intimated as & when their services are required along with the emoluments. They should sign a legal agreement valid for maximum 11 months to that effect within 7 days of such intimation failing which the selection will lapse.
8. In case of lapse of the first merit candidate, the next candidate in the list will be directly given opportunity and legal agreement and original certificates will be submitted by the concerned within 7 days of time from the date of E-Mail/Phone call failing which the selection will lapse.

9. In case of lapse of the second merit candidate, the next candidate in the list will be directly given opportunity and legal agreement and original certificates will be submitted by the third merit candidate within 7 days of time failing which the selection will lapse and the process will continue this till last member of the panel subsequently.
10. No Travel Allowance or lodging/boarding facilities shall be provided by Chandrapur Forest Academy for the interview and skill test purpose if conducted.
11. Original certificates of the candidates shall be kept with Chandrapur Forest Academy during the contract period.
12. 2 months prior notice shall be given to the Chandrapur Forest Academy in case of resignation.
13. Services of candidate whose performance is found to be unsatisfactory by Chandrapur Forest Academy can be terminated summarily without giving any notice period.
14. There will be no over-time allowances and HRA etc. Candidates shall not claim for job/privileges under the state government or the society based on this selection.

All the precautions to prevent Covid-19 as per the guidelines of central and state governments shall be followed by the candidates without fail.


Director
Chandrapur Forest Academy of
Administration, Development &
Management, Chandrapur


Application Form

Paste latest
Passport size
photograph

(Note: - To be filled in CAPITAL LETTERS)

1. Full Name of the Applicant: - _____
[As per 10th Marksheet]

2. Date of Birth: -

D	D	M	M	Y	Y	Y	Y

3. Gender: - Female/Male/Transgender

4. Mobile No. _____

5. Email I.D: - _____

6. Address for Communication: - _____

7. Educational Qualification: -

Sr. No.	Examination Passed	Subject	Name of Board/University	Year of passed	Total Marks	Marks obtained

8. Curriculum Vitae: Enclose the C.V. It shall not exceed 2 pages. C.V shall contain the information related to point no.3&4 mentioned in the selection criteria. Access [https://drive.google.com/drive/folders/1RRd9lucWtswJxhsn8mZq897mR06f5RQM?usp=share link](https://drive.google.com/drive/folders/1RRd9lucWtswJxhsn8mZq897mR06f5RQM?usp=share_link) for more details.

9. Enclose the true copies/self-attested of following certificates/documents, related to the criteria mentioned.

Declaration

I _____, do hereby declare that the information given above is true to the best of any knowledge and belief. I do hereby agree for any legal action if the above information provided by me is found wrong/false.

I _____, do hereby agree and accept the terms and conditions, selection criteria published along with the advertisement.

Place:

Date:

Signature of Applicant