

**7.3 Relaxation of Age:** As per Government of India instructions for meritorious sportspersons, relaxation of upper age limit up to a maximum of 5 years (10 years in case of SC/ST candidates) may be allowed for the purpose of appointment in Group 'C' cadres.

**Note:** This relaxation will be admissible only to those sports person who satisfies all other eligibility conditions related to education and sports qualifications and furnish a certificate in the form and from an authority prescribed in this instruction.

**7.4 Essential Educational Qualifications:**

Sl. No.	Name of the Post	Essential Educational & Other Qualifications (As on 01.01.2023)
1	Inspector of Income Tax	Bachelor's Degree or equivalent from a recognized University or Institute.
2	Tax Assistant	Bachelor's Degree or equivalent from a recognized University or Institute.
3	Multi-Tasking Staff	10 <sup>th</sup> Std.

**8. EXAMINATION:** The candidates will be shortlisted based on their achievements in sports by the O/o Pr. Chief Commissioner of Income Tax, Karnataka and Goa Region. Only the shortlisted candidates will be called to appear in the examination.

**8.1 Scheme of Examination:** The written examination will consist of One paper (Paper- I) as shown below:

Paper-I (Objective Type) (Time 2 Hrs.)			
Sl. No.	Topics	Number of Questions	Maximum Marks
1	A. General Intelligence and Reasoning	30	60
2	B. General Awareness	25	50
3	C. Quantitative Aptitude	30	60
4	D. English Language and Comprehension	30	60
5	E. Computer Knowledge Test	10	20
<b>Total</b>		<b>125</b>	<b>250</b>

**8.2 Indicative Syllabus:**

**A. General Intelligence & Reasoning:** It would include questions of both verbal and non-verbal types. This component may include questions on analogies, similarities and differences, space visualization, spatial orientation, problem-solving, analysis, judgment, decision-making, visual memory, discrimination, observation, relationship concepts, arithmetical reasoning and figural classification, arithmetic number series, non-verbal series, coding and decoding, statement conclusion, syllogistic reasoning, etc. The topics are, Semantic Analogy, Symbolic/Number Analogy, Figural Analogy, Semantic Classification, Symbolic/Number



Classification, Figural Classification, Semantic Series, Number Series, Figural Series, Problem Solving, Word Building, Coding & de-coding, Numerical Operations, symbolic Operations, Trends, Space Orientation, Space Visualization, Venn Diagrams, Drawing inferences, Punched hole/ pattern- folding& un-folding, Figural Pattern-folding and completion, Indexing, Address matching, Date & city matching, Classification of centre codes/roll numbers, Small & Capital letters/numbers coding, decoding and classification, Embedded Figures, Critical thinking, Emotional Intelligence, Social Intelligence.

- B. General Awareness:** Questions in this component will be aimed at testing the candidates' general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observations and experience in their scientific aspect as may be expected of any educated person. The test will also include questions relating to India and its neighbouring countries especially pertaining to History, Culture, Geography, Economics, General Policy & Scientific Research.
- C. Quantitative Aptitude:** The questions will be designed to test the ability of appropriate use of numbers and number sense of the candidate. The scope of the test will be the computation of whole numbers, decimals, fractions and relationships between numbers and Percentages, Ratio & Proportion, Square roots, Averages, Interest, Profit and Loss, Discount, Partnership Business, Mixture and Alligation, Time and distance, Time & Work, Basic algebraic identities of School Algebra & Elementary surds, Graphs of Linear Equations, Triangle and its various kinds of centers, Congruence and similarity of triangles, Circle and its chords, tangents, angles subtended by chords of a circle, common tangents to two or more circles, Triangle, Quadrilaterals, Regular Polygons, Circle, Right Prism, Right Circular Cone, Right Circular Cylinder, Sphere, Hemispheres, Rectangular Parallelepiped, Regular Right Pyramid with triangular or square base, Trigonometric ratio, Degree and Radian Measures, Standard Identities, Complementary angles, Heights and Distances, Histogram, Frequency polygon, Bar diagram & Pie chart.
- D. English Language and Comprehension:** Candidates' ability to understand correct English, his basic comprehension and writing ability, etc. would be tested. Vocabulary, grammar, sentence structure, synonyms, antonyms and their correct usage; Spot the Error, Fill in the Blanks, Synonyms/ Homonyms, Antonyms, Spellings/ Detecting mis-spelt words, Idioms & Phrases, One word substitution, Improvement of Sentences, Active/ Passive Voice of Verbs, Conversion into Direct/ Indirect narration, Shuffling of Sentence parts, Shuffling of Sentences in a passage, Cloze Passage, Comprehension Passage. To test comprehension, three or more paragraphs will be given and questions based on those will be asked. At least one paragraph should be a simple one based on a book, or a story and the other two paragraphs should be on current affairs, based on a report or an editorial.

**E. Computer Proficiency:** Computer Basics: Organization of a computer, Central Processing Unit (CPU), input/ output devices, computer memory, memory organization, back- up devices, PORTs, Windows Explorer. Keyboard shortcuts. Software: Windows Operating system including basics of Microsoft Office like MS word, MS Excel and Power Point etc. Working with Internet and e-mails: Web Browsing & Searching, Downloading & Uploading, Managing an E-mail Account, e-Banking.

**Note 1:** The questions will be of such level to assess the basic minimum proficiency of the candidate to be suitable to post applied.

**Note 2:** The examination is purely qualifying in nature. A candidate needs to score a minimum of 100 marks (40% of the total marks) for qualification.

**Note 3:** The detailed schedule of the examination including date, time, and venue will be informed to candidates only through <https://www.incometaxbengaluru.org/>.

### **8.3 Admission to the Examination:**

- The names of the candidates who are shortlisted based on their achievements in the sports will be uploaded on <https://www.incometaxbengaluru.org/> two weeks before the date of the examination.
- The candidates who are shortlisted based on their achievements in the sports, will be assigned Roll numbers and issued Admission Certificates (AC) by post and e-mail by the O/o Pr. Chief Commissioner of Income Tax, Karnataka and Goa Region, Bengaluru for appearing in the examination.
- Candidate must bring the Admission Certificate to the Examination Hall.
- In addition to the Admission Certificate, it is mandatory to carry at least one Original Valid Photo-ID proof having the Date of Birth as printed on the Admission Certificate, such as:
  1. Aadhaar Card / Printout of E-Aadhaar,
  2. Voter's ID Card,
  3. Driving License,
  4. PAN Card,
  5. Passport,
  6. Employer ID Card (Govt./ PSU),
  7. Ex-Serviceman Discharge Book issued by the Ministry of Defense,
  8. Any other photo-bearing ID Card issued by the Central/ State Government.
- If Photo Identity Card does not have the date of birth printed on it then the candidate must carry an additional original document (e.g., Matriculation Certificate, Marks Sheet issued only by CBSE/ ICSE/ State Boards; Birth Certificate, Category Certificate) in proof of their date of birth. In case of a mismatch in the date of birth mentioned in the Admission Certificate and photo ID/ Certificate brought in support of the date of birth, the candidate will not be allowed to appear in the examination.
- Any other document mentioned in the Admission Certificate shall also be carried by the candidates while appearing in the Examination.

